



## Teacher Assistant Certification

Date: October 29, 2025

Name: Micheal Havis

Title: Certified Team Up Teacher Assistant (T.A.)

### Certification Statement

This document certifies that **Micheal Havis** has successfully demonstrated the knowledge, leadership, and professionalism required to serve as an official **Team Up Academy Teacher Assistant**.

Lamon has shown consistent dedication to supporting the learning environment, assisting both instructors and fellow students, and upholding the standards of excellence that define Team Up Academy's training programs.

### Responsibilities

As a Team Up Teacher Assistant, Micheal Havis is authorized and expected to:

1. **Support Instruction**
  - Assist instructors in classroom demonstrations and machine operation setup.
  - Reinforce safety procedures and proper shop etiquette.
  - Help answer student questions and clarify lesson content.
2. **Mentor Peers**
  - Provide guidance and encouragement to newer students.
  - Model professionalism, teamwork, and a strong work ethic.
  - Promote a positive and inclusive learning atmosphere.
3. **Technical Support**
  - Prepare classroom tools, materials, and equipment for daily lessons.
  - Assist with CNC program loading, verification, and safe machine operation.

- Help maintain shop cleanliness and organization.

#### 4. **Administrative Assistance**

- Help record attendance and document progress when assigned.
- Support instructors in managing class materials and digital files.
- Communicate effectively with staff and students as a representative of the program.

### Benefits

Teacher Assistants at Team Up Academy are recognized as emerging leaders and receive the following privileges:

- **Leadership Recognition** on official Team Up records and recommendation letters.
- **Priority Access** to advanced training opportunities and mentorship programs.
- **Professional Development** in teaching, communication, and technical instruction.
- **Experience Credit** applicable toward future employment or instructor roles.
- **Team Member Status** within Team Up Projects, eligible for participation in real-world shop builds, demonstrations, and outreach events.

### Certification Validity

This certification remains active as long as the student maintains good standing with Team Up Academy and continues to demonstrate integrity, reliability, and leadership in the classroom.

#### Approved by:

<p>John Bones CEO Team Up Academy  Warren, Michigan  248-867-5320  ecopro100@aol.com</p>	<p>Gary Wozniak Director Team Up Academy  Warren, Michigan  313-737-3710  gary@wozniakandassociates.com</p>	<p>Taylor Good CNC Instructor Team Up Academy  Warren, Michigan  586-339-4701  Tgood@teamupacademy.org</p>
--	---	--