

## Tung Duong

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### SUMMARY OF QUALIFICATIONS

- Programming language: Pascal, C#, C++, Python, Java, Visual Basic.
- Proficient in Microsoft Word, PowerPoint, Access, and Excel (2003,2007,2010,2013,2016).
- Effectively manage time and project deadlines in challenging environments.
- Ability to maintain decent working relationships with fellow co-workers.
- Bilingual: English and Vietnamese.

### EDUCATION

University of Massachusetts Boston

Boston, MA

**B.S Degree Computer Science**

Anticipate: May 2022

GPA: 3.7

Bunker Hill Community College

Boston, MA

**A.S Degree Computer Support Specialist Option**

May 2020

GPA: 3.84

Hue University of Education

Hue, Vietnam

**Bachelor's Degree in IT Teacher**

August 2016

**Applicable Coursework:**

- C++, C# Programming
- Python, Java, Visual Basic
- Microsoft Office
- Helpdesk, Troubleshooting

### EXPERIENCE

University of Massachusetts Boston

Boston, MA

**Professional Apprenticeship and Career Experience program (PACE)**

August 2020 – Present

- Office365 and System Administrator
- Active Directory, IDM, PowerShell, tickets on ServiceNow

Bunker Hill Community College

Boston, MA

**Math Space**

January 2020 – April 2020

- Math Tutor

Marshall – TJX Company

Boston, MA

**Mechatronics Worker**

October 2018 – April 2019

- Cashier

Smartphones Beats, Inc. - Turtle Screen

Dorchester, MA

**Phone Repair Technician**

March 2018 - October 2018

- Fix broken iPhone & iPad screens, chargers, cameras, etc.
- Refurbished the iPhone screen

LCT Computer

Rockland, MA

**Computer Technician**

October 2016 – October 2018

- Troubleshoot computer software as well as hardware (Desktop & Laptop).
- Build the PC, especially gaming desktop.
- Repair broken iPhone & iPad screens, chargers, cameras, etc.
- Customer Services.

### QUALIFICATIONS AND CERTIFICATES OF MERIT

**National Level**

Binh Thuan, Vietnam

- Second prize in Mathematics on Calculator at Binh Thuan.

February 2012

**Provincial Level**

Hue, Vietnam

- First prize in Mathematics on Calculator Hue's provincial level
- Second prize in physics at Hue's provincial level
- Third prize in mathematics at the Hue's provincial level

December 2011