

# Weekly Report

## Marketing and PR Department

[ WEEK – 10 ]

## Reported By

- Abdullah Al Rakib
- Anamika Talukder
- Shahriar Hoque
- Sultana Trina

## Presented By

- Abdullah Al Rakib
- Shahriar Hoque

# A G E N D A

Activity  
Analysis

Task Details

Attendance

Weekly  
Report

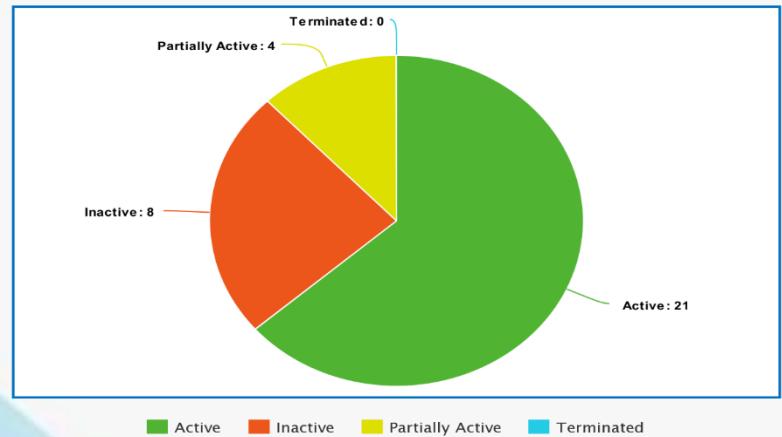
Interns  
Adaptability

Conclusion

- Active Interns: 19
- Inactive Interns: 10
- Partially Active Interns: 04
- Terminated/Resigned: 0

→ **Total Interns: 33**

## Activity Analysis



## Task Details





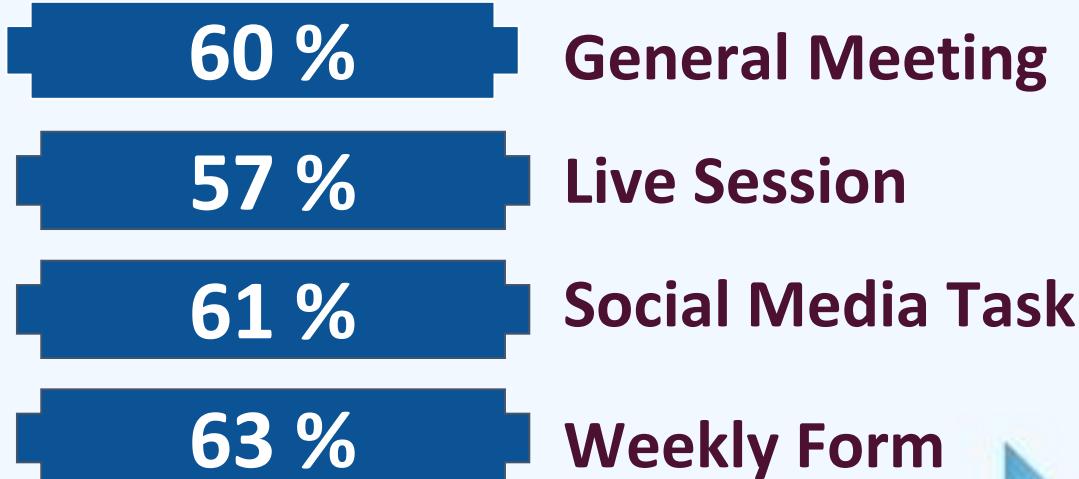
## Social Media Task

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- TEDx Gulshan Task (11/10/23)
- Thought Trek 1.0 (11/10/23)
- TEDx Gulshan Event “Going” (15/10/23)
- Thought Trek 1.0 (15/10/23)
- Thought Trek 1.0 (16/10/23)



# Attendance



# Weekly Report SS

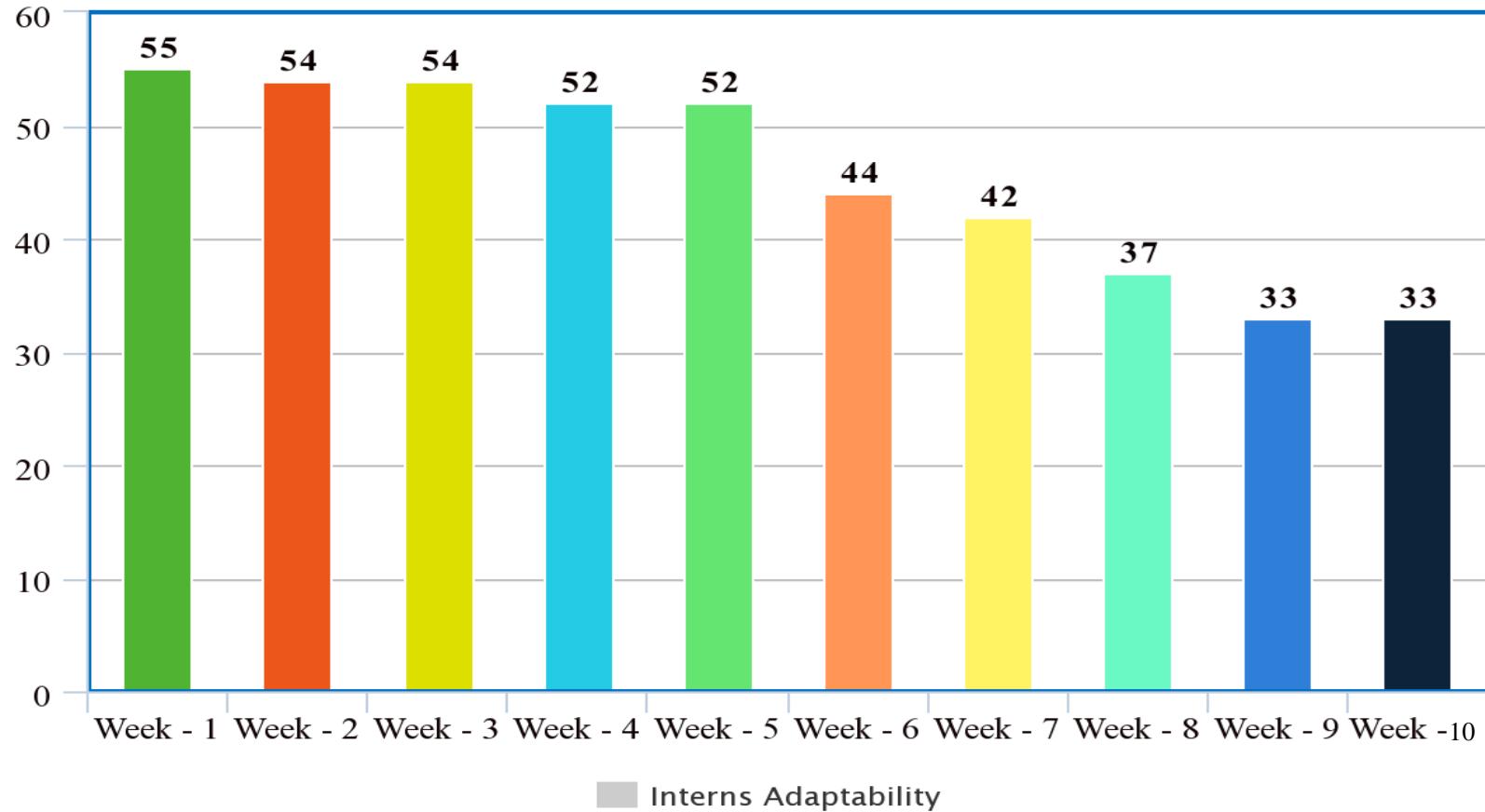
## Youth School for Social Entrepreneurs

### Weekly Report of Marketing and PR Department Week: 10

Sl	Formal Name	Weekly Report of Marketing and PR Department Week: 10														
		Task 01			Task 02			Task 03			Other Tasks	live sessions	meetings	Want to add anything?	Marks	Remarks
Task 01	Assigned date	Submission date	Task 02	Assigned date	Submission Date	Task 03	Assigned Date	Submission Date	Other Tasks	live sessions	meetings	Want to add anything?	Marks	Remarks		
1	Afroza Akter Mitu	Approval of 4	11-10-23	13-10-23	4 types email body	15-10-23	17-10-23	Approval of 4 gues	15-10-23	17-10-23	* React, comment & s	No	Yes	No Thanks	4.5	Didn't attend session 16/10/23 DIDN'T ATTEND SESSION 18/10/23   Didn't attend session 18/10/23   Didn't complete SMT 15/10/23   Didn't submit weekly form
2	Fahim Shabeer														2	TDEX   Didn't attend session 18/10/23   Didn't complete SMT 15/10/23   Didn't submit weekly form
3	Faiza Tasnim														3.3	DIDN'T ATTEND SESSION 18/10/23   Didn't complete SMT 15/10/23   Didn't submit weekly form
4	Humaira Islam	Approach Gu	11-10-23	13-10-23	Assigned field -Kor	16-10-23	18-10-23	Write emails for Th	15-10-23	17-10-23	Oct 13-React & comm	Yes	Yes	N/A	4.8	Didn't complete SMT 15/10/23
5	Md. abu bakar shiddikee	Career talk q	16-10-23	17-10-23	Thought trick task	16-10-23	17-10-23	Tedkgulshan task	19-10-23	19-10-23	Joined every meeting	Yes	Yes	No	4.3	Didn't attend Subteam meeting 12/10/23   Didn't complete SMT 15/10/23 DIDN'T ATTEND SESSION 18/10/23   Didn't attend Subteam meeting 12/10/23   Didn't attend session 18/10/23   Didn't complete SMT 15/10/23   Didn't submit weekly form
6	Md. Ashikul Islam														1.2	DIDN'T ATTEND SESSION 18/10/23   Didn't attend session 18/10/23   Didn't attend Subteam meeting 12/10/23   Didn't attend session 18/10/23   Didn't complete SMT 15/10/23   Didn't submit weekly form
7	Md. Faysal Hadi														1.5	DIDN'T ATTEND SESSION 18/10/23   Didn't attend session 18/10/23   Didn't attend Subteam meeting 12/10/23   Didn't attend session 18/10/23   Didn't complete SMT 15/10/23   Didn't submit weekly form
8	Md. Imam Hasan														1.2	DIDN'T ATTEND SESSION 18/10/23   Didn't attend session 18/10/23   Didn't attend Subteam meeting 12/10/23   Didn't attend session 18/10/23   Didn't complete SMT 15/10/23   Didn't submit weekly form
9	Md. Muntasir Munim														1.7	DIDN'T ATTEND SESSION 18/10/23   Didn't attend session 18/10/23   Didn't complete SMT 15/10/23   Didn't complete SMT 15/10/23   Didn't submit weekly form
10	Md. Sajidul Islam	Find 4 inspiring	12-10-23	14-10-23	prepared 8 questio	16-10-23	17-10-23	Find 4 inspiring Ce	15-10-23	17-10-23	Did all Social Media E	Yes	Yes	shared on Social	5	All tasks are complete
11	Mitta Ul Zanna														2.6	DIDN'T ATTEND SESSION 18/10/23   Didn't complete SMT 15/10/23   Didn't submit weekly form
12	Mir Farhanul Islam														1.2	DIDN'T ATTEND SESSION 18/10/23   Didn't attend session 18/10/23   Didn't complete SMT 15/10/23   Didn't submit weekly form
13	Mithun Kumar Das	Caption and q	15-10-23	17-10-23	Social media task	12-10-23	13-10-23	Contents writing	15-10-23	17-10-23	No	Yes	Yes	No	3.4	DIDN'T ATTEND SESSION 18/10/23   Didn't attend session 18/10/23   Didn't complete SMT 15/10/23   Didn't complete SMT 16/10/23
14	Mohammed Ismail Hosse	Blog Writing	10-10-23	13-10-23	Caption with multip	10-10-23	11-10-23	Find Guest	14-10-23	18-10-23	Guest Finding, 10-	14	Yes	..	4.4	DUCKED
15	Mridha Shoyeb Mahmud	Taking Appro	15-10-23	17-10-23	Writing 3 emails fo	15-10-23	17-10-23	Social media enga	17-10-23	17-10-23					4.3	Didn't complete SMT 15/10/23   Didn't attend GM 18/10/23
16	Nabiha Mahdiyat	caption and q	16-10-23	17-10-23	finding 4 quests fo	16-10-23	18-10-23	sharing video for is	18-10-23	18-10-23					3.5	DIDN'T ATTEND SESSION 18/10/23   Didn't attend session 18/10/23   Didn't attend GM 18/10/23
17	Nehal Chowdhury														1	DIDN'T ATTEND SESSION 18/10/23   Didn't attend session 18/10/23   Didn't complete SMT 15/10/23   Didn't submit weekly form
18	Rakibul Hasan Nirob	Leadtalk ques	15-10-23	16-10-23	Career talk ques &	15-10-23	16-10-23	Lead talk guest app	11-10-23	14-10-23	Career talk caption &	Yes	Yes	No	3.8	DIDN'T ATTEND SESSION 18/10/23   Didn't attend session 18/10/23   Didn't complete SMT 15/10/23   Didn't complete SMT 16/10/23
19	Rittika Basar	Find 4 inscrip	12-10-23	14-10-23	8 questions and 1	16-10-23	17-10-23	Find 4 inspiring gu	16-10-23	17-10-23	lead talk post react,co	Yes	Yes	No	5	All tasks are complete
20	Robin Chakma	Find 4 inscrip	12-10-23	14-10-23	Find 4 inspiring Ce	16-10-23	17-10-23	N/A	12-10-23	12-10-23	NO	No	Yes	that is why I did not	4	Didn't attend session 18/10/23   Didn't attend GM 18/10/23
21	Rowshan Jahan	Future leader	10-10-23	12-10-23	Future leader blog	10-10-23	13-10-23	Instructor seeking	11-10-23	14-10-23	Instructor seeking (Le	No	Yes	No	4.3	Didn't attend session 18/10/23   Didn't complete SMT 15/10/23
22	Sadikatul Tasmina	seek instruct	16-10-23	18-10-23	blog writing	11-10-23	13-10-23	created poll for soc	17-10-23	18-10-23					4.4	DIDN'T ATTEND SESSION 18/10/23   Didn't attend session 18/10/23   Didn't complete SMT 15/10/23   Didn't submit weekly form
23	Saima Alam														3.5	DIDN'T ATTEND SESSION 18/10/23   Didn't complete SMT 15/10/23   Didn't submit weekly form
24	Sania Rahaman														1	DIDN'T ATTEND SESSION 18/10/23   Didn't attend session 18/10/23   Didn't attend Subteam meeting 14/10/23   Didn't complete SMT 15/10/23   Didn't complete SMT 16/10/23
25	Sayed Ahmed	Take Approve	14-10-23	16-10-23	Write a 4 email of	15-10-23	17-10-23	Take Approval 4 gu	15-10-23	17-10-23	All social media task	Yes	Yes	No	4.3	Didn't complete SMT 15/10/23   Didn't attend GM 18/10/23
26	Shahana sultana	Making 2 poll	10-10-23	12-10-23	Making a blog with	10-10-23	13-10-23	Seeking and found	16-10-23	18-10-23	Did all social media ta	No	Yes	No	4.3	Didn't attend session 18/10/23   Didn't complete SMT 15/10/23
27	Shajna Nishat Shimmi	Career Talk.	14-10-23	17-10-23	Creative Wing - W	15-10-23	17-10-23	Career Talk - write	09-10-23	11-10-23	Thought terk event qo	Yes	Yes	coster ride.	3.2666666666666666	DIDN'T ATTEND SESSION 18/10/23   Didn't attend session 18/10/23   Didn't complete SMT 15/10/23   Didn't submit weekly form
28	Shoaibur Rahman														2.4	TDEX   Didn't complete SMT 15/10/23   Didn't complete SMT 16/10/23   Didn't submit weekly form
29	Sudeshana Barua	Seeking Instr	11-10-23	13-10-23	Seeking Instructor	16-10-23	18-10-23	E-mail writing	15-10-23	17-10-23	Real world puzzle solv	Yes	Yes	Task Shared post on	5	All tasks are complete
30	Syeda Tanbina Rahman	Lead Academy	16-10-23	18-10-23	Mandatory task ( S	16-10-23	16-10-23	Career talk sessior	18-10-23	18-10-23	Join Live session Full	Yes	Yes	.	3.5	DIDN'T ATTEND SESSION 18/10/23   Didn't attend session 18/10/23   Didn't complete SMT 15/10/23
31	Tanha Rahman	Approaching	11-10-23	13-10-23	Approaching Instru	16-10-23	18-10-23	Future leaders - Bl	11-10-23	13-10-23	Tak 5 - Poll writing (A	Yes	Yes	No, thank you.	3.8	DUCKED
32	Tanjina Akter	Writing email	15-10-23	17-10-23	Posted content on	19-10-23	19-10-23	Writing blog and p	10-10-23	13-10-23	Make 6 Questions in	Yes	Yes	No, Thank you.	4.8	Didn't complete SMT 11/10/23
33	Zaheda Meher Prarthona	Poll questions	10-10-23	12-10-23	Blog writing	10-10-23	13-10-23	Find four inspiring	12-10-23	14-10-23	React, comment and	Yes	Yes	No	4.4	DIDN'T ATTEND SESSION 18/10/23   Didn't attend session 18/10/23   Didn't complete SMT 15/10/23   Didn't submit weekly form

# Interns Adaptability





**Approved By**

★ **Abul Hayat**  
★ **Abyaz Hakim Alvee**

**Management Trainee  
Operations Management Department**



A blue piece of paper with the words "THANK YOU" written in large, white, bold, sans-serif letters. A blue pushpin is stuck into the top edge of the paper, which is angled slightly. The paper has a slight shadow at the bottom, suggesting it is a physical object.

**THANK  
YOU**