NeoSOFT®

WSR, SSO, Sign-off MOM

NeoSOFT – A SEI-CMMI Level-5 Global IT Consulting & Software Solutions Provider

Meeting Date, Time and Attendee Details

Date	6-June-2022
Venue	MS Teams
Time	02:40PM
Meeting Type	Weekly status report, Sign-off & SSO Discussion
Internal Attendees	- Nilesh Jain - Rachit Goyal
Client Attendees	- Gautam Kantak - Rahul Patil
MOM Prepared By	Nilesh Jain

Details of Meeting

Sr.No	Description
1	Discussed about the progress with the project & weekly status report.
2	Discussed about sign-off on requirement gathering modules.

Actionable

Sr.No	Action Item	Assigned to	Assigned Date	Expected Completion Date	Status
1	Tentative date to get sign-off over PIDF, Finance & Commercial module.	Gautam	06-June-2022	17-June-2022	Pending
2	As per Gautam, SSO will be (LDAP/AD). Details are yet to be shared, Next revision for this will be on 17th June 2022	Gautam	06-June-2022	17-June-2022	Pending
3	NeoSOFT Team will prepare list of module for whole application with weight age in percentage	Nilesh / Rachit	06-June-2022	10-June-2022	Pending