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CONTACT

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📍 Kings County, Brooklyn, NY

🌐 linkedin.com/in/nicolas-troncoso-106604270

EDUCATION

2019 - 2022

UNCOMMON PREP CHARTER HIGH SCHOOL

- High School Diploma

2022 - Current

MEDGAR EVERS COLLEGE

- Bachelor of Business
- GPA: 3.6 / 4.0

SKILLS

- Project Management
- Public Relations
- Teamwork
- Time Management
- Leadership
- Effective Communication
- Critical Thinking

LANGUAGES

- English (Fluent)
- Spanish (Intermediate)

NICOLAS TRONCOSO

GENERAL KNOWLEDGE

PROFILE

I am a dynamic and innovative problem solver with a proven track record of leading and managing teams to achieve organizational goals. Thriving in fast-paced environments, I excel at identifying areas for improvement and implementing effective solutions. With proficiency in a range of software and technologies, coupled with a strong analytical mindset, I consistently drive efficiency and success.

WORK EXPERIENCE

- **SYEP - Summer Youth Employment Program** 2020 - 2022
Data Entry & Specialist
 - Developed and executed comprehensive marketing strategies and campaigns aligned with company goals and objectives.
 - Led, mentored, and managed a high-performing marketing team, fostering a collaborative and results-driven work environment.
 - Monitored brand consistency across marketing channels and materials.
- **FM Media Studios** 2021 - Current
Administrative Assistant & Lighting Specialist
 - Created and managed the marketing budget, ensuring efficient allocation of resources and optimizing ROI.
 - Oversaw market research to identify emerging trends, customer needs, and competitor strategies.
 - Monitored brand consistency across marketing channels and materials.
- **ACAVS - Advance Construction** 2022 - 2024
Marketing Assistant & Lighting Specialist
 - Developed and maintained strong relationships with partners, agencies, and vendors to support marketing initiatives.
 - Monitored and maintained brand consistency across all marketing channels and materials.

REFERENCE

Lavar French

FM Media Studios/ CEO

Phone: Redacted

Email : Redacted

Ani Lynch

SYEP. /Supervisor

Phone: Redacted

Email : Redacted