

Sample text

PWS

A. PURPOSE

Addiction Recovery Treatment Services (ARTS) at VA Northern California Health Care System (VANCHCS) requires contractors to provide residential treatment services as part of the overall [MORE]

A. REQUIRED SERVICES

1) STANDARD AMENITIES & DIRECT SERVICES: The contractor shall furnish each Veteran referred for care under this contract with the following standard services: [MORE]

a. ROOM & BOARD: Room and Board shall be accessible to the Veteran **7 days a week and 24 hours per day**. Accomodations will include a bed and linens (towels and bed sheets), [MORE]

a. LAUNDRY: Laundry facilities or service must be available at no cost for residents to tend to their laundry needs.

a. DIRECT SERVICES: The following are the minimum direct services which the Contractor will be expected to furnish to Veterans admitted to the program. The contractor shall comply [MORE]

Steps:

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 9. Make sub headers sub to the first senior header above them

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Through ARTS, VA provides assessment, case management and treatment services to Veterans and facilitates their access to a broad range of medical, mental health, and rehabilitative services

1)STANDARD AMENITIES & DIRECT SERVICES: The contractor shall furnish each Veteran referred for care under this contract with the following standard services:

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3
leading

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a.LAUNDRY: Laundry facilities or service must be available at no cost for residents to tend to their laundry needs.

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3 leading b. **LAUNDRY:** Laundry facilities or service must be available at no cost for residents to tend to their laundry needs.

3 leading c. **DIRECT SERVICES:** The following are the minimum direct services which the Contractor will be expected to furnish to Veterans admitted to the program. The contractor shall comply

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Sample text

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Sample text

0 leading **PWS**

A. 0 leading **PURPOSE**

B. 0 leading **BACKGROUND**

1) 0 leading **STANDARD AMENITIES & DIRECT SERVICES:**

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b. 3 leading **LAUNDRY:**

c. 3 leading **DIRECT SERVICES:**

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1. Identify the font size: Average is 11 point font
2. Parse through document and remove any consecutive carriage returns: Removed
3. Separate text into chunks based on the presence of a carriage return
4. Count the number of spaces preceding each chunk (how far indented is it)
5. Remove all leading spaces/tabs/invisible characters
6. Check for a prefix (In all of these cases the text in red fits the rule for a prefix)
 1. Record the first word (text before the first space (“ ”) in the chunk)
 2. See if there is a “:” a “.” or a “)” in that first word
 3. If there is AND it is not an actual word
 4. Then the content before the “:” “.” or “)” is the prefix
7. Check of header
 1. Remove any prefix from the chunk we are examining
 2. Select the characters from the beginning of the chunk to the first “.” or “:” or “carriage return”
 3. This is the potential header
8. Assess the potential header
 1. Does the potential header have a prefix, if yes then give this potential header 1 point
 2. Is the potential header in all caps, if yes then give this potential header 1 point
 3. Is the potential header in title caps, if yes then give this potential header 1 point
 4. Is the potential header all bolded, if yes then give this potential header 1 point
 5. Is the potential header all italicized, if yes then give this potential header 1 point
 6. Is the potential header all underlined, if yes then give this potential header 1 point
 7. Is the potential header in larger font size, if yes then give this potential header 1 point
 8. Is the potential header in a different color, if yes then give this potential header 1 point
 9. Is the potential header in a different font, if yes then give this potential header 1 point
 10. Is the potential header centered on the page, if yes then give this potential header 1 point
9. Any potential header with 2 points or more is a header

10. Assess the hierarchy of each header

- 1. There may be chunks that have a prefix but no header. Ignore these**
- 2. Count the number of spaces that were at the beginning of the chunk (indent)**
- 3. Count the number of sub-elements of each prefix (characters separated by a “.” “(“ or “:”)**
- 4. Subtract 1 from the number of sub elements**
- 5. Multiply the number of sub elements by 5**
- 6. Create the hierarchy number: Add the number of spaces to the number of sub-elements times 5**
- 7. Create a set of all the hierarchy numbers and identify the standard deviation for the set**
- 8. Assign the hierarch of each header based on the number of standard deviations of its hierarchy number**
- 9. Make sub headers sub to the first senior header above them**

All the prefixes have only one element (no sub-elements) so that part of the rule does not apply.

4 of the headers have no leading spaces (indent) 3 headers have 3 leading spaces so the first standard deviation catches the last three headers and they are designated as sub headers to the senior header directly above them in this case the “Standard Amenities and Direct Services” header