



# TRISTAN JAMES A. FLORDELIZA

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## CONTACT

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Rizal

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## LANGUAGES

Filipino / English

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## PERSONAL INFO

25 Years old

Single

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## TECHNICAL SKILLS

Git, GitHub, Version Control,  
Version Control System, Gitea

HTML, HTML Tags, HTML5,  
Semantic HTML

Trello

CSS, CSS3

Bootstrap, Bootstrap5

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## PROFILE

Seeking for **Junior Software Developer** position, willing to learn deeply in software development and join to a leading business organization in the technology industry.

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## EDUCATION HISTORY

**Bachelor of Science in Information Technology, 2015 – 2019**

ICCT COLLEGES

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## WORK EXPERIENCE

**IT STAFF at STA.LUCIA REALTY & DEVELOPMENT INC., Jul 2019 – Present**

- **August 2023 up to present:** I was in charge to be a trainee in a supervisory position where I was assigned to handle group of employees in our department focusing in the group of document processors and system enhancement. Also, contributing to the other affiliated group of Sta Lucia company for the system enhancements. Leading them with a guidance of our immediate superior and owners of the company. We utilize a Balsamiq cloud platform for creating wireframes for prototypes and Trello to handle tickets for system problems and communications with developers. The Agile System Development Life Cycle is used to quickly apply the process transformation to the system.
- **2021– July 2023:** Being part to the document process where the actual processors per department is being observe and analyze for the system enhancement. Handling 4 System Projects as coordinator between the company and the system developer while doing support and maintaining the currently used system due to the errors and bug encounters by the users. Also, conducting meetings with the stakeholders, suppliers and other affiliated group of companies in related to the system project. My daily task is to test and report

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between users and developer in a certain system issue, while my major tasks is to create, provide and supply the business requirement documents per projects and monitor its development, reporting to my superior for the project updates.

- **2019–2020:** Data Encoder and System Tester, reporting to my Team Leader on the errors and bugs. Supporting in Data Cleansing and Uploading from MS Excel File to My SQL 2016.

#### **Government Intern (Working Student) at MWSS,RO**

**January – May 2019:** Assisting in Customer Service Relation Department, answering telephones about complaints and send it to the concessionaires. Encoding documents in Database and MS Excel Record, Tallying Inventory records of complaints.