



Emcure Weekly Status MOM

NeoSOFT – A SEI-CMMI Level-5 Global IT Consulting & Software Solutions Provider

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Meeting Date, Time and Attendee Details				
Date	15-April-2022			
Venue	MS Teams			
Time	12:00PM			
Meeting Type	Weekly Status Call			
Internal Attendees	- Karthik N - Nilesh Jain			
Client Attendees	- Rahul Patil			
MOM Prepared By	Nilesh Jain			

Details of Meeting						
Sr.No	Description					
1	Presented weekly status report					
2	Discussed about sign off on completed requirement gathering modules					
3	Discussed about details required from Emcure team to begin with development					
4	1. Sign-Off on the PIDF & PBF by 22 nd April 2022 2. Begin with Pending modules requirement gathering phase by 20 th April 2022 3. Finalize complete requirement gathering / BA phase by 29 th April 2022					
5	As Discussed with Rahul, SSO (Single sign on) is out of scope, we do not required it.					
6	Discussed about the tentative dates to get the development details 1. Azure admin access by 22 nd April 2022 2. HTML Theme by 22 nd April 2022					





Acti	onable				
Sr. No	Action Item	Assigned to	Assigned Date	Expected Completion Date	Status
1	Emcure team will provide below, since those are dependencies to begin with development. - Azure admin access with subscription - HTML Theme - Which theme we will use for it - SSO - Out of scope, we don't need it.	Rahul Patil	04-April-2022	22-April-2022	Pending
2	Emcure team will provide sign off on wire frame & SRS.	SID / Rahul Patil	04-April-2022	22-April-2022	Pending