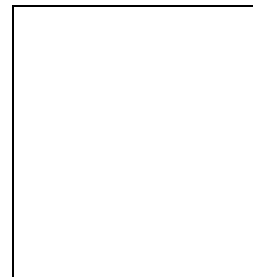




Registration Form



To,
HR Department,
Homofix Technologies Pvt. Ltd.

Office: WP 501 D | Ashok Vihar | New Delhi – 110052.
Regd office: 5139, Panki Road, EWS Awas vikas-3, Kanpur
Uttar Pradesh, India, 208017

Respected Sir/Madam,

I am pleased to inform you that I,..... (Name) will be
joining Homofix Technologies Pvt. Ltd. As a (Post) with
effect from /...../2023. I am excited about this opportunity to be a part of such a prestigious
organization.

I would like to confirm and undertake the following:

- I have carefully reviewed and understood the protocols and procedures of the company.
- I agree to comply with all the rules and regulations of the company.
- I confirm that all the photocopies of my certificates and ID that I have submitted are genuine.
- I understand that any violation of the company's protocols or misstatement of facts related to my role could result in disciplinary action.

I Kindly request that you accept my joining letter.

With regards,

Expert Signature.....

Name in Full

Address

T&C (Policy)

1. Introduction

At Homofix Technologies Private Limited, we are committed to safeguarding the data of our customers, experts, and partners/clients from any potential harm caused by the misuse of information. To achieve this goal, we have designed an Acceptable T&C Policy (for Customers, Our Systems and Unacceptable Behaviors).

Our policy is intended to cover both deliberate and inadvertent actions that could lead to the misuse of information. We hold each employee responsible for protecting the information on our IT systems and data systems. Therefore, all experts must adhere to the guidelines provided in this policy at all times.

Our policy is designed to provide a secure environment for our customers, experts, and partners/clients, and we will not tolerate any violation of our guidelines.

2. Past Records

This appointment letter is based on the information you provided in your job application and during your interviews with us. Please be advised that any false declarations or omissions of material information on your part may result in the termination of your employment without notice.

3. Part Time Employment

At Homofix Technologies Private Limited, the Experts are joining the company on a part-time employment basis. It is important to note that this part-time employment does not entitle the Experts to claim full-time employment with the company at any point in the future. Any opportunities for full-time employment will be based solely on the performance of the Experts.

We expect all Experts to fulfill their obligations and duties to the company, and they are not permitted to leave the company without prior permission. Any unauthorized departure will result in legal action taken against the Experts.

We value the contributions of all our Experts and will evaluate their performance to determine if they are suitable for full-time employment with the company. However, the decision to offer full-time employment is solely at the discretion of the company and is not guaranteed.

We appreciate the dedication and hard work of all our Experts and hope to provide a mutually beneficial work environment.

4. Payment System

Homofix Company's payment system is designed to ensure smooth and efficient financial transactions between the company, the customer, and the expert. Here are some important details about our payment system:

- **Commission percentage:**

The company will take a certain percentage of the final bill amount as commission after the booking is completed by the expert. This commission will be taken on the final bill amount without GST.

- **Expert wallet:**

The expert must maintain a minimum balance of ₹ 1000 in their wallet at all times. This balance can be topped up by the expert through the recharge feature available in the Expert App.

- **Settlement amount:**

If the customer pays the booking amount online, the company will add the expert's settlement amount to their wallet just after the booking is completed by the expert. On the other hand, if the customer pays in cash, the company will deduct the settlement amount from the expert's wallet just after the booking is completed by the expert.

- **Withdrawal process:**

Whenever an expert needs to withdraw money from their wallet, they can add their bank account details in the Expert App and request to withdraw any amount of money from their wallet. The requested amount will be transferred to the expert's bank account within 24 hours.

Homofix Company's payment system is designed to be transparent and hassle-free. We ensure that our experts receive their rightful settlement amount for the services they provide and that customers can easily make payments online or in cash.

5. Addon Product (Spare part) & Services.

Homofix Company provides an addon product and services feature for its customers. When a customer books any service and pays the booking amount online, the Expert can add spare parts or addon services to the service order, with the customer's confirmation. Any additional cost incurred from these addon products or services will be added to the final bill, and the customer will receive payment links to pay the remaining amount.

In the case of a cash on service booking, if the Expert requires any spare parts or addon services to complete the service, they can add those to the service order with the customer's confirmation. The remaining amount of the addon products or services will be added to the final bill, and the customer can pay the total bill amount to the Expert.

This addon product and services feature allows the Experts to provide a more comprehensive service to the customers, ensuring their satisfaction. The customers can also benefit from having all the required services and products added to their service order, without having to go through the hassle of making multiple service orders.

❖ **The final bill amount calculation:** Booking amount (without GST) + List of Addons amount (without GST) = Final Bill Amount.

6. Work Policy

Our Work Policy is designed to ensure that our Experts provide the best quality services to our customers. To ensure this, we have laid down the following criteria:

- **Tools and Vehicles:** Our Experts must have their own tools and vehicles to provide the services.
- **Timely Completion:** Upon receiving a lead, our Experts must complete the service within the given timeframe. In case of inability to do so, they must report to their supervisor immediately.
- **Repeat Service:** If a repeat service is needed, it must be completed within 24 hours.
- **Supporting Staff:** For major works, Experts should have supporting staff to assist them if needed.
- **Time Management:** Experts should not extend the work beyond a day unless absolutely necessary. In such cases, they must inform their supervisor.
- **Pricing:** Spare parts must be charged according to the rate card provided by the Company. Overcharging will result in termination of the contract.
- **Responsibility:** Experts will be responsible for the repairing and spare parts, with the warranty period varying from 30-days, 60-days, or 90-days depending on the case.
- **Liability:** In case of any damage or breakage of customer property, Experts will be fully liable.
- **Customer Interaction:** No arguing with the customers will be tolerated. Any instance of misbehavior or violence towards customers will result in disciplinary action.
- **PCB Repair:** PCB repair can take a maximum of 2 days.

We believe that following these criteria will ensure that our Experts provide the best quality services to our customers and uphold the reputation of our company.

Note: Advance payment not allowed from customers end. If found your id will be permanently banned.

Expert Signature