

TYLER A. J. FOSTER

Malton Sub-Division, Williamsfield P.O. Manchester | (876)-798-2976 | tyler.a.foster@gmail.com

Skills

IT Project Management ■ Software Testing ■ Networking ■ Analytical ■ Supervisory Business Presentations ■ IT Manual Writing ■ Sales ■ Customer Service ■ Team Leader/motivator ■ Web developer

Education

- Bachelor of Science in Computer Information Science G.P.A. 3.62, Northern Caribbean University, Mandeville, 2019
- Cisco Certified Network Associate (CCNA) Levels 1 & 2, Stony Hill Heart Academy, HEART Trust/NTA, 2012
- Honors Diploma, 7 CXC including Math, English, Principles of Accounts and Principles of Business, Holmwood Technical High School, 2005

Relevant Experience – IT Projects

Pets Eating Timing System (P.E.T.S.)

Team Lead and Database Developer

Fall 2018

This system permits the user to monitor and feed their pets remotely.

- Managed project closure activities which included completing the user manual, presentation of the prototype with its functionalities to various persons of interest.
- Technologies used: Raspberry Pi Micro, Computer, Python, MySQL database.

Computer Hardware Analyzer Defender (C.H.A.D.)

Team Lead

Fall 2017

A security system that enables the user to secure their network smart devices from any external invasions such as botnet attacks.

- Delegated specific tasks to various skilled individuals on the team and provided oversight of overall project.
- Technologies used - Visual Studio C#, MySQL database.

Autipik, Autism Communication Software

Team Lead

Fall 2017

Allows caregivers of individuals with autism to communicate more effectively with them by using audiovisual aids.

- Managed the overall software testing for every functional aspect of the program.
- Technologies used: Visual Studio C#, MySQL database.

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Other Professional Experience

WISYNCO GROUP

Brand Ambassador

October 2017-Present

- Make customers aware of the various products offered by the company.
- Attended to various customers queries.
- Promotional Report documentation of daily activities such as opening and closing stock of focused item in question
- Attended to various customers queries and the report of complaints/ suggestions to supervisors in regards to company products services

UNICOMER JAMAICA (COURTS JAMAICA LTD)

August - December 2016

Collections / Call Centre Agent

- Made customers aware of their balances owed to their accounts.
- Collected accumulated transactions amounting 1.6 up to 2 million monthly from customer in arrears

LIME JAMAICA LIMITED, MANDEVILLE

Card Sales Representative

2012-2014

- Conducted daily transactions of up to \$150,000 upwards.
- Achieved the Most Outstanding Sales Representative Award, 2013.
- Attended to various customers queries.

PROGRESSIVE GROCERS, JAMAICA LIMITED (SHOPPERS FAIR)

Customer Services Representative and Frontend Staff Supervisor

2008-2011

- Supervised the main frontend staff of around fifty individuals and upwards and attended to various customers queries.
- Provided clerical assistance to station officers including filing and database management
- Supervised the main frontend staff and attended to various customers queries.

Awards

- Placed second in the Scientific Research Council (SRC) tertiary division, for the **Pets Eating Timing System (P.E.T.S.)** July 2019
- Most Outstanding Student in the Computer Information Science Department Award, Northern Caribbean University, from Spring 2018 - Spring 2019
- Northern Caribbean University President Scholarship award Fall 2019 for placing second in the Scientific Research Council (SRC) competition
- Digicel Graduate Recruitment Programme Scholarship awardee Fall 2018
- Ronald and Sylvesteen Powell Scholarship awardee (Mandeville New Testament Church of God) Fall 2018
- Honor Roll Recipient, Northern Caribbean University, Fall 2018
- Most Outstanding Sales Representative Award, LIME Jamaica Limited, 2013

Professional Associations & Service

- Junior President of the Computer Hardware Information Processing Specialist (CHIPS) Fall 2015
- Dynamic team member of NCU's student recruitment drives Spring 2015
- Volunteer instructor of through the Social intervention program (SIP) at the Manchester Parish Library children summer program August 2018
- Chaplain of Computer Hardware Information Processing Specialist (CHIPS) September 2018-June 2019
- Served as Public Relations Officer for the centennial Graduating Class Executive Committee of 2019