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**Weekly Status Report MOM**

**NeoSOFT** – A SEI-CMMI Level-5 Global IT Consulting & Software Solutions Provider

March 28, 2023

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| **Meeting Date, Time and Attendee Details** | |
| **Date** | 28-March-2023 |
| **Venue** | MS Teams |
| **Time** | 12:00PM |
| **Meeting Type** | Weekly Status Report |
| **Internal Attendees** | - Nilesh Jain  - Kuldip Wagh  - Supriya Patil |
| **Client Attendees** | - Narendra Upasani  - Siddharth Amarnath  - Vikas Tripathi  - Rahul Patil |
| **MOM Prepared By** | Nilesh Jain |

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| **Details of Meeting** | |
| **Sr.No** | **Description** |
| 1 | NeoSOFT team will share the UAT release date |

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| **Actionable** | |  |  |  |  |
| **Sr.No** | **Action Item** | **Assigned to** | **Assigned Date** | **Expected Completion Date** | **Status** |
| 1 | As discussed, Emcure team will share feedback about UI | Emcure Team | 28-Mar-2023 | 10-Apr-2023 | Pending |
| 2 | As discussed, Emcure team will share display notification format | Emcure Team | 28-Mar-2023 | 10-Apr-2023 | Pending |
| 3 | As Discussed, Emcure team will provide SMTP settings | Rahul Patil | 28-Mar-2023 | 10-Apr-2023 | Pending |
| 4 | As Discussed, We wil first finalize the application functionality & release for UAT Afterwards we will go for UI suggestion, Responsive UI & Emcure team feedback | Emcure Team | 28-Mar-2023 | 31-Mar-2023 | Pending |