

From,

Tushar H. Ambelkar,  
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Off Rani Sati Marg, Malad[East],  
Mumbai-400097

Date:10<sup>th</sup> January,2017

To,

The Manager,  
Human Resource Department  
ABC Corporation,  
Chennai,  
Tamil Nadu.

**Subject:** Application for internship at ABC Corporation, for the task of web designing.

**Ref.:** - Newspaper article from Times of India dated 2<sup>nd</sup> January,2017

Respected Sir/Madam,

I, Master Tushar H. Ambelkar, read your article from the Times of India, dated 2<sup>nd</sup> January , and am interested in the Internship program offered by you.

Being a 2<sup>nd</sup> year B. Tech student of V.J.T.I, I am enthusiastic to do some professional task and put my skills and abilities to use. I sound know-how of HTML, CSS and JavaScript but haven't done any specific project. As your advertisement just asked for freshers with preliminary know-how of the above-mentioned languages as the pre-requisites, I am applying for the intern.

Attached along with this letter is my Resume and photocopies of certificates of educational qualification. I hope you consider my candidature as authentic and suitable for the intern. I look forward to meeting with you to further discuss how I can make a positive contribution to ABC corporation as an intern.

Thanking you.

Yours sincerely,

Tushar H. Ambelkar