

Meeting Notes

Group 15 – Software Development Simulation

Date: 4/03/2024

Time: 19:00 PM - 21:00 PM

Location: NTHU Library

Participants:

Student ID	Name	Role
110006223	陳文漢 Samuel	Leader
111062261	徐青霞 Gaby	Member
111000176	莊誌強 Grayson	Member
109006271	鐵特德 Tuguldur	Member
111000266	黃少鋒 Cappi	Member
109006236	鄭聰明 Jason	Member

Topic: 1st Team Building and Group Discussion

Agenda Overview:

- First meeting as a group and getting to know each other much better to have a dynamic team relationship.
- Today we have to discuss the creation of the meeting template.
- Discuss the Software Project Management Tool.
- Discuss about Part II Discussion - “Vienna Waits For You”

Team Updates:

- Jason chose the article “Software Engineering For Management Roles”
- Tuguldur chose the article “Web Application Tests with Selenium”
- Grayson chose the article “A Critical Look At AI-Generated Software”
- Cappi chose the article “Augmented Agile: Human-Centered AI-assisted Software Management”

- Gaby chose the article “Teaching Methods in Software Engineering”
- Samuel chose the article “Cognitive Skills in Software Engineering: Operating Complex, Adaptive Systems at Speed and Scale”

Discussion Items:

Meeting Notes Design

- Design of Meeting Notest that everyone agrees on.
- Debate on using Word or Excel as the program for the template

Software Project Management Tool - Notion

Our selected software project management tool is Notion, a free-to-use all-in-one workspace that allows for effective collaboration with its flexibility and adaptability, offering a wide array of customization with its various features, such as:

- Enabling task management, note-taking, database sharing, and progress tracking in one interface, allowing real-time collaboration and ensuring that each member is on the same page.
- Compatible with other software tools that team members might be using (such as Google Drive, Slack, and Trello) through third-party services.
- More cost-effective as it offers a free tier that includes many of its core features.
- Customizable and flexible, with a varying selection of free templates already provided for easy access.

Part II Discussion - “Vienna Waits For You”

- The contents of the report will have a discussion of our group
- Each member will give their personal experiences according to the article

Concerns:

- Notion is a fairly new software for some team members, so the learning curve of adapting to it might be difficult.

Task Assignment List:

- Designing the Meeting Notes template (Jason, Tuguldur, Samuel)

- Research and find a platform for team communication and collaboration (Gaby, Cappi, Grayson)
- Group Part II, discussing and sharing insights about the article “Vienna Waits for You” (Jason, Tuguldur, Samuel, Gaby, Cappi, Grayson)

Group Photo:



Left to right:

Jason, Tuguldur, Grayson, Cappi, Gaby, Samuel