

Emcure Weekly Status MOM

NeoSOFT – A SEI-CMMI Level-5 Global IT Consulting & Software
Solutions Provider

Meeting Date, Time and Attendee Details

Date	4-April-2022
Venue	MS Teams
Time	12:00PM
Meeting Type	Weekly Status Call
Internal Attendees	<ul style="list-style-type: none"> - Khevna Shah - Karthik N - Nilesh Jain
Client Attendees	<ul style="list-style-type: none"> - Rahul Patil - Siddharth Amarnath
MOM Prepared By	Nilesh Jain

Details of Meeting

Sr.No	Description
1	Presented weekly status report slide
2	Discussed about sign off on completed requirement gathering modules
3	NeoSOFT Team will send SRS & Wire frame of baseline modules
4	Discussed about the baseline requirement of pending modules

Actionable

Sr. No	Action Item	Assigned to	Assigned Date	Expected Completion Date	Status
1	Emcure team will provide below, since those are dependencies to begin with development. <ul style="list-style-type: none"> - Azure admin access with subscription - HTML Theme - <i>We will use same as existing system.</i> - Architecture - <i>We will use same as existing system.</i> - 3rd Party email provider 	Rahul Patil	04-April-2022	08-April-2022	Pending
2	Emcure team will provide sign off on wire frame & SRS.	SID / Rahul Patil	04-April-2022	08-April-2022	Pending