TRAVIS TURK

@ travisturk@gmail.com   📞 512-537-8875   📍 Austin, Texas

Turkosaurus   🌐 www.turkosaur.us   ● he/him

SKILLS

Web Development

Python · Flask · Linux · PostgreSQL · SQLite · HTML · JavaScript · Bash · CSS · Bootstrap · Git · Heroku · APIs

Project Management

Jira · Trello · Monday · Asana · Discord · Slack · Teams

Technical Writing

Markdown · Confluence · LaTeX · SOPs · Checklists

Financial Analysis

Profit & Loss · Budgets · Projections · Reconciliation · Bookkeeping · Payroll

Certifications

Pilot, Private ASEL · SCUBA · Barista · Sommelier

EDUCATION

Computer Science
📅 2020   ● CS50 et al.
EdX + Harvard

Bachelor of Arts
📅 2010   ● Philosophy
University of North Texas

INTERESTS

musician · gardener · ttrpg player · birder · cyclist · cat parent

EXPERIENCE

Support Specialist, Payroll & Hire (ATS) | Restaurant365

📅 March 2021 – current   ● Remote

- Authored primary internal technical documentation for SaaS support team
- Initiated security-focused SOPs for user permissions and authorizations
- Provided empathetic, authoritative, text-based technical support
- Customer Satisfaction scores: 99% positive, 1% neutral, 0% negative

Executive Project Manager | ELM Restaurant Group (24 Diner, et al.)

📅 March 2019 – June 2020   ● Austin, Texas / Remote

- Maintained IT and financial reporting systems for executive team and 5 restaurants
- Led rollout of POS systems change in 3 restaurants (Aloha > Toast)
- Maintained all restaurant enterprise software and hardware systems

Assistant General Manager | 24 Diner (ELM)

📅 August 2015 – March 2019   ● Austin, Texas

- Delivered weekly financial analysis of revenue trends, cost of goods and labor
- Coordinated annual SXSW events: staff, permits, orders, and equipment
- Oversaw $25,000 in weekly perishable food purchases, maintaining food cost < 30%
- Ensured accurate and timely, payroll, maintenance, AP, and regulatory compliance
- Trained and supported leadership team for a 24 hour operation

PROJECT HIGHLIGHTS

Inventory and Production Management | Nailivic Studios | 🔗 | 🌐

📅 June 2021 - November 2021 (MVP/v1.0.0)   ● Flask + PostgreSQL

- Enterprise resource planning through inventory and production management
- Projections import from Square or Shopify sales via CSV
- Backup or upload of inventories through CSV
- On the roadmap: remote inventories and automated Shopify integration

Information Service | METAR by SMS | 🔗 | 🌐

📅 October 2021   ● Flask + Twilio

- Provides current airport weather meteorological reports (METAR)
- Integration between Twilio, my application, and the Aviation Weather Service
- Utilizes regular expressions (RegEx, re) to parse incoming requests
- Available for all K-prefixed airports

Data Utilities CSV Tools | 🔗 | 🌐

📅 November 2021   ● Flask + CSV

- Personal web-based portal for CSV data manipulation
- Sanitize or correct misconfigured third-party data, normalizing filetypes

🌐 www.turkosaur.us/portfolio