

Dear XXX,

My name is XXX and I am a student at the London School of Economics. Thank you for your interest in this project. This document provides information about the project and asks for your consent to participate. Please check the boxes which you agree to and provide your signature below, before sending the completed document to the email address provided.

What is the study about?

We are seeking insight on behalf of the OECD into the presentation and dissemination of public policy evaluation reports, specifically through the use of centralised government portals.

What will my involvement be?

We wish to interview you as a professional in the evaluation sector. The interview would ideally last 30 minutes to an hour, but adjustments can be made to if less time is available.

Do I have to take part?

Participation is voluntary. If you decide to take part but later wish to withdraw your data, please can you let me know by XXX. If you would prefer not to answer any specific questions, please just let me know and we will move on.

What will my information be used for?

The information provided will be used for a Capstone report as part of our undergraduate degree, as well as a presented to the Evaluation team at the OECD, with potential for it to be presented to the OECD Evaluation Experts Panel.

Will my information be anonymous?

Your participation will be anonymous - your name will not be used in any reports or publications resulting from the study.

If you agree to take part in the research, please complete the section below.

Please read these three statements. If you agree, put an X in the boxes below	
I have read this message and had the opportunity to ask questions.	<input type="checkbox"/>
I agree to participate in an interview with the LSE Capstone team.	<input type="checkbox"/>
I agree to the video interview being recorded for internal purposes only. The recording will not be shared with anyone other than our team and will be treated as confidential.	<input type="checkbox"/>
I understand that my responses will be treated as confidential, that my name will not be included in any reports or publications, and that my personal information will be kept securely and destroyed following completion of the report.	<input type="checkbox"/>

Participant name:

I hereby consent to the following terms.

Participant Signature:

Date:

Researcher name:

Email address:

Any concerns or complaints about this study should be addressed to research.ethics@lse.ac.uk

The LSE Research Privacy Policy can be found here: <https://info.lse.ac.uk/staff/divisions/Secretarys-Division/Assets/Documents/Information-Records-Management/Privacy-Notice-for-Research-v1.2.pdf>