## **Usage Metrics Report Dashboard - About Page**

**Motivation:** This dashboard is designed to help track what Power Bi reports are being viewed in the workspace and can help determine who are viewing reports.

## **Contents:**

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- 1) Usage Metrics Report This dashboard has various visuals that show what reports are being viewed, and different usage metrics that include the total reports, total views, total users, etc. The report also has filters for date, reports, users. The date filter can be used based on what time period the user wants to review. The report name filter can be used to narrow down to the specific report that the user wants to view. The user filter can be used to filter to the user that the user wants to view.

## FAQ:

What is a "Viewer" and what is a "view"? - A viewer is someone who opened the report at least once during the time period. A view is an open-report event. A report view is recorded each time someone opens a report.

What time period is covered by the usage report? - The usage report is based on activity data for the last 30 days excluding activities of the current day. You can narrow the time period by using the date filter on the usage report page.

When will I see the most recent activity data? - The usage report includes activity data up until the last complete day based on the UTC time zone. The data shown in the report is also dependent on the dataset once per day. Note that it might take up to 24 hours for new activity data to appear in the usage report.

What is the data source for the usage data? - The Usage metrics report dataset imports data from an Power BI-Internal usage metrics store by using a custom Usage Metrics Data Connector. You can update the credentials for the Usage Metrics Data Connector on the dataset settings page.

**Data Source:** Power BI Service

For Questions or more information:

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