



**OFFICE FOR THE SPECIAL MANDATE
ON VAPORIZED NICOTINE AND NON-
NICOTINE PRODUCTS, THEIR DEVICES,
AND NOVEL TABACCO PRODUCTS**

OSMV PRODUCT CERTIFICATION BODY

OSMV-QF-XXX: Application for Certificate of Warehouse Registration
Effectivity Date: DD MM YYYY
Version No. 01

APPLICATION FOR CERTIFICATE OF WAREHOUSE REGISTRATION (CWR)

The SUPERVISING HEAD: _____ Date: _____

In accordance with DTI Department Administrative Order (DAO) No. 22-06, Series of 2022, its supplemental guidelines, and their future amendments, we hereby apply for a Certificate of Registration.

1. Name of Business (As per DTI Business Name Registration/SEC Certificate)			
2. Warehouse Address			
	Floor/Unit No.	Bldg. No./Name	Street
	Barangay		
	City/Municipality	Province	Region
	Zip Code		
3. Name of Business Owner			
4. Sex	<input type="checkbox"/> M <input checked="" type="checkbox"/> F	5. Social Classification (e.g. Senior Citizen, PWD, Indigenous Person)	
6. Telephone Number		7. E-mail Address	
8. Mobile Number		9. Website/Social Media Page	
10. Name of Warehouse Owner			
11. Sex	<input type="checkbox"/> M <input type="checkbox"/> F	12. Social Classification (e.g. Senior Citizen, PWD, Indigenous Person)	
13. Telephone Number		14. E-mail Address	
15. Mobile Number		16. Website/Social Media Page	
17. Products stored in warehouse	<input type="checkbox"/> Vapor Product System <input type="checkbox"/> Vapor Product Device <input type="checkbox"/> Vapor Product Refills/E-liquids <input type="checkbox"/> Heated Tobacco Product (HTP) System <input type="checkbox"/> HTP Device <input type="checkbox"/> HTP Consumables <input type="checkbox"/> Nicotine Pouch		
18. List of brands of products being stored at warehouse (Please use separate sheet, if needed)			
19. Name of Supplier/s (Please use separate sheet, if needed)			

It is hereby certified that the information supplied herein by the undersigned is true and correct. Further, the undersigned read, understood and agreed to the terms and conditions set forth in this application.

Printed Name and Signature of Applicant

Subscribed and sworn to before me this _____ day of _____ 20_____. Affiant exhibiting to me his/her Residence Certificate No. _____ issued on _____ at _____.

NOTARY PUBLIC

Doc. No. : _____
Page No. : _____
Book No. : _____
Series of : _____

Attachments:

NOTE: All attachments must be certified true copy. (Put ☐ if attached).

- ☐ Duly-accomplished and notarized Undertaking to Abide by the Terms and Conditions of the Certificate of Warehouse Registration
- ☐ DTI Business Registration Certificate for sole proprietorship or Latest SEC Registration Certificate and Articles of Incorporation/Partnership for corporation/partnership
- ☐ Proof of ownership of warehouse or contract if the warehouse is rented/leased
- ☐ Proof of billing of warehouse
- ☐ List of brands and varieties of vaporized nicotine and non-nicotine products and novel tobacco products being stored in the warehouse
- ☐ Vicinity map of the store including the Global Positioning System (GPS) coordinates showing proof/evidence that the store is not located within the 100-meter vicinity from any schools or places frequented by minors

FOR DTI-OSMV USE ONLY

Application received and checked by:	Amount paid (in PhP): Processing fee: <input type="checkbox"/> 5000.00 Inclusion: <input type="checkbox"/> 500.00 Inspection fee: <input type="checkbox"/> _____ (500/man- hour)
OSMV Product Certification Officer	OR No. _____
_____ Date & Time	

**UNDERTAKING TO ABIDE BY THE TERMS AND CONDITIONS
OF THE CERTIFICATE OF WAREHOUSE REGISTRATION**

I, _____ of _____,
(Name of Applicant) (Position/Designation) (Company/Organization)

with principal address at _____,
hereby undertake to abide by the following terms and conditions as a wholesaler/trader/distributor of Vaporized Nicotine and Non-Nicotine Products and Novel Tobacco Products.

1. I/We shall abide by RA 11900, RA 7394 and their implementing rules and regulations, and orders which the DTI issues in pursuance with its authority under law.
2. I/We shall ensure that the vaporized nicotine and non-nicotine products or novel tobacco products being stored at our warehouse are duly-certified by the OSMV.
3. I/We shall conspicuously post in their respective stores/establishments, whether brick and mortar stores or e-marketplaces, e-commerce platforms, selling facilities embedded in social media websites/applications and/or similar selling platforms, the required government certificates and approvals in compliance with RA 11900 and its IRR.
4. I/We shall ensure that the age of the buyers is verified and that vaporized nicotine and non-nicotine products or novel tobacco products will not be sold to individuals below eighteen (18) years of age.
5. I/We shall ensure that our store/establishment is located more than one hundred (100) meters away from any point of the perimeter of a school, playground or other facility frequented particularly by minors.
6. I/We shall ensure that sale, promotion, advertising and product demonstration of vaporized nicotine and non-nicotine products or novel tobacco products are done outside the one hundred (100) meters from any point of the perimeter of a school, playground or other facility frequented particularly by minors.
7. I/We shall ensure that the following statement is posted in a clear and conspicuous manner in their point-of-sale establishments consistent with Section 6, Rule V of DTI DAO 22-16:2022:

“The sale or distribution of Vaporized Nicotine and Non-Nicotine Products to or by persons below eighteen (18) years of age is illegal. These products are harmful and contain nicotine which is a highly addictive substance. It is not recommended for use by nonsmokers.” or “Ang pagbenta at pagbili ng Vaporized Nicotine and Non-Nicotine Products sa at ng mga taong wala pang labingwalong (18) taong gulang ay pinagbabawal. Ang mga productong ito ay nakakasama sa kalusugan at mayroong nicotine, isang nakakalulong na kemikal. Hindi ito inirerekomenda na gamitin ng mga hindi naninigarilyo.”

8. I/We shall ensure that vaporized nicotine and non-nicotine products or novel tobacco products are not displayed immediately next to products of particular interest to minors.
9. I/We shall ensure that advertisements for vaporized nicotine and non-nicotine products or novel tobacco products complies with the guidelines prescribed under Section 1, Rule VI of DTI DAO 22-16:2022.
10. I/We shall ensure to comply with the restrictions on promotional activities and sponsorship for vaporized nicotine and non-nicotine products or novel tobacco products prescribed under Sections 2 and 3, Rule VI of DTI DAO 22-16:2022.
11. I/We shall ensure compliance to the prohibition on the use of vaporized nicotine and non-nicotine products or novel tobacco products in public places as prescribed in Rule VIII of DTI DAO 22-16:2022.
12. I/We shall ensure that our designated vaping areas (DVAs) comply with the standards set forth under Rule IX of DTI DAO 22-16:2022.
13. I/We shall give duly-authorized representatives of the DTI-OSMV access during working hours to its premises where Vaporized Nicotine and Non- Nicotine Products or Novel Tobacco Products intended to be sold are displayed and/or stored for the purpose of verifying compliance with the requirements of RA 11900, its IRR, and related issuances.
14. I/We shall inform DTI-OSMV in writing of any change in the business name and transfer of store/warehouse to a different site/address. In case of transfer to a different site/address, the Certificate of Warehouse Registration for that specific establishment shall be cancelled and the manufacturer, importer, wholesaler, trader, or distributor shall apply for a Certificate of Warehouse Registration for its new establishment.
15. I/We shall pay the applicable fees and other charges as billed or stipulated by DTI-OSMV or DTI Regional/Provincial Offices or OSMV-recognized Inspection Bodies.
16. I/We shall not refund any fee paid if the application is not approved, withdrawn or discontinued or if the Certificate of Warehouse Registration is suspended or cancelled for cause.
17. That any infraction of these terms and condition shall constitute sufficient grounds for institution of administrative sanctions/fines against me or our company, which will include suspension, withdrawal, cancellation of the Certificate of Warehouse Registration, without prejudice to the penal provisions of RA 11900, R.A. 7394, and their implementing rules and regulations, and orders which the DTI issues in pursuance with its authority under law.

Witnesseth my hand this _____ of _____ 20____ at _____.

Printed Name and Signature of Applicant