



**NAME OF PRODUCT:** Spaza Shop Regulatory & Management System (SSRMS)

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**"Is it said that Technology is best in bringing people together." – Matt Mullenweg**

Team Genesis is proud to present our project, aimed at improving spaza shop registration.

## THE GENESIS

*"THE POWER TO NEW BEGINNINGS"*

Project Manager – Tshimangadzo Surprise Masia **(221414061)**

Project Tester - Khanyisa Kamba **(221711481)**

System Designer - Billy Mokoena **(221839593)**

Front – End Developer - Aobakwe Keeme **(221515445)**

Back- End Developer - Luxolo Mkhathazo **(220435898)**

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## THE GENESIS MINUTES – FOURTH MEETING

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**Date:** 09 April 2025

**Time:** 19:00 – 20:15

**Location:** WSU NMD MTHATHA CAMPUS

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### 1. Attendance

Present:

- All members attended.
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### 2. Opening and Welcome

- The Project Manager opened the meeting by recognizing the team's good progress so far.
  - The focus of this meeting was to start validating and refining all project deliverables, especially visual designs.
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### 3. Apologies

- None received.
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### 4. Review of Last Meeting Minutes

- Previous meeting minutes were reviewed and accepted.
  - Members agreed that the selected project path (SSRMS) was still aligned with user needs and lecturer expectations.
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### 5. Tracking of Project Progress

- Members provided updates on their assigned sections: UI designs, user flows, and GitHub uploads.
  - Front-End Developer confirmed that basic wireframes were created using Figma and exported properly.
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## **6. Presentations of the Tasks Assigned**

- Each member presented their completed work, with System Designer showing the initial homepage and business listings wireframes.
  - Discussions were held on improving button placements, user-friendly navigation, and mobile friendliness.
  - The Project Manager emphasized that document formatting (naming folders and files) needed strict adherence to project standards.
  - Front-End Developer proposed integrating an initial login mockup to guide screen transitions smoothly.
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## **7. Upcoming Tasks & Deadlines**

- Members were instructed to polish their wireframes and start preparing for a unified design document and phase 3 will begin which will have user stories, personas etc.
  - Reminder: Final drafts must be submitted over weekends or Mondays for Friday review meetings.
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## **8. Closing**

- Meeting closed with encouragement to finalize at least two core screens and wireframe flows before the next meeting.
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