

Tyler Nguyen

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EDUCATION

C.T. Bauer College of Business, University of Houston

May 2024

Bachelor of Business Administration in Management Information System

Cumulative GPA: 3.667

- Financed 40% of educational expenses through employment

Lone Star College, Houston, Texas

December 2021

Completed 66 hours towards Associate of Arts Degree

Cumulative GPA: 3.76

PROJECTS

Personal Website

March 2023

Developer, tylernguyendev.com

- Designed and developed a website from scratch showcasing web development skills
- Utilized HTML, CSS, and JavaScript to create a responsive and visually appealing user interface
- Crafted a user-centric design with intuitive navigation, optimizing user experience and engagement
- Ensured cross-browser compatibility and responsive design, enhancing accessibility across devices

Semester Group Projects

August 2022 – December 2022

University of Houston, MIS 3360: Systems Analysis and Design

- Cooperated with a team of 6 students and produced assignments twice a week in a fast-paced environment
- Delegated and recorded tasks to present to instructor in professional manner
- Analyzed and created ERDs, flowcharts, etc, and how they relate to business processes

Apollo Information Systems - Sponsored Project

January 2022 – May 2022

University of Houston, BUSI 3302: Connecting Bauer to Business

- Participated in a team of 8 to overcome challenges that the company has
- Coordinated schedule and meeting for team members and the sponsor
- Kept track of milestones and deadlines
- Research and generate reports to be submitted

School Club Project

August 2019 – November 2019

Lone Star College, BCIS 1305: Business Computer Apps

- Participated in a team of 4 to create and promote a school club
- Designed a website, flyer, and reports for the club using Microsoft Applications
- Developed a budget and financial report
- Coordinated the schedule and meeting for all team members

EXPERIENCE

Kohl's, Houston, Texas

May 2022 –

Present

Retail Sales Associate

- Processed and managed over 100 Amazon returns each day
- Resolved 95% of customer questions or issues with a compassionate and empathetic approach
- Stay up to date on new program and sales, and proactively made recommendations to customers
- successfully arranged products and maintained a tidy and organized workspace
- Operate the cash register and accurately scan all merchandise

Atlas Aspect, Houston, Texas**June 2023– August 2023***Consulting Intern - Solugen*

- Collaborated with VP of Technology to provide strategic insight and recommendations
- Assisted in creating details project proposals, outlining scope, deliverables and budgets
- Participated in training sessions and workshops to enhance technical and consulting skills
- Developed and managed the company's Dropbox and cloud storage system

Circle K, Houston, Texas**May 2021 – September 2021***Customer Service Representative*

- Processed and managed over \$2,000 in cash and credit card payment daily
- Trained new hires on daily tasks and store policy
- Assisted over 100 customers with transactions and concerns daily
- Provided a fast and friendly service to customers
- Maintained high standards for store appearance
- Organized shelves and products around the store

ACTIVITIES**Management Information Systems Student Organization (MISSO)****January 2023 – Present***Member, Transaction Processing Committee, Operations Committee*

- Established a professional network by attending professional meeting
- Assisted over 20 members with their assignments throughout the semester
- Participated in professional workshop to further develop professional skills

*Transaction Processing Officer***May 2023 – Present**

- Assisted members with assignments by hosting study sessions twice a week
- Attend multiple professional meetings and events weekly, engaging with members and professionals

Tu Bi Dao Trang Temple**June 2016 – May 2020***Volunteer*

- Organized ceremonies events and celebrations
- Taught Vietnamese to kids
- Kept the temple ground clean

INTERESTS

Track and Field, Technologies, learning new languages, Cryptocurrency, Chess, Solving puzzle

SKILLS*Languages:* Fluent in **English** and **Vietnamese**, conversational in **Laos**, conversational in **Thai***Skills:* Problem solving, Computer proficiency, Microsoft 365, Java, JavaScript, HTML, CSS, SQL**HONORS AND AWARDS**

Dean's List: Fall 2019, Spring 2020, Fall 2020, Spring 2021, Fall 2021, Spring 2022, Fall 2022, Spring 2023

Gold Medal in Algebra 1, 2015-2016