

TRAVIS TURK

@ travisturk@gmail.com

Turkosaurus

turkosaur.us

EXPERIENCE

Executive Project Manager | ELM Restaurant Group (24 Diner, et al.)

March 2019 – June 2020

Austin, Texas

- Led rollout of POS systems change in 3 restaurants (Aloha > Toast)
- Maintained financial reporting systems and supported General Managers
- (De)provisioned user accounts and hardware
- Provided on-call technical support for financial and POS systems
- Remote contributor (60-100% offsite) supporting executive team and 5 restaurants

Assistant General Manager | 24 Diner (ELM)

August 2015 – March 2019

Austin, Texas

- Delivered weekly financial analysis of revenue trends, cost of goods and labor
- Coordinated annual SXSW events: staff, permits, orders, and equipment
- Oversaw \$25,000 in weekly perishable food purchases, maintaining food cost < 30%
- Consolidated and processed all weekly accounts payable items
- Ensured accurate and timely biweekly payroll submission
- Coordinated facilities maintenance and regulatory compliance
- Trained and supported leadership team for a 24 hour operation

Manager, Beverage Lead | 24 Diner (ELM)

March 2013 – August 2015

Austin, Texas

- Wrote beverage training program and supplemental resources (recipes, etc.)
- Ensured safety of team and excellence of service during chaotic overnight shift
- Learned listening as first rate skill in deescalation and crisis management

Server, Bartender | 24 Diner (ELM)

March 2012 – March 2013

Austin, Texas

EDUCATION

Introduction to Computer Science | EdX + Harvard

2020

CS50

Private Pilot | Federal Aviation Administration

2018

Airplane, Single Engine Land

Barista | Specialty Coffee Association [of America]

2018

Level 1

Sommelier | Court of Master Sommeliers

2015

Introductory, Level 1

B.A., Philosophy | University of North Texas

2010

Denton, Texas

SKILLS

Financial Analysis

Compeat

Excel

Sheets

P&L

Projections

Payroll Systems

Paychex

HR Alliance

Point of Sale

Aloha

NCR

Toast

Micros

IT Administration

Microsoft 365

Rackspace

Squarespace

Heroku

Team Communication

Asana

Slack

Discord

COMPETENCIES

Python

C

SQL

Linux

Shell

HTML

CSS

JavaScript

Git

Jinja

Flask

Markdown

LaTeX

HOBBIES

musician

cyclist

gardener

birder

ttrpg player

SCUBA

cat parent