

Care4Care: User Manual

Group 8

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1 Introduction

Welcome to Care4Care! In this document you will find how to use our application and the description of the database installed on <http://care4demo.tycalc.be>.

2 User Manual

We will together discover the various features of the site Care4Care. In the various screenshots, the left mouse button is represented by a red dot. This help is available on the help page of the website.

2.1 Sign in

In order to use this website, you will need to make an account.

The screenshot shows the homepage of the Care4Care website. At the top, there is a yellow header bar with the title "PENS(I)ONS VOISINS" and a "RESEAU D'ENTRAIDE". Below the header, there are links for "Accueil", "News", and "Aide". On the right side of the header, there are buttons for "Inscription" (with a red dot indicating it's the target), "Se connecter", and "Français". The main content area features a map of the Belgian Ardennes region with several red dots indicating user locations. To the left of the map, there is a sidebar with the text "PENS(I)ONS VOISINS" and "RESEAU D'ENTRAIDE", along with statistics: "2 BRANCHES" and "5 UTILISATEURS". Below the map, there are two buttons: "J'ai besoin d'aide" and "Offrir mon aide". Underneath these buttons, there are two tables: "Demandes" and "Offres".

Membre	Categorie	Branche	Titre	Date	Heure
	Visite à la maison	test	test	aujourd'hui	8h-10h
	Visite à la maison	test2	test	10 déc. 2014	8h-10h
	Visite à la maison	test	bonjour	12 déc. 2014	8h-10h

Membre	Categorie(s)	Branche	Date	Heures
	Visite à la maison	test	aujourd'hui	8h-10h
	Petits boulots manuels	test	aujourd'hui	19h-20h

Sign in: Step 1

PENS(ONS) VOISINS

Inscription

Complétez les informations suivantes afin de créer votre compte

> Informations de connexion

Nom d'utilisateur: carecare

Mot de passe: *****

Mot de passe (à nouveau): Mot de passe (à nouveau)

> Informations générales

Prénom: Prénom

Nom de famille: Nom de famille

Date de naissance: 4 décembre 1914

> Informations de contact

Adresse email: Adresse email

Numéro de téléphone (fixe): Numéro de téléphone (fixe)

Numéro de téléphone (mobile): Numéro de téléphone (mobile)

> Comment avez-vous entendu parler de nous ?

Comment avez-vous entendu parler de CareCare ?

- Internet
- Présentation, brochures, flyers, ...
- Par une branche locale
- Un autre membre
- Des amis ou de la famille m'en ont parlés
- Autre

Sign in: Step 2 - Fill in this form

PENS(ONS) VOISINS

Branche choisie :

test

information: sélectionner un emplacement (marqueur rouge) sur la carte afin de rejoindre une branche.

✓ M'inscrire

Sign in: Step 3 - Send demand

2.2 Display the menu

The menu is used to navigate between each parts of the website.

Member	Category	Branch	Title	Date	Hours
	visit home	test	test	today	8h-10h
	Visit home	test2	test	12/10/2014	8h-10h
	visit home	test	bonjour	12/12/2014	8h-10h

Member	Categories	Branch	Date	Hours
	Visit home	test	today	8h-10h
	Manual jobs	test	today	19h-20h

Menu: Step 1

Member	Category	Branch	Title	Date	Hours
	Visit home	test	test	tomorrow	8h-10h
	Visit home	test	bonjour	12/12/2014	8h-10h

Member	Categories	Branch	Date	Hours
	Visit home	test	tomorrow	8h-10h
	Manual jobs	test	tomorrow	19h-20h

Menu: Result

2.3 Sign out

If you want to disconnect from the website, follow those steps.

The screenshot shows the CARE4CARE website interface. On the left, there is a sidebar with a user profile picture, a credit balance of 0 minute, and account type superuser. The main area features a map of the CARE4CARE support network with various locations marked. Below the map are two sections: 'Demands' and 'Offers'. The 'Demands' section lists three entries:

Member	Category	Branch	Title	Date	Hours
	Visit home	test	test	today	8h-10h
	Visit home	test2	test	12/10/2014	8h-10h
	Visit home	test	bonjour	12/12/2014	8h-10h

The 'Offers' section lists two entries:

Member	Categories	Branch	Date	Hours
	Visit home	test	today	8h-10h
	Manual jobs	test	today	19h-20h

At the top right, there is a 'Find a member' search bar, a language selection dropdown set to English, and a 'Sign out' button.

Sign out: Step 1

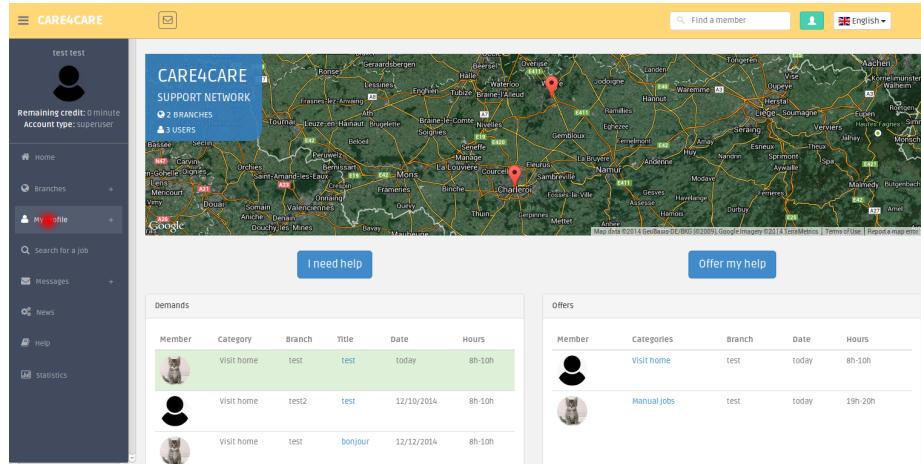
This screenshot shows the same website interface as the previous one, but with a mouse cursor hovering over the 'My profile' button in the top right corner. A dropdown menu appears, containing the 'Administration' option and a 'Sign out' link.

Sign out: Step 2

2.4 My profile

Your profile contains all the informations about you needed for using Care4Care.

2.4.1 Display my profile



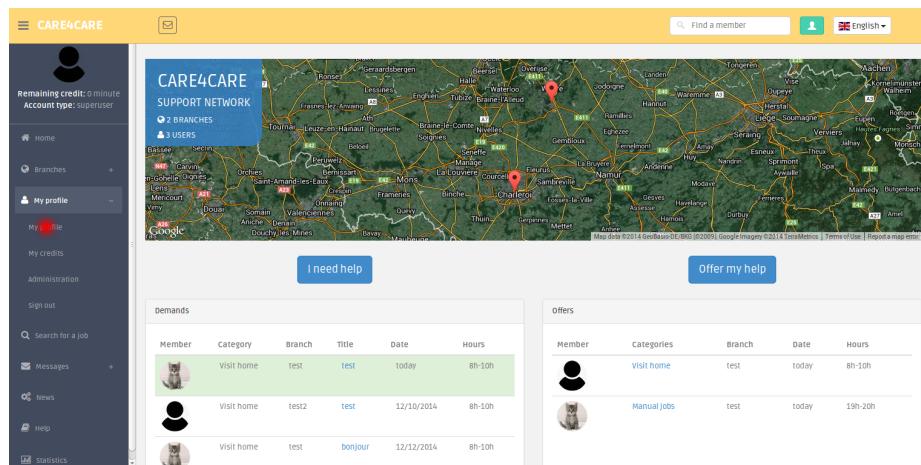
The screenshot shows the Care4Care platform interface. On the left, there is a sidebar with a user profile picture, a credit balance of 0 minute, and an account type of superuser. The sidebar also includes links for Home, Branches, My profile (which is highlighted), Search for a job, Messages, News, Help, and Statistics. The main content area features a map of Belgium with several red location markers. At the top right of the map are buttons for 'Find a member' and 'English'. Below the map, there are two sections: 'Demands' and 'Offers'. The 'Demands' section lists three entries:

Member	Category	Branch	Title	Date	Hours
	Visit home	test	test	today	8h-10h
	Visit home	test2	test	12/10/2014	8h-10h
	Visit home	test	bonjour	12/12/2014	8h-10h

The 'Offers' section lists two entries:

Member	Categories	Branch	Date	Hours
	Visit home	test	today	8h-10h
	Manual jobs	test	today	19h-20h

Display: Step 1



This screenshot is identical to the one above, showing the same user profile, sidebar, map, and demand/offers sections. The data listed in the 'Demands' and 'Offers' tables remains the same as in Step 1.

Display: Step 2

The screenshot shows the CARE4CARE profile page for a user named 'test test'. The page has a yellow header with the website name and a search bar. The main content area is divided into sections: 'Profile' (which is active), 'Favorites', 'My network', 'Ignored users', and 'statistics'. The 'Profile' section displays the user's information:

Field	Value
Joined	Dec. 3, 2014, 1:54 p.m.
Name	test test
Email	care4care@care4care.be
Account type	superuser
Languages	French, Dutch
Status	Active
Recevoir aide et demande	All
Car	No
Possibilité de chaise roulante	No
Personnal data	
Organization	
Profession	None
Website	

On the right side of the profile page, there is a 'Emergency contacts' section with a '+ Add' button. The sidebar on the left contains links for 'Home', 'Branches', 'My profile' (selected), 'My credits', 'Administration', 'Sign out', 'Search for a job', 'Messages', 'News', and 'Help'.

Display: Result

2.4.2 Edit my profile

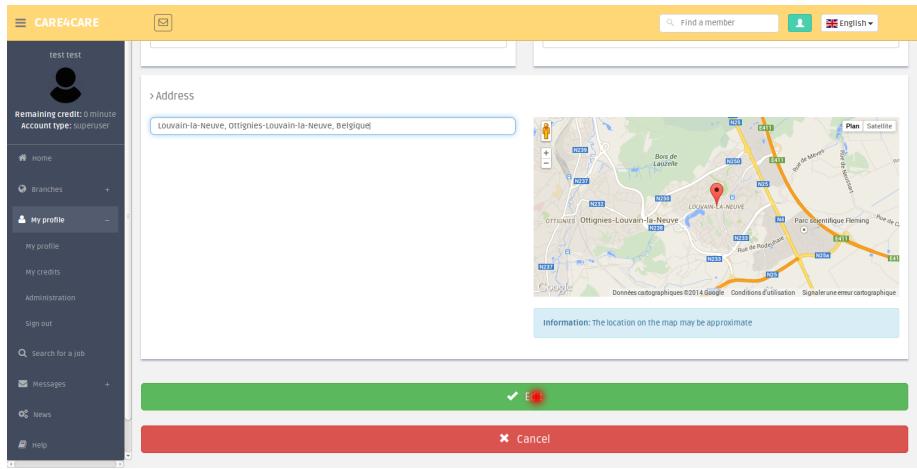
Go to: My profile.

The screenshot shows the CARE4CARE website's user profile interface. On the left is a sidebar with navigation links: Home, Branches, My profile (selected), My credits, Administration, Sign out, Search for a job, Messages, News, and Help. The main content area displays the user's profile information under the heading 'test test'. It includes fields for Name (test test), Email (care4care@care4care.be), Account type (superuser), Languages (French, Dutch), Status (Active), and various other personal details like 'Recevoir aide et demande' (All), 'Car' (No), and 'Possibilité de chaise roulante' (No). To the right, there is a section for 'Emergency contacts' with a table for adding contacts. At the top right, there are 'Find a member' and 'English' language selection buttons.

Edit: Step 1

This screenshot shows the 'Edit my profile' form. The left sidebar remains the same as the previous screenshot. The main area is divided into two sections: 'General information' on the left and 'Preference' on the right. Under 'General information', there are fields for Email address (care4care@care4care.be), Password (with a 'Edit password' link), Photo (currently showing a placeholder image), Status (Active), Phone number (home) and Phone number (mobile) (both empty), and Lien (URL) de votre profil Facebook (empty). Under 'Preference', there is a list of jobs you want to do with checkboxes: Visit home, Companionship, Transport by car, Shopping, House sitting, Manual jobs, Gardening, Pet sitting, Personal care, Administrative, and Other. A dropdown menu for 'Receive offers and demands' is set to 'All'.

Edit: Step 2 - Fill in this form



Edit: Step 3 - Send modifications

2.5 Ask for help

Member	Category	Branch	Title	Date	Hours
	Visit home	test	test	tomorrow	8h-10h
	Visit home	test	bonjour	12/12/2014	8h-10h

Member	Categories	Branch	Date	Hours
	Visit home	test	tomorrow	8h-10h
	Manual jobs	test	tomorrow	19h-20h

Ask: Step 1

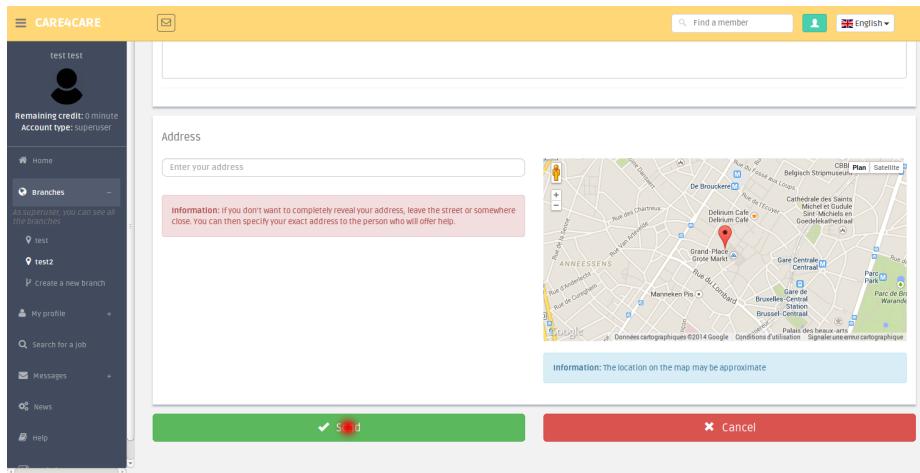
Member	Category	Branch	Title	Date	Hours
	Visit home	test	test	tomorrow	8h-10h
	Visit home	test	bonjour	12/12/2014	8h-10h

Member	Categories	Branch	Date	Hours
	Visit home	test	tomorrow	8h-10h
	Manual jobs	test	tomorrow	19h-20h

Ask: Step 2 - Choose a branch

Ask: Step 3

Ask: Step 4 - Fill in this form



Ask: Step 5 - Send demand

2.6 Offer my help

Follow the same steps for **Ask for help** but click on **Offer my help** instead of I need help.

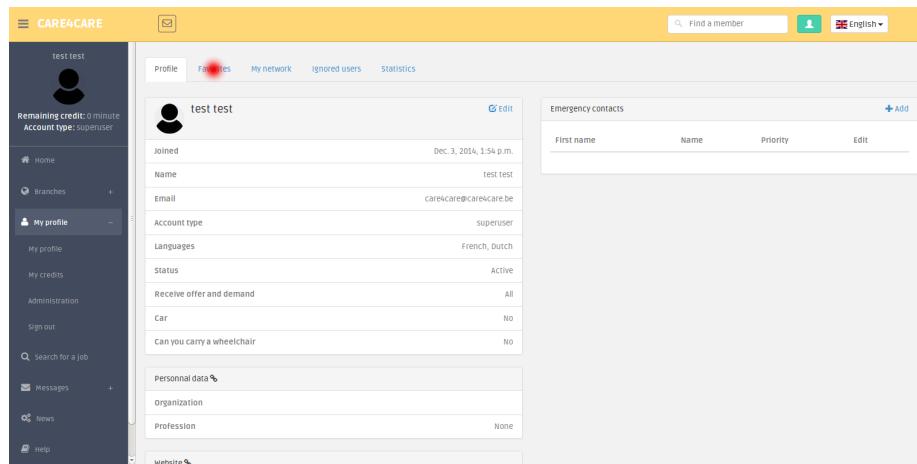
2.7 Favorites and My network

2.7.1 What are the differences?

You can make demands addressed only to people in **Favorites**. People in **My network** will see more informations about you.

2.7.2 How to add people in Favorites?

Go to: **My profile**.



Favorites: Step 1

2.7.3 How to add people in My network

Follow the same steps as favorites but first click **My network** instead of **Favorites**.

Favorites: Step 2 - Fill the field and select the user

Favorites: Step 3

The screenshot shows the CARE4CARE platform interface. The top navigation bar is yellow with the logo 'CARE4CARE'. On the right side of the top bar are search, notification, and language selection (English) icons. The main content area has a light gray background. On the left, there is a dark sidebar with the user's name 'test test' and account type 'superuser'. The sidebar includes links for Home, Branches, My profile (selected), My credits, Administration, Sign out, and Help. The main content area has tabs for Profile, Favorites (selected), My network, Ignored users, and Statistics. Under the Favorites tab, there is a section titled 'Add a new member to favorite' with a note: 'Add favorite members allows you to restrict your demands and offers to these people.' Below this is a search bar labeled 'Username' with a placeholder 'Username' and a green 'Add to favorite' button. A 'Favorites' section follows, showing a table with one row: 'Name' (Pierre Dupont) and a delete icon. At the bottom right of the content area is a black 'Notification' box with the text 'Utilisateur ploplop ajouté'.

Favorites: Result

2.8 Messages

Click on the small mailbox beside **Care4Care** or click on **Messages** in the menu, then choose, for example, **Inbox**, will lead you to the same page.

2.8.1 Read a received message

Membre	Categorie	Branche	Titre	Date	Heure
	Visite à la maison	test	test	aujourd'hui	8h-10h
	Visite à la maison	test2	test	10 déc. 2014	8h-10h
	Visite à la maison	test	bonjour	12 déc. 2014	8h-10h

Membre	Categorie(s)	Branche	Date	Heures
	Visite à la maison	test	aujourd'hui	8h-10h
	Petits boulets manuels	test	aujourd'hui	19h-20h

Message: Step 1

Membre	Categorie	Branche	Titre	Date	Heure
	Visite à la maison	test	test	aujourd'hui	8h-10h
	Visite à la maison	test2	test	10 déc. 2014	8h-10h
	Visite à la maison	test	bonjour	12 déc. 2014	8h-10h

Membre	Categorie(s)	Branche	Date	Heures
	Visite à la maison	test	aujourd'hui	8h-10h
	Petits boulets manuels	test	aujourd'hui	19h-20h

Message: Step 2

Message: Step 3

Message: Result

3 What's inside the database

This describe what is inside the database installed on the website: <http://care4demo.tycal.be>.

3.1 Members and relations

The passwords of all those users is “care4care”

- “care4care” is the admin of the website;
- “MHeraly” is a member, banned of the branch “Bruxelles”;

- “VVelghe” is the branch officer of the branch “Bruxelles”. He has asked help for walk his dog;
- “BLacasse” is a member of the branch “Bruxelles”. He offers his help and helps “TGerondal”;
- “TGerondal” is a verified member, and he is in the branch “Bruxelles”. He is helped by “BLacasse”;
- “DGenon” is a member of the branch “Bruxelles”, and he is volunteer to help “VVelghe”;
- “AMoyaux” is a member of the branch “Bruxelles”, he is asking for help and has “APaulus” and “VVelghe” in his network;
- “JVanhee” is a member of the branch ”Bruxelles”. He is asking for help for shopping and repairing his dishwasher. “VVelghe” and “AMoyaux” are his favorites;
- “APaulus” is a non-member. He can see the informations of “JVanhee” and “AMoyaux” because he is in his personal network. He can see the informations of “MHeraly” because he is in the personal network of “AMoyaux”.