Minutes of first TA meeting

Location: DW TZ2 right-back

Datum: 21/02/2023

Time: 15:45 - 16:30

Attendees: Oleh, Teun, Alex, Tudor, Sagar, (TA) Iarina

Agenda-items

**Pre TA meeting**

Ambition levels

A discussion about how serious is everyone about their ambition levels

The team has different ambition levels. Most say they want a 10. Teun is not that ambitious.

Oleh feel 8 minimum.

planning

A brief explanation of the changes proposed, and a feedback round to hear what everyone thinks

planning to depend on each day.

Alexandru: wants to text for each week

Oleh: do we want thursday's meeting standard

Teun: May be online because some days are free

Oleh thursday should be for planning and organising

TA meeting are for getting information out of the TA

Q and A had one yesterday, everyone is surprised by how little information they got.

We should make the backlog Sagar

**TODO** make backlog

Should we plan to use the deadline document?

Oleh thursday standaard meeting

The discord is for calling people

**TODO** make google drive Sagar

Sagar TA should be kept happy she is part of the grade

Oleh feels that colours are good for keeping track of what tasks are done/in progress.

Feedback/working together

Sagar Feedback should be better defined. To help stay on track .

Everyone should speak the same amount

Alex should talk about every subject.

Alex talking to fill space.

Tudor everyone should talk

Sagar meeting should not be planned

Oleh everyone should make themselves heard

**Meeting with the TA**

Alex is not present for this meeting. He is calling in via discord.

Communication

Alex mattermost not working.

TA wil try to fix the problem

Alex has been emailing the people for mattermost

There is a whatsapp group and discord

TA can i be on whatsapp

**TODO** Oleh sends link of whatsapp group in mattermost

Ta is not allowed to be on whatsapp. University rules

TA

Quick note gitlab group project is not open yet.

Check that Gitlab is working for everyone.

**Feedback** TA Agenda should be in mattermost one day before the meeting

Teun is minute taker

Oleh is chair

Code of Conduct

TA opens code of conduct

TA takes a quick look at the code of conduct.

Most of it is good.

Small changes

Grading and TA role

TA there are some deadlines to take into account

Drafts will get feedback to help us improve.

The final will not get feedback.

**Note** The TA only gives feedback if asked

Oleh quick question

Alex is having audio problems

Sagar and oleh fix them

TA Ambition level 10 is hard

TA very few people get it

Sagar question about file sharing between client or in team?

TA both

**TODO** Sagar small changes to the code of conduct

TA: planning definition needs to be clearer

Sagar we use the comment to write some parts of the code

This should be changed

Tudor Week 1 should be change to week 2

TA: Guidance should be changed. Ta should be asked

Goal doesn’t need to be a number. Target ambition can be changed to what we will learn.

Oleh has bad memory needs things to be written down

TA Code of conduct is good

No question about the code of conduct

TA: Code of conduct can be changed

**TODO** IF you are reading this send me a text to prove it.

Backlog

Oleh We want Q and A to be efficient. What should we be asking the right questions to ask?

**Note** TA: you should be looking into

Requirements engineering

Priority of implementation

How the client story works

Try to work together to make a good backlog.

Listen to what others say

Sagar took notes

And

Q and A to ask questions

TA try to find out what you don’t know

After the backlog is handed in, an official backlog will be published. Everyone will get the official backlog in week 3.

So everyone will get a full list

Tudor: is what is in the slides all we need or is there more?

**Note** TA not sure.

Should we add new creative features

TA: Only it you have time

Sagar found the example

TA: the users stories are important

Mocks are not important

TA user story is important

TA will send the rule bricks

Oleh client Q and A we should work together

Tuder Some will notices different things

Sagar: We need a list of must and nice to have features.

**TODO** Oleh make doc to make outline what we need

Sager Flexible deadline?

Alex: start as soon as possible.

**TODO** make outline of the project

TA: You can use tomorrow how you want to use it.

Oleh what should we ask

TA what do you want for this feature

Oleh we need to ask every small detail

TA: not really go for the core.

Teun why need database

Sagar not really needed It depends

TA; Make it work any way you want

There is list of things we need like websockets

Sagar: Website is not all updated

Hopes that is not last min change

TA: No changes after the draft

Each meeting will get a graded

Backlog assignment Is graded

Everything that has a draft is graded.

pass/fail criteria are given each meeting to improve next meeting

TA: We want to see grades increase. to see learning not how you are.

Gitlab everyone has one

Later group gitlab will work.

Document that will be shared will be on the share gitlab

Always branch, don’t work on main.

Ta can set the rules of the gitlab.

Everyone needs to merge

TA can make the rules for the merges

Meeting closes