

Remote Access Request Form

Requestor's Information:			
Name:	Santosh Malla Thakuri	Date:	06/06/2024
Department:	Information Technology		682-214-3801
Email:	santoshmallaThakuri10@gmail.com	Work Order #: 	
Type of Remote Access Requested:			
Check the type of cell phone you have for VPN software token and/or Sync to personal cell phone:			
☐ iPhone – iOS version _	Android	☐ Windows	
Detailed Reason for Remote Access (Required): flexibility and efficiency, collaboration and			
communication, access to resources and data security and compliance and daily task management. If VPN Access, the following MUST be completed:			
If VPN Access, the follo	wing MUST be completed:		
Anti-Malware Software:			
Anti-Virus Software:		Version:	
Firewall Software:		Version:	
Operating System			
on Remote Computer:		3	
Approvals: Approval of Head of			
Requesting Department:		Date:	
Approval of Director of D	ata		
Security:		Date:	
Approval of Chief Information Officer:		Date:	8 8 99 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5
Access Granted by:		_	
(Infrastructure Personnel)	Date:	
 Security Guidelines: Use of Credit One Bank's networks through Remote Access is intended for the individual whose signature appears on this form. The VPN software is kept in possession of the authorized user only and no unauthorized users residing at the authorized user's residence are permitted to use the VPN software at any time. Users must be present at the computer that has the VPN software installed when initiating a Remote connection to Credit One Bank. The user will disconnect an active VPN connection when he/she steps away from the computer. Computers that have an active connection must never be left unattended. IT has the right to revoke the privileges for Remote Access at any given time if these guidelines are not followed. User acknowledges that any machine connecting to the network MUST have all up-to-date patches and service packs installed. User must also have Credit One Bank approved Firewall, Anti-Virus and Anti-Malware protection with current definitions. Any device, personal or company-owned, that accesses email must be password protected. Credit One Bank reserves the right to perform data wipes to prevent loss of data as required. Users may not upgrade the version of their device (i.e. iPhone iOS) that connects or syncs to the Credit One environment without first validating that the new version is approved for use with Credit One Bank systems. Agreement: I hereby request the VPN software and/or Remote Access be issued to me and agree to use the remote connection for business purposes only, and only to the systems for which I have been authorized. In order to preserve the integrity of Credit One Bank's data, I agree to adhere to all the requirements outlined in the "Security Guidelines" section of this document. 			
Requestor's Signature: Date: 06/06/2024			

Revised 03/30/17