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**UAT Progress / Key Pointers MOM**

**NeoSOFT** – A SEI-CMMI Level-5 Global IT Consulting & Software Solutions Provider

June 21, 2023

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| **Meeting Date, Time and Attendee Details** | |
| **Date** | 21-June-2023 |
| **Venue** | MS Teams |
| **Time** | 03:00PM |
| **Meeting Type** | Emcure NPD - UAT Progress - Key Pointers |
| **Internal Attendees** | - Nilesh Jain  - Supriya Patil |
| **Client Attendees** | - SID  - Rahul Patil  - Narendra Upasani |
| **MOM Prepared By** | Nilesh Jain |

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| **Details of Meeting** | |
| **Sr.No** | **Description** |
| 1 | As discussed with SID, He will speak with Saumil offline regarding UAT Sign-off Date.  Note: As per planned UAT for Milestone - 1 should be finish in 3rd week & currently we are in the 10th week and still waiting for sign-off. |
| 2 | As discussed with SID, We need to schedule meeting for discuss change request points on Friday 23rd June 3:00 PM |
| 3. | As discussed with SID, He will let us know availability with their finance team to discuss about finance charter business logic / calculation. |
| 4. | As discussed with SID, We do not have anything immediately to start with, as soon as we will start getting new requirement, we will begin with BA and after wards development. SID have assured that we will surely start getting requirement documents from this week itself. |
| 5. | As discussed with SID, “Artwork & Dossier” modules will not be part of this project & we do not need to develop these modules. It will be taken care from different project. |

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| **Actionable** | |  |  |  |  |
| **Sr.No** | **Action Item** | **Assigned to** | **Assigned Date** | **Expected Completion Date** | **Status** |
| 1 | Emcure team will share Change request points by end of this week | Emcure Team | 21-Jun-2023 | 23-Jun-2023 | Pending |
| 2 | Emcure team will share Phase / Milestone 2 requirement by early next week | Emcure Team | 21-Jun-2023 | 27-Jun-2023 | Pending |
| 3 | Emcure team will schedule meeting for OnHold / Not Cleared points by early next week | Emcure Team | 21-Jun-2023 | 27-Jun-2023 | Pending |