



Teacher Assistant Certification

Date: October 29, 2025

Name: Micheal Havis

Title: Certified Team Up Teacher Assistant (T.A.)

Certification Statement

This document certifies that **Micheal Havis** has successfully demonstrated the knowledge, leadership, and professionalism required to serve as an official **Team Up Academy Teacher Assistant**.

Lamon has shown consistent dedication to supporting the learning environment, assisting both instructors and fellow students, and upholding the standards of excellence that define Team Up Academy's training programs.

Responsibilities

As a **Team Up Teacher Assistant**, Micheal Havis is authorized and expected to:

1. **Support Instruction**
 - Assist instructors in classroom demonstrations and machine operation setup.
 - Reinforce safety procedures and proper shop etiquette.
 - Help answer student questions and clarify lesson content.
2. **Mentor Peers**
 - Provide guidance and encouragement to newer students.
 - Model professionalism, teamwork, and a strong work ethic.
 - Promote a positive and inclusive learning atmosphere.
3. **Technical Support**
 - Prepare classroom tools, materials, and equipment for daily lessons.
 - Assist with CNC program loading, verification, and safe machine operation.

- Help maintain shop cleanliness and organization.

4. Administrative Assistance

- Help record attendance and document progress when assigned.
- Support instructors in managing class materials and digital files.
- Communicate effectively with staff and students as a representative of the program.

Benefits

Teacher Assistants at Team Up Academy are recognized as emerging leaders and receive the following privileges:

- **Leadership Recognition** on official Team Up records and recommendation letters.
- **Priority Access** to advanced training opportunities and mentorship programs.
- **Professional Development** in teaching, communication, and technical instruction.
- **Experience Credit** applicable toward future employment or instructor roles.
- **Team Member Status** within Team Up Projects, eligible for participation in real-world shop builds, demonstrations, and outreach events.

Certification Validity

This certification remains active as long as the student maintains good standing with Team Up Academy and continues to demonstrate integrity, reliability, and leadership in the classroom.

Approved by:

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