



Emcure Weekly Status MOM

NeoSOFT – A SEI-CMMI Level-5 Global IT Consulting & Software Solutions Provider

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Meeting Date, Time and Attendee Details				
Date	4-April-2022			
Venue	MS Teams			
Time	12:00PM			
Meeting Type	Weekly Status Call			
Internal Attendees	Khevna ShahKarthik NNilesh Jain			
Client Attendees	- Rahul Patil - Siddharth Amarnath			
MOM Prepared By	Nilesh Jain			

Details of Meeting				
Sr.No	Description			
1	Presented weekly status report slide			
2	Discussed about sign off on completed requirement gathering modules			
3	NeoSOFT Team will send SRS & Wire frame of baseline modules			
4	Discussed about the baseline requirement of pending modules			

Acti	onable				
Sr. No	Action Item	Assigned to	Assigned Date	Expected Completion Date	Status
1	Emcure team will provide below, since those are dependencies to begin with development. - Azure admin access with subscription - HTML Theme - We will use same as existing system. - Architecture - We will use same as existing system. - 3 rd Party email provider	Rahul Patil	04-April-2022	08-April-2022	Pending
2	Emcure team will provide sign off on wire frame & SRS.	SID / Rahul Patil	04-April-2022	08-April-2022	Pending