# TANDILE

## MALIFETHE



### **ABOUT ME**

I am a dedicated, ambitious, and organized student with a strong work ethic and proficiency in Microsoft Office.

I am currently pursuing a diploma in ICT, I have a solid foundation in computer literacy, including data management, software applications, and technical problem- solving. I am eager to apply my theoretical knowledge in practical settings and contribute effectively to real-world projects.

### EDUCATION

### University

Cape Peninsula University Of Technology

3rd Year Diploma In Information Technology.

### Relevant modules:

Information systems, Business

Analysis, Data Analytics

### Highschool

Bachelor Pass Kenilworth High school 2017-2021

## AWARDS & CERTIFICATIONS

• UMALUSI Certificate

#### LANGUAGES

HOME LANGUAGE

IsiXhosa

#### **OTHER**

EnglishIsiZuluSetswana

### **CONTACT**



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### RELEVANT EXPERIENCE

- Performed data entry tasks in information systems to support IT operations, including system monitoring, database management, and reporting functions.
- I am also eager to finding Data Insights and patterns as a data analyst, as well as a business analyst.

#### SKILLS

Proficient in Microsoft Office (Word, Power point,

- power bi and Excel).
- I have a good understanding of computers as an IT student, I have basic understanding of these coding languages "Java script and SQL".
- Effective communication skills
- Strong analytical and problem-solving skills.
- Organization time management skills so as Leadership Skills

### REFERENCES