

Vacation Request Screen - Data Dictionary

Complete field specifications for the Vacation Request interface

Field Name	Data/UI Type	Is Required	Data Source	Business Rules	Default Values
Employee ID	Text Input (Read-only)	Yes	Employee Master	Unique identifier; auto-filled; cannot be changed	Auto-filled
Employee Name	Text Input (Read-only)	Yes	Employee Master	Full legal name; auto-filled	Auto-filled
Vacation Type	Dropdown (Annual, Sick)	Yes	Vacation Types	Must select valid type	None
Start Date	Date Picker	Yes	User Input	Cannot be in past; must be < End Date	Today+1
End Date	Date Picker	Yes	User Input	Must be after Start Date	None
Period (Days)	Text Display (Read-only)	Yes	System Calculation	End Date - Start Date + 1	Auto-calculated
Notes	Textarea	No	User Input	Optional comments	Blank
Attachments	File Upload	Conditional	User Upload	Mandatory for Sick Leave; optional for Annual Leave	None