

Ty Simpson

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52 Volney Street Phoenix, NY, 13135

EXPERIENCE

Delivery Driver

Self-Employed / Mar 2022 - Present

- Planned and executed optimal routes to maximize productivity.
- Ensured excellent customer service with customers.
- Created and implemented accounting programs to manage money.
- Delivered items with utmost professionalism and efficiency.

Graphic Design Work

Hospice Of CNY, NY / Sep 2019 - Mar 2020

- Discuss ideas for advertising and raising awareness of charity events.
- Design logos and promotional work used to key charity events.
- Designed full-page advertisements published and distributed throughout the Central New York area.
- Use expressive fonts, photographs, images and more to develop eye-catching advertisements.

Freelance Transcriptionist

Oct 2018 - Nov 2019

- Evaluate and interpret audio and video dictation at fast-pace while maintaining precise accuracy.
- Study client and business terminology to transcribe accurately.
- Concurrently work on multiple projects within tight deadlines.

Clerical Volunteer Work

Hospice Of CNY, NY / Sep 2019 - Mar 2020

- Assist employees in filling out paperwork.
- Organize vital documents to optimize efficiency.
- Conducted any other clerical duties needed.

EDUCATION

SUNY Oswego

Major: Computer Science

Currently Attending

Cayuga Community College

Major: Computer Science

GPA: 3.51

Awards & Honors

- Dean's List

Extracurricular Activities

- Phi Theta Kappa (ΦΘΚ)

ADDITIONAL SKILLS

Proficient in computer software (Adobe Creative Suite, Microsoft Suite, Google Workspace)

Proficiency in Java, HTML, CSS, JS

Keen attention to detail

Quickly adaptable to new coding languages

Self-motivated

REFERENCES

References available upon request