KAZI SADIA

turin.sadia1001@gmail.com | +8801610865424 | Uttara, Sector-15

 https://www.linkedin.com/in/kazi-sadia/

 https://turinsadia.github.io/ | https://github.com/TurinSadia

CAREER OBJECTIVE

I am seeking a full-time position in the **Network/ System/IT Engineering Department** where I can apply my knowledge and hands-on experience to maintain IT infrastructure.

I am eager to grow in a collaborative environment and work toward becoming a **skilled Network or System or IT Engineer**, continuously enhancing my technical expertise to support enterprise-level operations.

SKILLS

TECHNICAL SKILLS
- **System & Network Administration:** Linux (basic CLI operations), Cisco Packet Tracer,PuTTy, Winbox
- **Monitoring & Troubleshooting:** Familiar with monitoring Nagios,Zabbix and initial diagnostics for system, network, and application issues.
- **Networking & Security:** Understanding of IP addressing, subnetting, routing basics and firewall concepts.

SOFT SKILLS
- Strong communication and teamwork skills
- Problem-solving and adaptability
- Self-motivated and quick learner

EXPERIENCE

SUPPORT EXECUTIVE - RED DATA (PVT.) LIMITED   12/2025 – Present

Responsibilities:
- **Corporate Client Query Management:** Receive, log, and forward corporate client inquiries to the relevant departments, ensuring timely communication and efficient issue resolution.

- **Service & System Monitoring:** Continuously monitor network systems, services, and client requests to maintain operational stability, promptly identifying and reporting any irregularities or service degradation.

- **Technical Troubleshooting:** Provide initial technical assistance by diagnosing and resolving basic service-related issues, contributing to improved service quality and client satisfaction.

SUPPORT EXECUTIVE (INTERN) - RED DATA (PVT.) LIMITED   09/2025 – 11/2025

EDUCATION

M.Sc, *Bangladesh University of Professionals*   01/2025 – Present
Information and Communication Technology

B.Sc, *EAST WEST UNIVERSITY*   01/2019 – 09/2023
Electrical and Electronic Engineering

ACHIVEMENTS

Merit Scholarship Certificate_SPRING-2019, *East West University*
Link : https://drive.google.com/file/d/1EZdrx5mbqatQrcgJgPDhteBVggfkR6c_/view?usp=drive_link ⬈

EXTRACURRICULAR ACTIVITIES

- Co-Ordinator, **EWU Robotics Club,** Manage capability of club members and event.

- Participated on **EWU INTRA MUN 2019** Debate Competition
  Link : https://drive.google.com/file/d/1WriSGhFUI2CfwZcTq12q0JL8yv9k0UnS/view?usp=drive_link ⬈

- Participated on **"Call for Extended Abstract",** IEEE Computer Society Bangladesh Chapter Summer
  Symposium 2023, Islamic University, Kushtia, Bangladesh
  Link : https://drive.google.com/file/d/1nKLVABE6EJtVSaUO0wmsAI4bp58AQrXP/view?usp=drive_link ⬈

PROJECTS

PORTABLE HEART- MONITORING ELECTROCARDIOGRAM DEVICE(CAPSTONE)   09/2022 - 09/2023

- Designed a **portable 3-lead ECG device** capable of extending to a **12-lead configuration** by adjusting
  electrode placement.
- Focused on **cost-effective hardware design**, **signal acquisition**, and **portability** for field or remote use.
- Applied knowledge of **biomedical signal processing** and **microcontroller interfacing**.
  Link : https://drive.google.com/file/d/1Yk1um7xpqHdwc 2nUai5-OVc3cCTA5ni/view?usp=sharing ⬈

Certifications

Introduction to Bash Shell Scripting
Link : https://drive.google.com/file/d/13lvkJTrVAmoziAb9SWH2mYjdCUqah40f/view?usp=drive_link ⬈

Technical Support Fundamentals offered by COURSERA
Link : https://drive.google.com/file/d/1hT91iTTbVOAvD09B6NAu7oQon-cZGxr7/view?usp=drive_link ⬈