

JADE SOLORIANO  
North York ON  
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**Objective:** Seeking a Software Engineer role where I can leverage my strong communication, organization, and self-management skills in a dynamic environment. I am a fast learner who adapts quickly, able to work independently with good judgment and prioritize tasks effectively. Known for problem-solving and analytical abilities, I can manage multiple projects efficiently. With strong communication skills and leadership qualities, I thrive under pressure and maintain a focused, calm approach even in demanding situations.

## Technical Skills

- **Programming Languages:** JavaScript, C#, SQL
- **Web Development:** HTML, CSS, React, Node.js, Package Managers (npm)
- **Database Integration:** SQL Server Management Studio
- **Operating Systems:** Windows
- **Tools and Technologies:** Visual Studio, Visual Studio Code, Git, GitHub, Microsoft Azure, Microsoft Office 365 (Word, Excel, PowerPoint, Teams)

## Professional Skills

### Administrative Support

- Processing of records within company software systems, for example work orders in CMMS (Computer Maintenance Management System).
- Support documentation, administrative tasks, and purchasing to meet maintenance audit requirements and ensure timely stocking of spare parts and consumables.
- Assist in maintaining, executing and upgrading spare parts/tools/supplies inventory program to ensure consistent adequate supply of spare parts, tools and supplies.
- Maintain effective interdepartmental communication with managers and associates.
- Communicate with equipment manufacturer, vendor and or suppliers.

### Customer Service

- Anticipate, understand, and respond to the needs of customers to meet or exceed their expectations.
- Ability to build productive business relationships and gain customer loyalty with excellent communication skills.
- Strong ability to effectively analyze and resolve problems to customer satisfaction.
- Proactively researched and advised best options for customers and counseled appropriately.

### Organization and Time Management

- Work cooperatively and effectively with others to set goals, resolve problems, and make decisions to enhance organizational effectiveness; ability to undertake self-directed tasks when necessary.
- Excellent time management skills; attention to detail; the capacity to prioritize by assessing situations to determine urgency; ability to develop a work schedule, set goals, create/implement action plans and monitor progress toward goals; and ability to make clear, timely decisions.
- Produce quality work in high pressure environments; detailed oriented.

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## Education

<b>Software Engineering Diploma</b> Canadian Business College, Mississauga, ON	2023-2024
<b>Bachelor of Science in Information Technology</b> Iloilo Doctor's College, Iloilo, Philippines	2008-2012

## Experience

<b>Acting Junior Maintenance Coordinator</b> DECEIM (The Abnormal Beauty Company)	08/2024 - Present
<b>Machine Operator</b> DECEIM (The Abnormal Beauty Company)	09/2018 – 07/2024
<b>Teller/Remittance Processor</b> Metro Remittance (Canada), Inc.	12/2015 – 08/2018