



WSR, SSO, Signoff MOM

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Meeting Date, Time and Attendee Details				
Date	6-June-2022			
Venue	MS Teams			
Time	02:40PM			
Meeting Type	Weekly status report, Sign-off & SSO Discussion			
Internal Attendees	- Nilesh Jain - Rachit Goyal			
Client Attendees	- Gautam Kantak - Rahul Patil			
MOM Prepared By	Nilesh Jain			

Details of Meeting				
Sr.No	Description			
1	Discussed about the progress with the project & weekly status report.			
2	Discussed about sign-off on requirement gathering modules.			

Actionable					
Sr.No	Action Item	Assigned to	Assigned Date	Expected Completion Date	Status
1	Tentative date to get sign-off over PIDF, Finance & Commercial module.	Gautam	06-June- 2022	17-June-2022	Pending
2	As per Gautam, SSO will be (LDAP/AD). Details are yet to be shared, Next revision for this will be on 17 th June 2022	Gautam	06-June- 2022	17-June-2022	Pending
3	NeoSOFT Team will prepare list of module for whole application with weight age in percentage	Nilesh / Rachit	06-June- 2022	10-June-2022	Pending