

Dear CompanyCam Hiring Team,

I want to express my enthusiastic interest in the IT Specialist position at your innovative company. With a solid foundation in IT support and a diverse background that includes roles as a Journeyman Electrician and Sr. Field Underwriter, I am confident that my unique skill set aligns seamlessly with the responsibilities and values outlined in your job posting.

In my current role as a Journeyman Electrician at IBEW LU 82, I have cultivated strong technical skills, demonstrated my knack for problem-solving and meticulous planning. These experiences have not only expanded my hardware knowledge and software troubleshooting skills but have also equipped me with the adaptability and dependability required for a dynamic role like the one at CompanyCam.

My time as a Sr. Field Underwriter at Equis Financial has further enriched my interpersonal skills and organizational capabilities. Coordinating meetings, communicating complex mortgage protection options to clients, and streamlining processes to enhance communication have all contributed to my reputation for delivering outstanding customer service.

I am excited about the prospect of contributing to CompanyCam's mission of creating simple-to-use, visual-first communication tools for contractors. The listed responsibilities for the IT Specialist position perfectly align with my technical expertise, including configuring and deploying workstations, resolving technical issues, and overseeing data backup practices.

With a strong commitment to continuous education and improvement are attributes that I believe will contribute significantly to the success of your IT projects. I am particularly drawn to CompanyCam's values of growth, responsibility, and creating a diverse and inclusive work environment.

Thank you for considering my application. I look forward to the opportunity to discuss how my skills and experiences can contribute to the success of CompanyCam. I am excited about the possibility of joining your dynamic team and contributing to the exciting future of CompanyCam.

Sincerely,

Tyler Baxter

Tyler Baxter

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Information Technology Support

Friendly, and dependable customer service professional with over 2 years of experience. Well versed in administrative duties, problem-solving, planning, and time management. Experienced with working in fast-paced environments and working directly with a diverse range of clients. Also, has knowledge in handling confidential matters and proprietary information.

CERTIFICATIONS

Life Insurance License

State of Ohio

Jan 2021 - May 2022

Electrician

State of Ohio Apprenticeship Council

Apr 2016 - May 2021

SKILLS & INTERESTS

Technical Skills: Customer Communication Management , Customer Service , Documentation , Hardware Knowledge , Microsoft 365 , Network Basics , Installation & Configuration , Technical Troubleshooting

Soft Skills: Adaptability , Attention to Detail , Dependability , Friendliness , Interpersonal Skills , Planning/Processing , Prioritization , Problem Solving , Time Management

Hobbies: Backpacking , Camping , Circuit Racing , Continuous Education , Drift Racing , Hiking , Video Game Development , Video Game Testing

Personality Interests: Computer Hardware Enthusiast , Meditation , Robotics , Technology Advancements , Traveling

WORK EXPERIENCE

Journeyman Electrician • Dayton, OH • Full-time

International Brotherhood of Electrical Workers LU 82

July 2023 - Present

- Licensed in the state of Ohio as a Journeyman Electrician
- Experience in Residential, Commercial, and Industrial electrician installations
- Reading schematics and laying out installations for employees. Received positive feedback and commendation from clients

Sr. Field Underwriter • Lima, OH, USA

Equis Financial

Jan 2021 - May 2023

- Daily interpersonal people skills
- Schedule and coordinate meetings with clients daily
- Communicate with clients about their mortgage protection options
- Help clients complete and submit applications to carriers and follow through the underwriting process
- Service client future policy needs

Journey Electrician • Lima, OH, USA

2022International Brotherhood of Electrical Workers LU 32

Apr 2016 - May 2021

- Licensed in the state of Ohio as a Journeyman Electrician
- Experience in Residential, Commercial, and Industrial electrician installations
- Reading & Writing Schematics
- Proficient with the direct installation of wiring at construction and other sites

EDUCATION

Electrical in Journeyman Electrician

NJATC - National Joint Apprenticeship Training Center • Lima, OH • GPA: 2nd in Class **Apr 2016 - Apr 2022**

- Northwest Community College Curriculum Partnership
- State of Ohio Apprenticeship Council

High School Graduate in Basic Study

Bath High school • Lima, OH

Aug 2009 - May 2013