Agenda Sprint 3 Planning (Week 7)

Location: Drebbelweg Hall TBD

Date: 28/03/2023

Time: 15:45 - 16:45

Attendees: Iarina (TA), Sagar (Chair), Alexandru (Minute taker), Oleh, Teun, Tudor

Agenda-items

15:45 - 15:50 **Announcements from TA + Opening**

(Welcoming, overview of the agenda items for today)

**TA**: From now on we will have shorter meetings (25 minutes). They represent time for asking

questions, since next week is the deadline for the code, so there’s not much to talk about anymore.

When it comes to the **Tech rubric**, she reminds us that we will need to use long polling (for course’s learning objectives), even though web sockets are better 🡪 recommend implement long polling in one small place, either replacing web sockets or being a new feature.

From today people who are flagged will receive an email that will let them know. We should talk to her if we do get flagged, since checks were done yesterday morning. We as a team will need to help them get out of the situation of being flagged. If one of us gets flagged in terms of code.

15:50 - 15:53 **Check-in**

(Quick discussion on last week’s sprint, HEU Draft, Recap on Group’s overall state in terms of the project)

**TA**: Notes that everybody has been chair or minute taker exactly one time.

**Sagar**: We will be discussing feedback on the **HUE**, **last week’s sprint**, and **drafts on the**

**assignments of this week**. We have talked about this before the meeting.

**Sagar**: If nobody has any additions, we will be hopping into Code showcase.

15:53 – 15:58 **Code showcase from last week’s sprint**

Showcase the code we’ve been working on for the past two weeks, explain its functionality and discuss further work and issues that can build upon these points -> GitLab

**Oleh**: Tells Alex that there is a conflict between their work, causing neither to function.

**Alex**: Agrees with Oleh to fix it after the meeting and focus on the code showcase now.

Oleh demonstrates the functionality of web sockets, and that boards are now auto synced. He also showcases this though multiple clients at one time on the same machine, mentioning it also works on different machines on the same network.

**TA**: No need to polish code to get an Excellent on the **Minimal Application Epic**. We should instead focus on implementing as many epics as possible (**in order**). We should also focus on showing a working product, relating to the mishap from the earlier code showcase, caused by a faulty remove method.

15:58 - 16:03 **Discussion on last week’s sprint**

Briefly revisit last week’s sprint to quickly offer ourselves some feedback on how we could improve. Reassignment of tasks if some are incomplete!

**All**: Discussion with a focus on how we could improve our strategy, and overall code contribution regarding the possibility of being flagged.

16:03 - 16:08 **Review tasks from this week’s sprint**

Review the tasks we have decided upon for this week’s sprint and briefly plan them out. During this time add to GitLab or discuss potential knowledge gaps.

**Teun** and **Oleh**: will work on the **Tags Epic**

**Teun** and **Tudor:** will work on **Detailed Cards Epic**

**Alex**: will be working on the **Customization** **Epic** and together with **Sagar** on the admin side of the **Multi Board Epic**.

Work will be done **regarding priority** this week.

**Sagar**: We need to be realistic since last week’s sprint was left mostly incomplete. Says we should assign more people to one task at a time. Reminds everyone that Gitlab should show unfinished issues from last week’s sprint too, by changing the deadline.

16:08 - 16:15 **HUE Draft Improvements**

Suggest improvements for the draft, delegate new tasks, understand what the next actionable steps are (based on feedback).

**TA**: Formative feedback is usually harsher. However, she congratulates us since our HUE was pretty good. We should explain more when it comes to instructions, give more details (was feedback given as a group, or was feedback given individually?). How many times were the experts supposed to go through the application? Recommends giving more details in the methodology part (write everything step-by-step so the experiment can be replicated 1:1 by anyone else that is simply reading the **Heuristic Usability Evaluation**). We can use apps for grammar/spellchecking (tools like Quillbot).

**Alex**: Remarks being unsure about the authenticity of text reformulated by Quillbot.

**TA**: Reassures him that it can be used. However, more powerful tools like ChatGPT are off-limits.

16:15 - 16:23 **Product Pitch Draft**

Discuss the product pitch task, understand the requirements, begin delegating tasks, and ask the TA if any questions arise.

**Sagar**: Encourages the team to look at link on the course’s website (9 – 10 min video), audience is OOPP staff. Draft is due Friday.

**Question**:Should we meet in-person, or should we all work separately and one of us puts all the work together?

**Teun**: Feels both options are fine, but encourages an in-person meeting, so the assignment can be finished in one go.

**All**: Agree to meet and record until then, specifically on Thursday, in a room that is as quiet as possible. It is a draft, so do not spend much time on it.

**Question**: We should plan out only the script on what we already have.

**Answer**: Yes, we should do it by parts as well (i.e. by feature), so editing takes less, try to prioritize what we are sure about. The story is important, learn presentation skills.

**Sagar**: He will start a collaborative document for the user’s perspective.

**Question (Teun and Oleh)**: Should we also appear in the video with a webcam, or do we need to only do a voice-over?

**TA**: Do a voiceover, not necessarily in person, although recommended. We should screen record the demo, make sure its clear, and then only add the voiceover after it is recorded.

**Question**: Should we record the face cam separately from the actual demo?

**Answer**: Yes, we should make two separate videos, one that presents the demo, and the other is a recording of our face cams. This way, if we ever need to cut something in or out, or if we need to redo certain parts, we only need to partially re-record footage.

**Conclusion**: We will rent a room in EWI so there’s no noise around us. There is also a recording room in the library.

16:23 - 16:26 **Teamwork Self-Reflection Draft**

Discuss the self-reflection task, understand the rubric (STARRA), ask the TA if any questions arise.

**Sagar**: 1500 – 1800 words essay, follows a good rubric with guidelines. Describe situations, say how we felt, describe our situations. Use 3 specific situations, they are free choice. They must be about the team.

**Question (Alex)**: Can we talk about teambuilding?

**Answer**: Yes, it’s a very good idea to talk about any kind of interaction within the team, even if it is not 100% regarding the project.

16:26 - 16:28 **Question Round + additions**

**TA**: Recommends solving bugs or excluding the features that have bugs from the **Product Pitch Draft** or avoid causing the bugs while recording.

**Question**: Can we mention a feature and partially show it?

**Answer**: We shouldn’t really, since we might lose points, we should focus on showcasing everything that works and is on main.

**Question**: What is business logic or shared state?

**Answer**: Controllers that are a bit more complicated.

16:28 - 16:30 **Closing**

**Sagar (concluding the meeting)**: We will have another meeting on Thursday, during which we will record. Don’t forget to talk to our TA if we get flagged, so we can handle the situation together.