NeoSOFT®

April 15, 2022

Emcure Weekly Status MOM

NeoSOFT – A SEI-CMMI Level-5 Global IT Consulting & Software Solutions Provider

CMMIDEV/5

Meeting Date, Time and Attendee Details

Date	15-April-2022
Venue	MS Teams
Time	12:00PM
Meeting Type	Weekly Status Call
Internal Attendees	- Karthik N - Nilesh Jain
Client Attendees	- Rahul Patil
MOM Prepared By	Nilesh Jain

Details of Meeting

Sr.No	Description
1	Presented weekly status report
2	Discussed about sign off on completed requirement gathering modules
3	Discussed about details required from Emcure team to begin with development
4	Discussed about tentative dates to finish the BA phase. 1. Sign-Off on the PIDF & PBF by **22nd April 2022** 2. Begin with Pending modules requirement gathering phase by **20th April 2022** 3. Finalize complete requirement gathering / BA phase by **29th April 2022**
5	As Discussed with Rahul, SSO (Single sign on) is out of scope, we do not required it.
6	Discussed about the tentative dates to get the development details **1.** Azure admin access by **22nd April 2022** 2. HTML Theme by **22nd April 2022**

Actionable					
Sr. No	**Action Item**	**Assigned to**	**Assigned Date**	**Expected Completion Date**	**Status**
1	Emcure team will provide below, since those are dependencies to begin with development. - Azure admin access with subscription - HTML Theme - Which theme we will use for it - SSO - Out of scope, we don't need it.	Rahul Patil	04-April-2022	22-April-2022	Pending
2	Emcure team will provide sign off on wire frame & SRS.	SID / Rahul Patil	04-April-2022	22-April-2022	Pending