P CCSO Services P.O. BOX 660636 DALLAS TX 75266 Claim Number: 0530869972
Date of Loss: January 11, 2019
Insured: SINH PHUNG

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LIEN DAO AND SINH V PHUNG 22955 ROCK HILL RD STERLING VA 201669414

January 16, 2019



Re: Your Vehicle Loss

Dear LIEN DAO AND SINH V PHUNG,

Thank you for working with Allstate to process your claim. We strive for handling that is fast, fair and easy. We would like to expedite the conclusion of your claim.

If you are an Allstate policyholder, please contact your local Allstate agent to review your coverage or to add a new vehicle.

I have attached a sample copy of the Virginia Certificate of Title with instructions below to properly complete and return.

In order to finalize your claim, please complete the following:

- Please complete and sign the front side of the **Virginia Certificate of Title** as shown on the sample with arrows. **Incorrect** or **Illegible** signatures can delay settlement of your claim.
- Enter the mileage of your vehicle at the time of loss. Check the odometer discrepancy boxes **only** if the odometer reading was not the actual mileage.
- Please note that there can be <u>no</u> strikeouts or alterations to the signatures. Please <u>do not</u> make any
 other marks on the Virginia Certificate of Title. Please sign using <u>black</u> or <u>blue ink</u> only.
- Please send any keys/remotes you may have in your possession.
- If you are unsure about any of these instructions or have questions about the **Virginia Certificate of Title**, please call **before** signing or altering the document.

Instructions continued on next page

Allstate <u>cannot</u> accept the <u>Virginia Certificate of Title</u> via email or fax. Please mail to the location indicated below.

Mail the above mentioned items to:

Copart MD - BALTIMORE (YARD 102) PO BOX 0147 FINKSBURG, MD 21048 United States

If you have any questions or concerns related to the instructions above please contact us at 1-866-851-8500. We truly appreciate and value your business and hope you feel you are in our Good Hands®.

It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.

Sincerely,

Total Loss Processing Team

Claims Department
Allstate Property and Casualty Insurance Company

Phone #866-851-8500

