

<div><div>Bulacan State University</div><div>Malolos, Bulacan</div><div>Office Performance Commitment and Review (OPCR)</div><div>I, Edgardo M. Santos, Dean of the College of Science, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to June 2023.</div><div>Edgardo M. Santos, Ph.D.</div><div>Ratee:</div><div>Date</div></div>									
Review By		Approved By				Date			
Edgardo M. Santos Dean		Teddy C. San Andres President				[Date]			
Rating Scale: 5 - OUTSTANDING 4 - Very Satisfactory 3 - Satisfactory 2 - Unsatisfactory/Needs Monitoring Or Coaching 1 - Poor/Needs Improvement Or Close Monitoring									
MFO/PAP	SUCCESS INDICATORS (TARGETS + MEASURES)	Alloted Budget Target	Division/Individual Accountable	Actual Accomplishment	Rating*		Remarks		
Strategic Objectives/Core Functions									
MFO Number: 1, Title: HIGHER EDUCATION SERVICES									
PAP Number: 1 Delivery of Relevant, Quality and Accessible Instruction				(SPECIFIC FIGURES)	Q	E	T	A	PROPOSED RATING SYSTEM
1.1 Strengthen the Retention Policy as per the University Student Manual	Developed an Intervention programs for the improvement of the student's academic performance are conducted during middle of the semester	0	College Dean, College Secretary, Program Chair	Developed an Intervention programs for the improvement of the student's academic performance are conducted during middle of the semester	0		0	0	” Quality: 5 - No Correction 4 - With 1-2 corrections 3 - With exactly 3 corrections 2 - With no more than 4-5 corrections 1 - With more than 5 corrections Timeliness: 5 - Submitted action plan for 5 or more working days before the deadline 4 - Submitted action plan 1 to 4 days before the deadline 3 - Submitted action plan within the deadline 2 - Submitted action plan a day after the deadline 1 - Submitted action plan 2 or more days after the deadline
1.2 Implements and oversees admission, enrollment, financial assistance	100% of the absorption capacity of the college is being utilized in accepting enrollees	90000000	Admission Office, Vice Chancellor for Student Affairs and Services office, College Dean,	100% of the absorption capacity of the college is being utilized in accepting enrollees		3		3	, Efficiency:

			College Secretary, Program Chair						
PAP Number: 2 Faculty Development Program				(SPECIFIC FIGURES)	Q	E	T	A	PROPOSED RATING SYSTEM
2.1 Prepares and submits a comprehensive 5-year Faculty & (Staff) Development Plan (FDP). The college shall also submit an annual recalibrated FDP.	100% Prepared and submitted a comprehensive 5-year Faculty and Staff Development Plan based on faculty needs assesment. A recalibrated FSDP is also due for submission before the start of the calendar year	0	College Dean, College Secretary, Program Chair	Submitted the faculty development plan at least 3 days before the deadline, with no revisions	0		0	0	Quality: 5 - No Correction 4 - With 1-2 corrections 3 - With exactly 3 corrections 2 - With no more than 4-5 corrections 1 - With more than 5 corrections Timeliness: 5 - 5 or more working days before the deadline 4 - 1 to 4 days before the deadline 3 - Within the deadline 2 - 1-4 days after the deadline
2.2 Recommends faculty for attendance to seminars/workshops/trainings/conferences relevant to their field of specialization or retooling activities	Recommended 100% faculty for upgrading/enrichment/retooling activities	5400000	College Dean, College Secretary, Program Chair	Recommended all faculty members who requested for training / seminars during the rating period		4		4	Efficiency:
PAP Number: 3 Quality Assurance Plans				(SPECIFIC FIGURES)	Q	E	T	A	PROPOSED RATING SYSTEM
3.1 Supervises/Monitors the preparation of documents/reports in preparation for accreditation	100% of the necessary documents/reports/proof of outcomes needed for accreditation are in place a week before accreditation	72000000	College Dean, College Secretary, Program Chair	NA - there is no scheduled accreditation during the evaluation period.		5	5	5	Efficiency: Timeliness: 5 - 5 or more working days before the deadline 4 - 1 to 4 days before the deadline 3 - Within the deadline 2 - 1-4 days after the deadline
3.2 Submits college programs for AACUP accreditation (as Centers of Development / Centers of Excellence)	100% of (accreditable) Programs are accredited with candidate status, Levels 1-4	43000000	College Dean, College Secretary, Program Chair	100% of the accreditable programs (BS Biology, BS Mathematics, BS Food Technology, BS Environmental Science) area at with at least level 1 accredited status		5		5	Efficiency:
Summary of Rating		Total		Final Numerical Rating	Final Adjectival Rating				
		undefined		undefined					
Comments and Recommendation For Development Purposes: undefined									
Assessed By:	Date:	Reviewed By:	Date:	Final Rating By:				Date:	
I certify that I discussed Assessment of the performance employee	Date	(all PMT members will sign/Initial) pmt		Teddy C. San Andres					
Planning Office				President					
*Legend: Q-Quality E-Efficiency(Quantity) T-Timeliness A-Average									