Shinn Wai Yan Bo
Job title

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Professional Profile

My background in IT with diverse roles and responsibilities, combined with hands-on proficiency in Microsoft 365 and the Power Platform, enables me to excel in steering organizations towards digital transformation. Committed to innovation and with a proven track record of delivering impactful results, I craft solutions that streamline operations and elevate business performance. I possess a comprehensive skill set to manage projects from inception to completion, ensuring a seamless journey towards success.

Career Summary

Senior Microsoft Power platform Engineer, REDEX (Singapore)   **JAN 2024 - Current**
One-Stop Ecosystem Providers for Renewable Energy Certificates

RESPONSIBILITIES

- Spearheaded the development and support of Microsoft Dataverse Model-Driven Apps, ensuring seamless integration and user experience.
- Led the design and implementation of the company's CRM application, delivering customized solutions to enhance customer relationship management.
- Automated web data extraction processes using Microsoft Power Automate, increasing efficiency and accuracy in data collection.
- Developed comprehensive management statistics dashboards utilizing Power BI, providing key insights and data visualization to support strategic decision-making.
- Administered and maintained Power Platform and Power BI environments, ensuring optimal performance and security compliance.
- Designed and set up robust ETL pipelines in Azure Synapse Analytics, streamlining data processing and storage for business intelligence applications.
- Collaborated with cross-functional teams to gather requirements and deliver tailored solutions, aligning technical implementations with business goals.
- Ensured compliance with data governance and security policies across all platforms, safeguarding sensitive information and maintaining regulatory standards.
- Continuously evaluated emerging technologies and best practices, implementing improvements to enhance system capabilities and efficiency.

Microsoft 365 consultant, YTL Powerseraya (Singapore)   **JAN 2023 – DEC 2023**
Top Electricity Retailer in Singapore

RESPONSIBILITIES

- Collaborated closely with business stakeholders to identify and understand their requirements and challenges, resulting in improved stakeholder satisfaction and streamlined processes.
- Engineered and implemented automation solutions using components of the Microsoft Power Platform, increasing operational efficiency by 30% and reducing manual efforts and errors.
- Developed and maintained detailed documentation for functional specifications and project information, ensuring clear project handovers and smoother onboarding for new team members.
- Provided technical support for end-user issues and performed routine system maintenance, resolving 95% of issues within the first 24 hours and maintaining high system uptime.
- Outlined and disseminated best practices and guidelines for the adoption of Microsoft 365 within the organization, enhancing productivity and collaboration by 25%.
- Established and led the Center of Excellence team dedicated to the Power Platform setup, forming a specialized team that reduced development time and costs by 20%.

Office Automation Team Leader, Hana Microfinance (Myanmar)   **FEB 2022 – DEC 2022**
No.1 Microfinance Company in Myanmar

RESPONSIBILITIES

- Directed business process automation initiatives utilizing Microsoft SharePoint, Power Platform, and Microsoft 365, leading to increased operational efficiency and streamlined workflows.
- Facilitated requirement gathering sessions and developed project workflows based on outcomes from these meetings, resulting in clear project direction and improved stakeholder satisfaction.
- Designed user interfaces and experiences for Power Platform applications, enhancing user engagement and overall application usability.
- Served as the principal developer for various automation projects, delivering robust and scalable solutions that met business needs.
- Oversaw system testing and user acceptance testing (UAT) to ensure project quality, ensuring high reliability and user satisfaction upon deployment.
- Conducted comprehensive end-user training sessions prior to project rollouts, empowering users to effectively utilize new systems.
- Developed Microsoft Power BI dashboards to support the technical support team, providing actionable insights and improving decision-making.
- Evaluated departmental processes and recommended appropriate digitization methods and technologies, optimizing resource utilization and enhancing productivity.
- Integrated Power Platform with the core banking system through API connectors, enabling seamless data flow and improved system interoperability.
- Created Power BI dashboards tailored to the needs of different departments, driving data-driven decision-making and operational transparency.
- Provided technical support and resolved issues for Power Platform applications, ensuring minimal downtime and high user satisfaction.
- Authored and updated project documentation throughout the lifecycle of each project, maintaining clear communication and comprehensive project records.
- Developed and maintained Excel automation solutions using macro-VBA, reducing manual effort and increasing accuracy in data management.

MIS Manager, Hana Microfinance (Myanmar)	**JUL 2020 – FEB 2022**
Senior Business Analyst, Hana Microfinance (Myanmar)	**FEB 2020 – JUL 2020**
Deputy IT Manager, INNO Capital Microfinance (Myanmar)	**JAN 2019 – JAN 2020**
Strategic Executive, INNO Capital Microfinance (Myanmar)	**JAN 2018 – JAN 2019**
Junior System Engineer, NTT Data Myanmar (Myanmar)	**DEC 2015 – JUN 2017**

Education

B.Sc. (Hons) Business IT
University of Greenwich
Achievement: First Class Honor

Graduation Date:
7th February 2019

Certification

Power Platform Solution Architect Expert
Certification Link: https://learn.microsoft.com/en-us/users/shinnwaiyanbo-3745/credentials/1504ab537efdf21e

Microsoft
JUN 2024

Fabric Analytics Engineer Associate
Certification link: https://learn.microsoft.com/en-sg/users/shinnwaiyanbo-3745/credentials/effc19a38688e644

Microsoft
JUN 2024

Power Platform Functional Consultant Associate
Certification Link: https://learn.microsoft.com/en-us/users/shinnwaiyanbo-3745/credentials/1bff87b0646e861d

Microsoft
OCT 2023

Professional Scrum Master I
Certification Link: https://www.credly.com/badges/561caef4-d5d6-40a9-a89d-ab99ed922932

Scrum.org
JUL 2021