

From,

Tushar H. Ambelkar,
303 / A Wing, Bldg. No. 3,
K. D. Heights,
Off Rani Sati Marg, Malad[East],
Mumbai-400097

Date:10th January,2017

To,

The Manager,
Human Resource Department
ABC Corporation,
Chennai,
Tamil Nadu.

Subject: Application for internship at ABC Corporation, for the task of web designing.

Ref.: - Newspaper article from Times of India dated 2nd January,2017

Respected Sir/Madam,

I, Master Tushar H. Ambelkar, read your article from the Times of India, dated 2nd January , and am interested in the Internship program offered by you.

Being a 2nd year B. Tech student of V.J.T.I, I am enthusiastic to do some professional task (apart from curriculum) and put my skills and abilities to use. I know to work around with HTML, CSS and JavaScript but haven't done any specific project yet (Although small projects have been undertaken to understand the topics in detail). As your advertisement just asked for freshers with preliminary know-how of the above-mentioned languages as the pre-requisites, I have applied for the intern.

Attached along with this letter is my Resume and photocopies of certificates of educational qualification. I hope you consider my candidature as authentic and suitable for the intern. I look forward to meeting with you to further discuss how I can make a positive contribution to ABC corporation as an intern. I can be contacted through email at tusharambelkar@gmail.com or a phone call at 9969741214. Thank you very much for your consideration.

Yours sincerely,

Tushar H. Ambelkar