



Weekly Status Report MOM

NeoSOFT – A SEI-CMMI Level-5 Global IT Consulting & Software Solutions Provider

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| Meeting Date, Time and Attendee Details | | | | |
|---|---|--|--|--|
| Date | 17-April-2023 | | | |
| Venue | MS Teams | | | |
| Time | 12:00PM | | | |
| Meeting Type | Emcure NPD - UAT Release | | | |
| Internal Attendees | Nilesh JainKuldip WaghSupriya Patil | | | |
| Client Attendees | - Rahul Patil | | | |
| MOM Prepared By | Nilesh Jain | | | |

| Details of Meeting | | | | | |
|--------------------|--|--|--|--|--|
| Sr.No | Description | | | | |
| 1 | As discussed with Rahul, Emcure team would like to begin with Pre UAT phase for this week and from next week onwards they will begin with UAT phase. | | | | |
| 2 | As discussed with Rahul, NeoSOFT team is releasing NPD application for UAT phase. | | | | |

| Action | able | | | | |
|--------|--|-----------------|------------------|--------------------------------|-----------|
| Sr.No | Action Item | Assigned to | Assigned Date | Expected Completion Date | Status |
| 1 | NeoSOFT team will setup UAT environment on Emcure server | NeoSOFT Team | 17-Apr-2023 | 17-Apr-2023 | Completed |
| 2 | As discussed, Emcure team will share formula sheet for PBF & Finance module. | Rahul Patil | 17-Apr-2023 | 18-Apr-2023 | Pending |
| 3 | As Discussed, Emcure team will provide SMTP settings | Rahul Patil | 17-Apr-2023 | 18-Apr-2023 | Pending |
| 4 | As Discussed, Emcure team will setup meeting with business team for "Finance & PBF (Man Hour)" module. | Emcure Team | 17-Apr-2023 | 20-Apr-2023 | Pending |