



Republic of the Philippines  
City of Manila



# UNIVERSIDAD DE MANILA

## INTERNSHIP WEEKLY JOURNAL

Name of Intern \_\_\_\_\_ Week No. 1  
Company Name \_\_\_\_\_ Coverage \_\_\_\_\_  
Department/Unit Assigned \_\_\_\_\_ Period \_\_\_\_\_

Key Accomplishments:

Challenges Faced:

Key Learnings:

Supervisor Comments

Name of Supervisor \_\_\_\_\_ Signature of Supervisor \_\_\_\_\_

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One Mehan Gardens, Manila, Philippines 1000

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## INTERNSHIP WEEKLY JOURNAL

Name of Intern \_\_\_\_\_ Week No. 2  
Company Name \_\_\_\_\_ Coverage \_\_\_\_\_  
Department/Unit Assigned \_\_\_\_\_ Period \_\_\_\_\_

Key Accomplishments:

Challenges Faced:

Key Learnings:

Supervisor Comments

Name of Supervisor \_\_\_\_\_ Signature of Supervisor \_\_\_\_\_

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## INTERNSHIP WEEKLY JOURNAL

Name of Intern \_\_\_\_\_ Week No. 3  
Company Name \_\_\_\_\_ Coverage \_\_\_\_\_  
Department/Unit Assigned \_\_\_\_\_ Period \_\_\_\_\_

Key Accomplishments:

Challenges Faced:

Key Learnings:

Supervisor Comments

Name of Supervisor \_\_\_\_\_ Signature of Supervisor \_\_\_\_\_

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## INTERNSHIP WEEKLY JOURNAL

Name of Intern \_\_\_\_\_  
Company Name \_\_\_\_\_  
Department/Unit Assigned \_\_\_\_\_

Week No. 4  
Coverage \_\_\_\_\_  
Period \_\_\_\_\_

Key Accomplishments:

Challenges Faced:

Key Learnings:

Supervisor Comments

Name of Supervisor \_\_\_\_\_

Signature of Supervisor \_\_\_\_\_

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## INTERNSHIP WEEKLY JOURNAL

Name of Intern \_\_\_\_\_ Week No. 5  
Company Name \_\_\_\_\_ Coverage \_\_\_\_\_  
Department/Unit Assigned \_\_\_\_\_ Period \_\_\_\_\_

Key Accomplishments:

Challenges Faced:

Key Learnings:

Supervisor Comments

Name of Supervisor \_\_\_\_\_ Signature of Supervisor \_\_\_\_\_

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## INTERNSHIP WEEKLY JOURNAL

Name of Intern \_\_\_\_\_ Week No. 6  
Company Name \_\_\_\_\_ Coverage \_\_\_\_\_  
Department/Unit Assigned \_\_\_\_\_ Period \_\_\_\_\_

Key Accomplishments:

Challenges Faced:

Key Learnings:

Supervisor Comments

Name of Supervisor \_\_\_\_\_ Signature of Supervisor \_\_\_\_\_

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## INTERNSHIP WEEKLY JOURNAL

Name of Intern \_\_\_\_\_ Week No. 7  
Company Name \_\_\_\_\_ Coverage \_\_\_\_\_  
Department/Unit Assigned \_\_\_\_\_ Period \_\_\_\_\_

Key Accomplishments:

Challenges Faced:

Key Learnings:

Supervisor Comments

Name of Supervisor \_\_\_\_\_ Signature of Supervisor \_\_\_\_\_

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## INTERNSHIP WEEKLY JOURNAL

Name of Intern \_\_\_\_\_ Week No. 8  
Company Name \_\_\_\_\_ Coverage \_\_\_\_\_  
Department/Unit Assigned \_\_\_\_\_ Period \_\_\_\_\_

Key Accomplishments:

Challenges Faced:

Key Learnings:

Supervisor Comments

Name of Supervisor \_\_\_\_\_ Signature of Supervisor \_\_\_\_\_

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## INTERNSHIP WEEKLY JOURNAL

Name of Intern \_\_\_\_\_ Week No. 9  
Company Name \_\_\_\_\_ Coverage \_\_\_\_\_  
Department/Unit Assigned \_\_\_\_\_ Period \_\_\_\_\_

Key Accomplishments:

Challenges Faced:

Key Learnings:

Supervisor Comments

Name of Supervisor \_\_\_\_\_ Signature of Supervisor \_\_\_\_\_

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## INTERNSHIP WEEKLY JOURNAL

Name of Intern \_\_\_\_\_ Week No. \_\_\_\_\_ 10  
Company Name \_\_\_\_\_ Coverage \_\_\_\_\_  
Department/Unit Assigned \_\_\_\_\_ Period \_\_\_\_\_

Key Accomplishments:

Challenges Faced:

Key Learnings:

Supervisor Comments

Name of Supervisor \_\_\_\_\_ Signature of Supervisor \_\_\_\_\_

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## INTERNSHIP WEEKLY JOURNAL

Name of Intern \_\_\_\_\_ Week No. 11  
Company Name \_\_\_\_\_ Coverage \_\_\_\_\_  
Department/Unit Assigned \_\_\_\_\_ Period \_\_\_\_\_

Key Accomplishments:

Challenges Faced:

Key Learnings:

Supervisor Comments

Name of Supervisor \_\_\_\_\_ Signature of Supervisor \_\_\_\_\_

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## INTERNSHIP WEEKLY JOURNAL

Name of Intern \_\_\_\_\_ Week No. \_\_\_\_\_ 12  
Company Name \_\_\_\_\_ Coverage \_\_\_\_\_  
Department/Unit Assigned \_\_\_\_\_ Period \_\_\_\_\_

Key Accomplishments:

Challenges Faced:

Key Learnings:

Supervisor Comments

Name of Supervisor \_\_\_\_\_ Signature of Supervisor \_\_\_\_\_

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## INTERNSHIP WEEKLY JOURNAL

Name of Intern \_\_\_\_\_ Week No. \_\_\_\_\_ 13  
Company Name \_\_\_\_\_ Coverage \_\_\_\_\_  
Department/Unit Assigned \_\_\_\_\_ Period \_\_\_\_\_

Key Accomplishments:

Challenges Faced:

Key Learnings:

Supervisor Comments

Name of Supervisor \_\_\_\_\_ Signature of Supervisor \_\_\_\_\_

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## INTERNSHIP WEEKLY JOURNAL

Name of Intern \_\_\_\_\_ Week No. 14  
Company Name \_\_\_\_\_ Coverage \_\_\_\_\_  
Department/Unit Assigned \_\_\_\_\_ Period \_\_\_\_\_

Key Accomplishments:

Challenges Faced:

Key Learnings:

Supervisor Comments

Name of Supervisor \_\_\_\_\_ Signature of Supervisor \_\_\_\_\_

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## INTERNSHIP WEEKLY JOURNAL

Name of Intern \_\_\_\_\_ Week No. \_\_\_\_\_ 15  
Company Name \_\_\_\_\_ Coverage \_\_\_\_\_  
Department/Unit Assigned \_\_\_\_\_ Period \_\_\_\_\_

Key Accomplishments:

Challenges Faced:

Key Learnings:

Supervisor Comments

Name of Supervisor \_\_\_\_\_ Signature of Supervisor \_\_\_\_\_

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## INTERNSHIP WEEKLY JOURNAL

Name of Intern \_\_\_\_\_ Week No. \_\_\_\_\_ 16  
Company Name \_\_\_\_\_ Coverage \_\_\_\_\_  
Department/Unit Assigned \_\_\_\_\_ Period \_\_\_\_\_

Key Accomplishments:

Challenges Faced:

Key Learnings:

Supervisor Comments

Name of Supervisor \_\_\_\_\_ Signature of Supervisor \_\_\_\_\_

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