

# Emcure Weekly Status MOM

**NeoSOFT** – A SEI-CMMI Level-5 Global IT Consulting & Software  
Solutions Provider

**Meeting Date, Time and Attendee Details**

Date	16-May-2022
Venue	MS Teams
Time	12:00PM
Meeting Type	Weekly Status Call
Internal Attendees	- Nilesh Jain - Rachit Goyal
Client Attendees	Siddharth Amarnath
MOM Prepared By	Nilesh Jain

**Details of Meeting**

Sr.No	Description
1	Presented weekly status report
2	Discussed about sign-off on completed requirement gathering module
3	Discussed about architecture diagram
4	Discussed about kick-start the development

**Actionable**

Sr.No	Action Item	Assigned to	Assigned Date	Expected Completion Date	Status
1	Emcure team will provide approval on architecture diagram, post that only development phase will begin	SID / Rahul / Gautam	16-May-2022	16-May-2022	Pending
2	Tentative date to provide approval on PIDF, PBF will be 30 <sup>th</sup> -May-2022	SID	16-May-2022	30-May-2022	Pending
3	Development phase will begin after approval on architecture diagram	Nilesh	16-May-2022	23-May-2022	Pending