Proposal

For

Military Court Main Directorate

Project Name

Military Court Case Management System (MCCMS)

June 26, 2023

Addis Ababa, Ethiopia

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# **Introduction**

Currently, Military Court Directorate is heavily dependent on paper documents and manual process. This outdated system poses several problems. Firstly, it is incredibly time consuming and bulky to manually manage large volumes of paper work. Documents need to be organized and stored in physical storage specific information can be overwhelming task that requires significant time and resources. In some cases have been delayed or dropped due to the unavailability of the relevant documents.

With this current court case system is potential for errors in the processing of documents, lacks transparency and accessibility. With so many manual steps involved in managing level documentation, it is possible for papers to be lost, no real time tracking available for cases, misfiled, or even mishandled. The high risk of errors can result in cases being delayed or even thrown out of court entirely. For example. If an essential document never reaches the intended recipient, a judge may dismiss a critical piece of evidence, which can have a huge impact on the outcome of the case to solve this kind of problems the Military Court Directorate needs an automated system.

Now, the new intended automated system requires to come with numerous features such as handling large volume of document, photos, videos, audios. Easily and friendly interactive filing interface, secure access controls, case tracking, scheduling, and various reporting tools. Members of the military justice system can easily login to the system and access relevant information based on their permission levels. The Military Court Case System also integrates, with other legal Federal system, making it easy for various organizations to share data and information effortlessly.

# **Project Problem Statement**

Recently, military current case management system is a paper base record costly to maintain and difficult to manage for court personnel, who must sort and file large amount of physical paper work, there is limited accessibility for attorneys, litigants, and the military when it comes to accessing court records and monitoring case proceeding. And lack of security measures for sensitive information, leading to potential breaches or data loss, no automating system for scheduling hearings, notifying military judge, and tracking case deadlines. So the consequence of paper base work is west of time and resources, overwhelming paper documentation, complex process and delays. As a result of this short coming of paper base work is time consuming, error-prone, difficult access to court records and limited transparency.

This project seeking is to control and allow complete registration of all cases related to court activities to enhance reduction of time and eliminating manual works. The System delivers core functionality that is to provide meaningful benefits to the courts, such as more efficient data entry, more effective data retrieval, better tools and enhanced bar. Well developed and implemented Military Court Case Management System (MCCMS) make it possible for a court to stick more closely to automated standard schedule and timetable, which the court can track cases better, and controls the use of resources and notify and inform all on what has been decided and what is to be expected.

# **Purpose of project study**

To study the guidance for Military Court Case Management System on implementation and effectiveness of court service delivery in the Law Court Complex, Judicial Service of Ethiopian Defence Court.

# **Project Goals and Objectives**

The aim of this project is to develop and implement a Military Court Case Management System to control and allow complete registration of all court case which are related to the court by the domain user thus registrar, who can register, update, delete, and search case and create report. The flow of information provides communication and notification between the courts and military.

* + The main objectives(goals) of the project is:-
    - To implement a Military Court Case Management System for case registration which are related to courts, and creation, modification and updating through user interface.
    - The software will allow information to be entered by users, control information in the system and tracking of current case status to enhance court access.
    - The system Event and Scheduling is to determine new case arrivals, session appointments, case deadline, reservation of court room and the judge who will head the case.
    - To develop friendly user interfaces combined with intuitive layouts. To create a database to store, manage and backup case records.

# **Project Deliverable**

* Design and technical plan for deployment of Military Court Case Management System.
* Providing secure access for local and remote users.
* Automated system for Military Court Directorate.
* Increased efficiency, cost effectiveness, competitiveness and functionality of the Directorate.
* Easily access of information and judicial decisions.
* Avoid client physically go to court and also need to follow up daily after case filing.
* All the paper base work challenges have been eliminated.
* Enhancing its accessibility and transparency.
* Training of support for staff and end users.

# **High Level Assumption**

* Infrastructure in defence court department will be adequate. If not the system may perform at unacceptable levels causing downtime resulting in loss of productivity.
* Hardware (Firewall, Router, Switches, Hubs, and Terminals) and software (Operate System, Database Management System, and Developing tools) need to the project deliver on time. If this does not happened on time the result will be on a delay of the project and extension of the timeline. If the project is not completed on time the cost of renewal of current defence court system solution will be incurred.
* All materials required to execute this project has been included in the current budget.
* Sufficient resources to complete this project will be available as identified in the project plan.
* The [scope and specifications of the project](https://www.projectpractical.com/project-scope-management-step-by-step-implementation-guide/) will not change when the project takes place.
* All the staff members and workers possess good qualities of the required skills in the project.
* Using the existing IT infrastructure of defence datacentre for deployments.
* Funding for licenses will be provided by involved departments as needed

# **High Level Constraints**

* + Project work cannot exceed six months to complete.
  + Project Military Court Case Management System cannot exceed the summary budget.
  + Project must utilize existing infrastructure of Defence Force and Military Court Department.
  + Project scope cannot exceed in the project plan.

# **High Level Risks**

* + Excessive Scope change
  + Budget short fall
  + Design not complete or feasible
  + Technological incompetence revealed.
  + Unattainable performance

# **Project Timeline**

* + Project work cannot exceed six months to complete.

# **Project Summary Budget**

* + Based on historical information of Military Court Main Directorate that the project Military Court Case Management System cannot exceed **10,000,000.00 birr.**

# **Project Stakeholders**

* + Military Court Main Directorate
  + Communication and Information Main Department

# **General Project Approach**

* + Agile project management plan

# **Project Approval**

Military Court Main Directorate

Approved by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Defence Communication and Information Main Department

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