

# Review Vacation Cancellation Request Screen - Data Dictionary

Complete field specifications for the Review Vacation Cancellation Request interface

Field Name	Data/UI Type	Is Required	Data Source	Business Rules	Default Value
Cancellation Request ID	Text Display	Yes	System	Links to original request	Auto-generated
Original Request ID	Text Display	Yes	System	Reference of canceled vacation	Auto-filled
Employee ID	Text Display (Read-only)	Yes	Employee Master	From employee record	Auto-filled
Employee Name	Text Display (Read-only)	Yes	Employee Master	From employee record	Auto-filled
Vacation Type	Text Display (Read-only)	Yes	Vacation Types	From request	Auto-filled
Start Date	Text Display (Read-only)	Yes	Employee Request	Must not have started; Date type: Gregorian or Hijri (set to Gregorian)	Auto-filled
End Date	Text Display (Read-only)	Yes	Employee Request	Auto-filled; Date type: Gregorian or Hijri (set to Gregorian)	Auto-filled
Reason	Textarea	No	Employee Input	Cancellation justification	Blank
Reviewer Notes	Textarea	No	Manager Input	Optional HR/Manager comments	Blank
Action	Buttons (Approve/Reject)	Yes	Manager Input	HR/Manager must approve before effective cancellation	None