

1. SELF/PEER ASSESSMENT FORM

Project Name:	I42 – Improving personalised elderly care using AI		
Your Name:	Nguyen Nam Tung		
Your ID	103181157	Date	12/04/2024

Self/Peer Assessment Form

The main purpose of this form is for all Team members to reflect on their interactions, but it may also be helpful in resolving disputes over the relative contributions of Team members.

Using the **Self and Peer Assessment Form** below

1. List the members of your Project Team
2. Enter a score between 0 and 5, for categories A to J for all members of the team (see Section 3 for definitions)
3. Further provide detailed comments on each member

Please include yourself, ie, self-assessment.

(adapted from Winger-aunty, S. 1990. University of Wisconsin-Stout Modified by Pheroza Daruwalla and Ian Knowd, 1994.)

No.	Team Member Names (including yourself)	A	B	C	D	E	F	G	H	I	J	Total
1	Nguyen Nam Tung	4	5	3	5	4	3	5	4	4	5	42
2	Garrich Farrell Hardjojuwono	5	5	4	4	4	4	5	3	4	4	42
3	Leon Nguyen	3	5	3	4	4	3	3	4	4	4	37
4	Nick Bui	5	5	5	5	5	5	5	5	5	5	50
5	Rehman Ali	3	2	3	3	3	4	5	3	4	3	33
6	Chirag Chirag	5	4	4	3	3	4	4	4	3	4	38
7												
8												
9												
10												

Detailed Comments:

No.	Team Member Names	Comments
1	Nguyen Nam Tung	I performed above the standard in all categories. In term of the quantity and quality of work, I maintained a high standard of accuracy and effectiveness. I also demonstrated average communication skills, thus contributing positively to the team. My attendance at group meetings was reliable, and my attitude was spirited and constructive. In the next phase of the project, I still need to improve my communication and personal relations, to aid to the success of the project
2	Garrich Farrell Hardjojuwono	Garrich displayed a very strong work ethic, contributing a significant quantity of high-quality work. He maintained accuracy in his contributions and was very polite and sociable. His enthusiasm and attitude were noteworthy, making him an inspiring presence within the team. Garrich's efforts were consistent, and he was a dependable member who could be counted on to take responsibility. In the next phase of the project, Garrich should keep this consistent performance.
3	Leon Nguyen	Leon delivered a satisfactory performance across all the criteria, with his strongest points being in the quality of work and personal relations. However, there's room for improvement in communication, initiative, and group meeting attendance. Leon's positive demeanour and effort were solid, and she demonstrated trustworthiness and dependability in team activities. In the next phase of the project, Leon should prioritize the team meeting, to make sure that she can keep up with the progress of the project.
4	Nick Bui	Nick excelled in all aspects, showcasing outstanding productivity and perfect quality in his work. His communication skills were inspiring, and his initiative was high, constantly going beyond the call of duty. His efficiency in problem-solving and ability to contribute ahead of schedule were impressive. Nick's personal relations and attendance were impeccable, and his exuberant attitude and effort were motivating to others. He was the most dependable team member, providing a steady influence. In the next phase of the project, Nick only needs to keep his current performance.
5	Rehman Ali	Rehman's performance was not good compared to the other team members. While he occasionally produced work on schedule and contributed to problem-solving, his quantity of work was at a satisfactory level, and his quality of work had a lot of room for improvement. Communication and personal relations were satisfactory, but he could strive for more enthusiasm and effort. His group meeting attendance showed a high commitment, but overall, he could benefit from increased initiative and dependability. In the next phase of the project, Ali can try to improve his skills across all categories, to make sure that his performance is identical to the others'.

Self/Peer Review

6	Chirag Chirag	Chirag's performance was good in terms of quantity and quality of work. He was very courteous and established good will, and his personal relations added positively to the team environment. Chirag could be counted on to attend meetings and contributed a consistent effort. His attitude and enthusiasm were positive and spirited, and he proved to be a trustworthy and reliable team member. In the next phase of the project, Chirag can try to improve his initiative and efficiency of his work.
7		
8		
9		
10		

2. Project Client Review

Review the Project/Client experience below. Be critical but fair in your assessment

Questions	Yes/No
Client provided a clear vision for the students	Yes
Client was available to the students in the first week	No
Client is available for every meeting	Yes
You felt Client answers all students questions satisfactorily and clearly	No
You felt Client provides complete and clear requirements	Yes
The Client usually answers all the emails	No
The Client usually answers all the emails within a few days	Yes
The Client keeps changing the requirements	Yes
The Client communicates regularly	Yes
It is easy to communicate with the Client	Yes
The Client gives conflicting statements in different meetings	No
The Client provides constructive feedback	Yes
The Client provides (or helps in acquiring) all the required resources for the project (e.g. hardware, software, reading material etc.)	Yes
Based on the outcome produced are the project expectations realistic for the first 12 weeks involvement?	Yes
I am finding it a good experience with the Client	Yes
Dealing with the Client is relatively easy	Yes
Issues with the Client are dealt with professionally	Yes
Any Additional Remarks!	

3. Categories

A. Quantity of Work

- 0 – Did nothing, was uninvolved.
- 1 – Does enough to get by.
- 2 – Occasionally exceeds standards, needs improvement.
- 3 – Satisfactory. Does more than what is required.
- 4 – Very industrious. High Quality. Consistent.
- 5 – Always exceeds productivity standards. Outstanding.

B. Quality of Work

- 0 – Careless. Makes frequent mistakes. Assignment suffers.
- 1 – Mistakes frequent enough to question results.
- 2 – Work is basically correct.
- 3 – Accurate when and where it really counts. Satisfactory.
- 4 – Almost always accurate in all areas of contribution.
- 5 – Outstanding. Perfect quality. No mistakes.

C. Communication Skills

- 0 – Blunt, discourteous, does not listen, antagonistic, distant, aloof.
- 1 – Sometime tactless. Approachable and friendly once known by others.
- 2 – Agreeable and pleasant. Warm, friendly, sociable and listens.
- 3 – Always very polite and willing to help. Very sociable and outgoing. Listens and understands.
- 4 – Courteous and very pleasant. Excellent at establishing good will.
- 5 – Inspiring to others. Artful listener. Really understands.

D. Initiative

- 0 – Displays no self-starting characteristics. Acts without purpose.
- 1 – Puts forth little effort. Requires prodding, sets no speed records.
- 2 – Puts in minimal effort to get task completed.
- 3 – Strives hard. Desire to achieve.
- 4 – High desire to achieve. Always puts in a solid days work.
- 5 – Sets high goals. Self-starter with high motivation. Constantly goes beyond call of duty.

E. Efficiency

- 0 – Work is invariably late.
- 1 – Work occasionally completed on schedule.
- 2 – Work usually complete on schedule. Some contribution to minor problem solving.
- 3 – Work always complete on schedule.
- 4 – Work complete. Consistent in defining and resolving major problems.
- 5 – Work invariably done ahead of schedule. Imaginative. Can be counted on to make major contributions.

F. Personal Relations

- 0 – A very disruptive influence
- 1 – Is a source of some friction
- 2 – Causes no problems.
- 3 – Satisfactory, harmonious.
- 4 – Is a positive factor.
- 5 – Respected by others. Presence adds to environmental stability.

G. Group Meeting Attendance

- 0 – Never attended any meetings. Showed no interest.
- 1 – Occasionally attended. Would commit and then not show.
- 2 – Sometimes uncooperative in planning schedule. Hard to get in touch with.

Self/Peer Review

- 3 – Would attend. Usually late.
- 4 – Could be counted on to attend.
- 5 – Never missed a meeting. Always on time.

H. Attitude and Enthusiasm

- 0 – Poor disposition, uninvolved, indifferent.
- 1 – Unenthusiastic, biased.
- 2 – Half hearted.
- 3 – Positive demeanour.
- 4 – Positive attitude and spirited.
- 5 – Exuberant and eager. Positive influence. Inspiring to others. Team builder.

I. Effort

- 0 – Puts forth no effort. Expects others to carry the load.
- 1 – Puts forth some effort.
- 2 – Displays enough effort to get by.
- 3 – Solid contributions.
- 4 – Strives very hard. Energetic.
- 5 – Self starter. Consistently goes beyond call of duty.

J. Dependability

- 0 – Uninvolved. Unreliable.
- 1 – Unsteady, but tries somewhat.
- 2 – Occasionally would come through. Inconsistent.
- 3 – Needs some improvement. Suitable.
- 4 – Very trustworthy. Could be counted on to take responsibility.
- 5 – Always responsible. Kept the group together and in the right direction. Steady influence.