

# Rover

Are you an active Rover  
the kind that would be missed,  
or are you just contented,  
that your name is on the list?

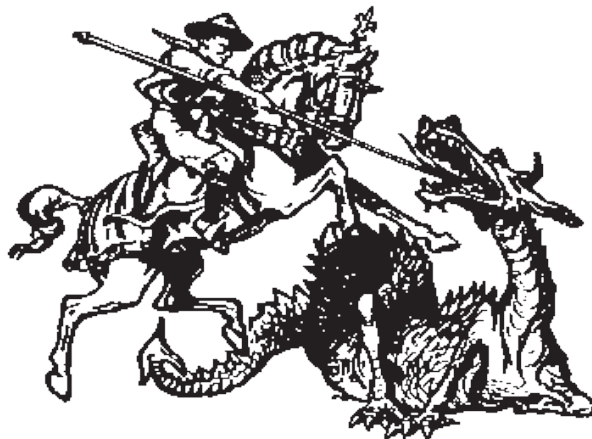
Do you attend the meetings,  
and mingle with the flock,  
or do you usually stay away,  
and criticise and knock?

Do you take an active part,  
to help the work along,  
or are you satisfied to be,  
the kind that just belongs?

Do you push the cause,  
and really make things tick,  
or leave the work to just a few,  
and complain about a clique?

So think things over, Rover,  
for you know right from wrong.  
Are you an active member,  
or do you just belong?

Anonymous.



# The Rover Prayer

By the Spirits of the Just,  
Made perfect in their suffering;  
Teach us in our turn, O Lord;  
To serve thee as we ought:  
To give, and not to count the cost,  
To fight, and not to heed the wounds,  
To toil and not seek for rest  
To labor and not seek any reward,  
Save that of knowing that we do thy will.

## Women



1<sup>st</sup> Epping Rovers  
we don't do things by halves

# 1<sup>st</sup> Epping Rover Crew

## Crew Training Manual for Squire Requirements

6th Edition - 2015



Name: \_\_\_\_\_

Address: \_\_\_\_\_

Mobile No.: \_\_\_\_\_ Home Phone No.: \_\_\_\_\_

## Recruit Training

- Participate in at least four Crew Activities, including one away from the hall.

Start Date:		Finish Date:	
Signed:		Date	

- Discuss membership expectations with the Squire Master or a senior Crew Member.  
(A) Show an understanding of the Crew Constitution (roles of the Crew Executive, structure etc.)  
(B) Read & show an understanding of the History of the Crew - see page 20.

A	Signed:		Date	
B	Signed:		Date	

- Learn and understand the Scout Promise and Laws as they apply to Rovers.

Signed:		Date	
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- Fulfill Branch child protection obligations, including police check and other administrative paperwork.

Signed:		Date	
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- Be accepted by the Invested Rovers and Squires (preferably at a Business Meeting).  
Be appointed a Sponsor.

Signed:		Date	
Sponsor Appointed:			

- Investiture.

When all of the above requirements have been met, the Rover Recruit may be invested as a Rover Squire, and a member of the Scouting Movement, if they are not already.

Signed:		Date Invested:	
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# 1<sup>st</sup> Epping Rover Crew

## Training Responsibilities of Sponsors & Rover Squires



### **SPONSOR RESPONSIBILITIES:**

- Meet informally with the Squire once per month (for example, during/after the weekly meeting).
- Contact the Squire via phone call if the Squire misses a weekly meeting.
- Interact with the Squire at every meeting. Ensure that they feel included.
- Ensure the Squire is aware of the expectations of the Crew regarding their training progress.
- Prior to the Squire's investiture, have a chat with them. Inform them of the expectations the Crew has of them beyond investiture.
- Explain to the Squire their own duties and responsibilities to the Squire and the Crew, so that they know, for example, that they will be phoned if they miss a meeting.

### **EXPECTATIONS THE CREW HAS OF THE SQUIRES:**

- Notify the Crew (i.e., the activity organiser) & Sponsor if unable to attend a meeting.
- To work through their training within an agreed timeframe. This should be established early on in consultation with their Sponsor. Extension of time requests should be made prior to lapsing of the agreed timeframe. Although no Rover has been expelled from the Crew for not completing the training, it is expected that the requirements will be completed within the agreed timeframe.
- The Squire should contribute and be an active member of the Crew.
- There is less expectation placed on older recruits to work towards investiture as a Rover Knight, however, if this is the Squires goal, it should be supported by the Crew.



1<sup>st</sup> Epping Rovers  
we don't do things by halves

# 1<sup>st</sup> Epping Rover Crew

## Squireship Training Plan & Mutual Agreement



Squire Name: .....

Instructions: Sponsor and Squire to complete together once they have discussed the training responsibilities & expectations. Track progress regularly.

### MUTUAL AGREEMENT

#### Squire:

I will, to the best of my ability, aim to achieve progression to Knighthood as set out in this mutual agreement and by the target date specified below. I understand that it is an expectation of the Crew that complete these requirements within a reasonable timeframe and I also have been made aware of my Sponsors' responsibilities towards me.

#### Sponsor:

I will do all that I can to guide my Squire throughout their training and will closely monitor their progress to ensure they are able to meet their commitments.

Target date: .....

Squire Sign: .....

Sponsor Sign: ..... Sponsor Print Name: .....

Agreement Date: .....

## Squire Training Badge

The Squire Training Badge teaches you basic scouting skills and knowledge during your time as a Squire. It fulfills the requirements in order to become a Rover Knight.

### 1. Technical Skills

#### (A) Knots & Lashings

Learn and demonstrate the use of the following knots:

Clove Hitch	Signed:		Date	
Reef Knot	Signed:		Date	
Bowline	Signed:		Date	
Sheet Bend	Signed:		Date	
Rolling Hitch	Signed:		Date	
Round Turn & Two Half Hitches	Signed:		Date	
Truckies Hitch	Signed:		Date	
Figure of Eight	Signed:		Date	
'Figure of Eight' Loop	Signed:		Date	
Alpine Butterfly	Signed:		Date	
Round Lashing	Signed:		Date	
Square Lashing	Signed:		Date	

#### (B) Navigation

Learn and demonstrate the following:

- The eight principal points of the compass, and their equivalent in degrees
- The use and care of a compass
- The relationship between true & magnetic North
- How to set and follow a bearing
- How to read a map, including scale, legend, grid references & contour lines

Signed:		Date	
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## (C) Dress, Appearance, Ceremonies & Policies

- Discuss the importance of, and the reasons for, having a uniform and the occasions on which it should be worn
- Demonstrate and explain when the Scout Salute, Scout Sign and Left handshake are used
- Demonstrate an understanding of relevant Scouting Policies, and where they can be found
- Understand the preparation and conduct of Opening and Closing parades

Signed:		Date	
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## 2. Camping / Outdoors

Camp out with the Crew for a minimum of two nights.

Dates:	Nights:		Location:	
Dates:	Nights:		Location:	
Dates:	Nights:		Location:	

Signed:		Date	
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Demonstrate the following basic camping skills:

1. The correct equipment to be taken and how it should be packed, including clothing, footwear, sleeping gear, food and water containers, and wet and dry weather gear.

Signed:		Date	
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2. How to pitch and strike a tent and fly. Explain factors in choosing a tent site, and the correct care of a tent, fly, poles and pegs during a journey and on the return home.

Signed:		Date	
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3. The planning of a menu, including quantities, to achieve a well balanced meal. Cook a meal for the Crew suitable for camping conditions using an appropriate stove, preferably on a weekend away.

Signed:		Date	
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4. Knowledge of fire precautions and restrictions and the correct way to extinguish a fire.  
Show how to light a fire in adverse conditions.  
Show the correct method of rubbish disposal.

Signed:		Date	
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### 3. Service

Provide 10 hours service to a worthy cause – this can be charity, the Group, other Sections, etc.

Date:	Hours:		Description:	
Date:	Hours:		Description:	
Date:	Hours:		Description:	
Date:	Hours:		Description:	
Date:	Hours:		Description:	
Date:	Hours:		Description:	

Signed:		Date	
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### 4. Award Scheme

Understand and discuss the requirements for completing the Baden Powell Scout Award.

Signed:		Date	
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### 5. Introduction to Rovers

Complete the "Introduction to Rovers" Course, either via e-learning or face-to-face training.  
It is recommended that you also complete the remainder of your Basic Sectional Training.

	Introduction to Rovers	Signed:	Date:	
Recommended	Completed Rover e-learning	Signed:	Date:	
Recommended	Rover BST	Signed:	Date:	



## 6. Promise & Law

Learn and understand the Scout Promise and Law, including its relevance to a young adult.

It is recommended that you learn and show an understanding of the Rover Prayer.

Signed:		Date	
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## 7. Rover Governance

Attend at least one meeting of the Sydney North Region Rover Council, to gain an understanding of how the Region functions.

Signed:		Date	
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## 8. Activity to Benefit the Crew

Undertake an activity to benefit the Crew, to be approved by the Knighted Rovers. For example, you could repair or make something for the den.

Signed:		Date	
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Signed:		Date Completed:	
Date Badge Presented:			

## Full Investiture As a Knighted Rover

### Acceptance by the Invested Rovers

After an honest appraisal of your readiness to undertake the responsibilities associated with investiture, you will be presented to the Invested Rovers for acceptance.

Signed:		Date	
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### Vigil and Investiture

Before Investiture, the Rover Squire is required to take part in an overnight vigil.

The investiture as an Invested Rover is the final step of your Squire Training.

Signed:		Date	
Location:			

<b>Signed:</b>		<b>Date Completed:</b>	
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1st Epping Rovers  
we don't do things by halves

# 1<sup>st</sup> Epping Rover Crew

## Crew Constitution

2012



### 1. REGISTRATION

- The Crew shall be registered as "1st Epping Rover Crew."

### 2. AIMS

- To observe and comply with any over-arching rules of the Australian Scout Association.
- To continue the training in citizenship given to the Rover in Joeys, Cubs, Scouts and Venturers, with the same objectives layed down in the "Scouts Australia Policy & Rules" (P&R) but with a wider outlook.
- To introduce New Members with no Scouting experience to the worldwide brotherhood of Scouting.
- To encourage and assist the Rover to make a useful career for themselves, and to render service to their home, the community, and the Scouting movement.
- To broaden the Rover's Service, Physical, Intellectual, Spiritual, Emotional and Social experience of life, leading to character development.

### 3. MEETINGS

- The Crew will meet once weekly, unless otherwise stated on the programme.
- No member is to enter the hall or the den during flag parade. (When the red light is on!)
- Service activities will be given the highest priority of all activities.
- The Lava Lamp is to be turned on at the beginning of all meetings in the Den.

### 4. ATTENDANCE

- Members are expected to attend 75% of programmed activities or ask for leave.
- Applications for leave are to be made in writing to the Secretary.
- Each member is to aim for a goal of at least 6 hours of service per six-month period.
- If a member is not heard from for a period of four weeks then they will be asked to show cause. If no response is given, they may be resigned at the discretion of the Crew.
- For weekly activities, it is assumed you are attending.  
If you are not please apologies to the activity organiser at least 2 days before hand.
- For weekend and major activities, it is assumed you are not attending.  
Contact the organiser if you want to attend.
- Any resignations from the Crew should be notified, in writing, to the Secretary.

## 5. MEMBERSHIP

- Membership is open to any male or female between the ages of 18 and 25, who is willing to adopt the Scouting principles as laid down in the Scout Law and Promise, and is acceptable to the Crew. Venturers can begin linking at 17 1/2 years of age.
- A Crew Register Form is to be filled out for each member and kept up to date
- Membership of the Crew will consist of the following categories:
  - Recruits (new members and linking Venturers)
  - Rover Squires (probationary members of the Crew)
  - Invested Rovers (fully invested members of the Crew, known as Knights)
  - Rover Advisor

## 6. UNIFORM

- The uniform of the Rover Crew shall be as set out in the P&R and other State Amendments.
- The Uniform of the Crew will be worn to all meetings so specified in the program or when the Crew Leader advises - Including ALL Business Meetings (BM).

## 7. OFFICE BEARERS

- Office bearers shall be elected by show of hands, or by secret ballot at the request of any member, with absolute majority (greater than 50%) voting at the AGM or at an Extraordinary Business Meeting.
- Squires and Invested Rovers have the right to vote. RA's only have the right to vote in a stalemate. Recruits may vote if they make up more than 50% of the crew.
- Except in special circumstances, No Rover shall hold the same executive office for more than one year in a row.
- A standard term is one year.
- Office bearers shall be aware of their responsibilities as set out below.
- Office bearers will meet the criteria to hold office and may consist of the following:

TITLE	RESPONSIBILITIES	CRITERIA TO HOLD OFFICE
Crew Leader	<ul style="list-style-type: none"> <li>• Lead the Crew Members in obtaining the objectives of the Crew and the goals of the Scout Association.</li> <li>• Conduct ceremonies.</li> <li>• Chair Meetings.</li> <li>• Represent the Crew at meeting of other bodies (including RRC and Group Council).</li> <li>• Manage the Crew by setting the standard for office bearers and committees, and ensuring that their tasks are completed correctly.</li> <li>• Demonstrate an interest in each Member of the Crew.</li> <li>• Ensure that there is harmony amongst the Crew and try to reconcile any problems.</li> <li>• Ensure the Crew is running smoothly.</li> </ul>	Be an Invested Rover and have completed their Certificate of Adult Leadership in the Rover Section.

Assistant Crew Leader	<ul style="list-style-type: none"> <li>• To take the Crew Leaders place in their absence.</li> <li>• To carry out tasks delegated by the Crew Leader.</li> <li>• To assist the Crew Leader.</li> </ul>	Be a Squire or Invested Rover when possible.
ODSAM - OutDoor, Service & Activities Master	<ul style="list-style-type: none"> <li>• Responsible for the production of a detailed program approximately every 3 months and a long term program spanning the year.</li> <li>• Ensure the weekly activities are organised and the Crew is informed of any variations or additions to the published program.</li> <li>• Ensure the program is well balanced with mental, spiritual, physical and social activities included.</li> <li>• Facilitate the achievement of the service goal.</li> </ul>	Be a Squire or Invested Rover when possible.
Treasurer	<ul style="list-style-type: none"> <li>• To receive and bank into the Crew account all monies paid to the crew.</li> <li>• To issue receipts for all monies paid to the Crew.</li> <li>• To maintain accurate records' of all moneys received, paid or held on behalf of the Crew as Association guidelines dictate - Refer Group Handbook.</li> <li>• To only make authorised payments on behalf of the Crew.</li> <li>• To prepare and submit at each BM a statement of receipts, expenditures and balance.</li> <li>• To prepare and annual statement of accounts for submission to the Crew's Auditor and to the AGM of the Crew.</li> <li>• To collect payment of fees from Crew Members and ensure all Members are financially up to date.</li> </ul>	Be a Squire or Invested Rover when possible.
Secretary	<ul style="list-style-type: none"> <li>• To take minutes at all BMs, AGM and at any other meetings, receive executive reports, file minutes and reports, and distribute minutes and summarised reports to Crew Members.</li> <li>• To inform all Crew Members of forthcoming meetings within the specified timeframe.</li> <li>• To tender the minutes of the previous meetings at BM.</li> <li>• Receive, file and read all inward correspondence at meetings.</li> <li>• To empty the crew mailbox, make Crew Leader aware of all relevant correspondence and pass it on to the appropriate office bearer.</li> <li>• Write, mail and keep a copy on file of all outward correspondence. Read at next BM.</li> <li>• Receive and file all reports prepared for the Crew.</li> <li>• Administer and keep up to date the Crew Register.</li> </ul>	Be a Squire or Invested Rover when possible.

Squire Master	<ul style="list-style-type: none"> <li>• To be chief sponsor.</li> <li>• Follow the Crew Training Manual as closely as possible.</li> <li>• Administer the training section of the Crew Register.</li> <li>• Ensure Squire Board is up to date.</li> <li>• Ensure that sponsors fulfil their role.</li> <li>• Conduct the training of Recruits.</li> <li>• Oversee Squire and Rover Training - including registering new members for online training.</li> <li>• Report at Business Meetings on the Progress and problems in Crew Training.</li> </ul>	Be an Invested Rover.
Den Master	<ul style="list-style-type: none"> <li>• To coordinate Den maintenance.</li> <li>• To maintain a regular cleaning roster of the Den by all members of the Crew.</li> <li>• To maintain the Crew's equipment.</li> <li>• To keep an inventory of all equipment and a log recording the issue and return of said equipment.</li> <li>• To recommend and investigate the purchase of any additional equipment that the Crew may need.</li> <li>• To keep and up to date list of who holds a key to the Den.</li> <li>• Ensure Fridge is stocked and a surplus supply is available.</li> </ul>	Be a Squire or Invested Rover when possible.
Venturer Liaison Officer	<ul style="list-style-type: none"> <li>• Liaise with feeder Venturer Units to promote membership and awareness of the Crew to all Units, as well as promoting each Unit to the Crew.</li> <li>• Know which Venturers are approaching the age of 18, invite them to a meeting, and encourage their participation.</li> <li>• Co-ordinate joint activities regularly with the Crew and its feeder Venturer Units.</li> </ul>	Be a Squire or Invested Rover when possible.
Public Relations Officer	<ul style="list-style-type: none"> <li>• To be responsible for Crew publicity to promote membership and awareness.</li> <li>• To act as webmaster of the Crew website and make regular updates, including articles, reports and photos.</li> <li>• To Submit a Crew report to any publication as required, including Group Newsletters, e-bulletins, external publications and other Media Platforms.</li> <li>• To keep a log book of all events.</li> <li>• Ensure a log entry is written for each activity by the organiser or substitute.</li> </ul>	Be a squire or Invested Rover when possible.
RRC Delegates (3)	<ul style="list-style-type: none"> <li>• To attend the Region Rover Council (RRC) meetings.</li> <li>• To report back to the Crew at the next business meeting on important decisions made and topics covered.</li> <li>• To complete and submit the Crew report to RRC.</li> <li>• Ensure the Crew is represented by at least 2 members.</li> </ul>	Be a Squire or Invested Rover when possible.

## 8. CREW EXECUTIVE

- The Crew Executive will consist of the following Office Bearers:
  - Crew Leader
  - Assistant Crew Leader
  - ODSAM
  - Squire Master
  - Treasurer
  - Secretary

## 9. PROGRAMMING:

- Programs are to be designed by the whole Crew with invited input from all members present or by proxy at a scheduled programming meeting.
- Programs are to be well balanced with Service, Physical, Intellectual, Spiritual, Emotional and Social activities included.
- A detailed Program should be written approximately every 3 months and a long-term program written spanning the year ahead.
- Service activities should be given due priority.

## 10. BUSINESS MEETINGS:

- To be held approximately every 2 months.
- All accepted members of the Crew may attend.
- **Full uniform is to be worn.**
- At Least two weeks notice, along with a copy of the agenda, must be given to the Crew:
  1. Verbally to Crew members (in person/telephone).
  2. Written notice by any means.
- Office Bearers will give a written and verbal report to the meeting.
- Squires and Invested Rovers are eligible to vote.
- Recruits also have the right to vote if they make up more than 50% of the Crew.
- A quorum shall be formed when at least two thirds of the Crew (registered with NSW State Office and fully financial) is present.
- A 50% majority is required of those present to carry a motion.
- In the case of a stalemate, the Rover Advisor will have the casting vote.

## 11. EXECUTIVE MEETINGS

- Executive Meetings will be held every 2 months, if required. They will be held in the month when a business meeting is not held.
- The aim of Executive Meetings is to facilitate day to day workings of the Crew and to clarify issues so that clear choices can be put to the Crew at Business Meetings. The Executive is not aimed at taking decision making power away from Crew Members.
- A budget of \$100 shall be available the Executive to make purchases that can not wait until a Business Meeting for approval. Any purchases over \$100 must be put to the Crew at a Business Meeting for approval.
- Executives shall exercise discretion when discussing sensitive issues, outside the meeting. Issues relating to individual Crew Recruits and Members shall not be discussed outside the meeting except when an arranged continuance on the discussion so requires. However, the general issue shall be recorded in the minutes.
- The RAs have a standing invitation to the meeting but are not obliged to attend.
- Agenda for each Executive Meeting is put up on the notice board and posted/emailed to the Executive before the meeting.
- To allow the meeting to flow, only Executive will be able to speak generally at the meetings. Up to four Crew Members, not on the Executive, will be able to come and observe the meeting, but will not be able to speak to the meeting unless invited by the chair (usually the Crew Leader). Those Crew Members, not on the Executive, who are coming to an Executive Meeting to observe, should inform the Crew Leader prior to the meeting. Crew Members may be asked especially to attend or not to attend a particular meeting as an observer by the Executive.
- If a Crew Member, not on the Executive, would like to speak on a special issue at the Executive meeting, they should inform the Crew Leader of this issue at least a week before the meeting so that the issue can be put on the agenda. The Crew member may also be invited to speak on special issues by the Executive.
- If a Crew member feels they have achieved a training requirement to suitable standard but the Squire Master disagrees, this issue shall be negotiated at the Executive Meeting.
- Minutes from Executive Meetings are put up on the notice board.
- Minutes from Executive Meetings are tabled at Business Meeting.

## 12. INVESTED ROVERS (KNIGHT'S) MEETINGS

- Invested Rovers Meetings, or Knight's Meetings, will be held every 2 months, or as required. they will be held prior to the bi-monthly Business Meetings.
- Much like the Executive Meetings, the aim of the Invested Rovers Meeting is to facilitate the day-to-day workings of the crew which are not covered at Executive Meetings, and to clarify issues so that clear choices can be put to the Crew at Business Meetings, or where appropriate.
- Only Invested Rovers may attend the Invested Rovers Meetings, unless special permission or an invitation is given for a particular item, and then that person may only be present while that item is under discussion.
- The Rover Advisors have a standing invitation, but are not obliged to attend.
- Invested Rovers, and any other meeting attendees, shall exercise discretion when discussing sensitive issues outside the meeting. Issues relating to individual Crew members shall not be discussed outside the meeting except where an arranged continuance on the discussion so requires.



**12. INVESTED ROVERS (KNIGHT'S) MEETINGS (contd)**

- Decisions which affect the Crew made at an Invested Rovers Meeting will be announced at the next Business Meeting, or when appropriate.
- Items that the Crew is required to discuss, or make a decision on, will be added to the agenda of the next Business Meeting.

**13. EXTRAORDINARY BUSINESS MEETINGS:**

- To be held upon the request of any three Squires or Invested Rovers for the following reasons:
  1. Change the Crew Constitution.
  2. Vote of No Confidence in an Office Bearer.
  3. Discuss an important issue that can not wait until the next Business Meeting.
- Two weeks notice must be given to the Crew in two forms:
  1. Verbally.
  2. Written Notice by any means.
- Voting on "issues" shall follow the same procedures as stipulated in Section 10. Business Meetings.

**14. ANNUAL GENERAL MEETINGS:**

- To be held in early March after the end of the Financial period (i.e. after December 31) and before the Sydney North Region Rover Council AGM.
- All Office Bearers are to give a written and verbal report to the meeting.
- The Treasurer is to present the audited books along with a report. (Refer to Section 16 - Finance).
- The Crew will elect a "Returning Officer" to oversee elections (not a Crew Member).
- Voting shall follow the same procedures as stipulated in Section 10. Business Meetings.
- The election of Office Bearers is to take place. (Refer to section 7).

**15. CHANGING THE CONSTITUTION**

- Can take place at an Extraordinary Business Meeting or AGM.
- Two weeks notice of the proposed changed must be given to the Crew.
- Notice shall be given in the following forms:
  1. An obvious memo on the Den Notice Board.
  2. Verbally to at least 95% of the Crew (in person or telephone).
  3. Further Written Notice to the Whole Crew.
- Voting shall me by secret ballot, and a majority of 75% of the Crew is required to change the constitution.

**16. FINANCE:**

- The Crew will conduct a cheque type bank account.
- The signatories will be the Treasurer and ANY 2 of the Crew Leader, Secretary and Assistant CL.
- Fees will be paid by the date of the AGM unless otherwise stated. The amount will be fixed at a Business Meeting, and be divided up into:
  - Crew Funds.
  - Association Membership and Region Funds - including RRC Levies.

- Group Affiliation Fees.

## 16. FINANCE (Contd):

- Books showing records of receipts and expenses will be maintained by the Treasurer, closed and audited in time for the Crew AGM.
- Fundraising activities must be sanctioned at a Business Meeting and by Region with a Fundraising Certificate. Prior to acceptance by Crew the destination of the monies raised must be decided upon and a formula derived to distribute the monies between various recipients.
- If the Crew Organises and runs a fund raising activity, all Crew members will be expected to contribute a set minimum number of hours (agreed at a Business Meeting). If a Crew Member is unable to contribute time to such an activity he/she will be expected to organise and participate in another fundraising activity.

## 16. TRAINING:

- As stipulated in "The 1st Epping Rover Crew Training Manual".
- At the completion of each task the appropriate box in the Member's Crew Training Manual and Crew Register Form must be signed and dated by the:
  1. Sponsor and verified by the Squire Master, or
  2. Squire Master.
- It is the Sponsor's responsibility to guide the Member's Squire and Rover Training, and participation in the Crew. The Sponsor is to up keep the standard of Crew Training, but take into account the Members abilities. The Sponsor is to report to the Squire Master about the Recruits/Squire's progress and inadequacies.
- The Baden Powell Scout Award (BPSA) - Optional.
- Goals set for the B.P. Award must be presented and approved at a Business Meeting before the task is undertaken. Progress of goals must be reported at Business Meetings.
- The 'Training Development Fund' is for the purpose of paying the course fees of the required training courses in the most recent revision of the Crew Training Manual.  
The rules, conditions and administration details of the Training Development Fund are further outlined in Appendix 1 (see next page).
- The Crew will pay up to 50% (maximum \$50) of the cost of any Scouts Australia Activity Course successfully completed by a Crew Member.

## 17. BADGES AND AWARDS:

- Where awards, presentations, badges, etc. are involved the standards of the "Scouts Australia Policy & Rules" and any other RRC or BRC rules and standards will be adhered to.

**18. THE DEN AND CREW EQUIPMENT:**

- Will be made accessible to the Crew.
- An inventory of Crew gear and a log recording the issue and return of equipment shall be kept.
- All negligent damage to Crew equipment will be repaired or replaced by the person responsible. This will be decided at a Business Meeting.
- Keys will be numbered and held by selected members as approved by the Knights. A list shall be kept of who has each key.
- All Crew Equipment can only be borrowed with permission of the Den Master or Crew Leader.
- Smoking and consumption of illegal substances is not permitted in the Den.

**Appendix 1 - THE TRAINING DEVELOPMENT FUND**

- The Training Development Fund (TDF) is for the purpose of paying the course fees of the required training courses in the most recent revision of the Crew Training Manual, thus assisting Squires to progress through to Knighthood.
- Only Epping Rovers who partake in fundraising activities organised specifically for contributing towards the TDF will have their training subsidised.
- The TDF will be recorded on a separate ledger but will exist within the Crew's current bank account.
- The Crew Treasurer will be responsible for keeping the TDF accurate and up-to-date, and also to inform the individual Rover (and their respective Sponsor if they are a squire) when their fundraising contributions cover the cost of the next course.
- Access to these funds is conditional on the Crew member contributing through the fundraising activities up to or equal to the dollar level required for each course. The Rover will be re-imbursed with the full course fee upon providing proof of completion (such as the course certificate). If a Rover completes a course, but doesn't have enough available funds to cover the entire course fee, only the amount available to them will be reimbursed.
- For those who have completed the basic level training, the development fund is available for the Rover Advanced Leadership Training courses, prescribed in the current "NSW Training and Development Calendar." Once a Rover has completed both the basic and advanced training, when they participate in fundraising, their portion of the funds will go into consolidated Crew Revenue.
- Distribution of the funds will be determined and finalised at the conclusion of each TDF fundraising activity. The total profit raised will be divided up equitably base upon the number of hours contributed by each participant and the total number of participants.
- The Invested Rovers should help with the TDF fundraising activities to encourage the Squires to undertake the training courses.

## History of 1st Epping Scout Group

"1st Epping Scout Group was formed on 3rd July 1915 by Mr Bill Hunt, a local Plumber, only 8 years after the Movement was founded by Lord Baden Powell at Brownsea Island in England. It has operated continuously since that date, and is one of the oldest Scout Groups in Australia to have done so.

Early records show that meetings were held in various local premises, until in 1925 the present Group Headquarters at Essex Street was completed (at a cost of 695 Pounds). This building, with several extensions and modifications, has continued in use since that date; originally, the land extended to the corner of Oxford Street.

With changes in local population, Group numbers rose and fell in the following years, with numbers between 20 and 200 recorded (although section configurations were different). The Group assisted the formation of additional Groups in the District: 2nd Epping (1924-27 and 1948-60), 3rd Epping (1938-48), 1st North Epping (1961-), 1st West Epping (1947 -), and 1st North Carlingford (1945 -) (amalgamated with 2nd West Epping to form 1st Roselea).

Having introduced a Sea Scout Section in 1934, the Group was fortunate to obtain in 1939 a boatshed site at Meadowbank, when AWA handed over their jetty, previously used for transport to the Homebush transmitter site. The original shed was built under wartime restrictions, rebuilt in the 1950s, and finally replaced with the present brick structure in 1977. Boating activities have been a feature of the Group's program, although the Sea Scout section was merged with the General Troop in 1987 to consolidate training.

An Air Scouts section also operated from 1960 to 1987, and a few members have obtained flying qualifications through the Scout Air Base, now at Camden.

In 1990, Female membership was extended to the Cub and Scout sections, and has improved training as well as the opportunities for families with children of both sexes to support a single youth activity.

The Group takes pride in its record of service to the community, and youth training standards, which have produced no fewer than 37 Queen Scout Awards since 1953. Former leaders from the Group have served in senior positions in the Movement, including the present Chief Commissioner and two Branch Commissioners."

(Reference: 1st Epping Scout Group Annual Report 1997)

## History of 1st Epping Rover Crew

### 1922-1965

"In the early years of the movement, Rover Scouts were a patrol attached to the Boy Scout Troop, and in April 1922, a Rover Patrol of 1st Epping Troop was registered with 10 members.

In 1926, one lone Rover Scout was registered, none in 1927 and four in 1928. 1929 was a nil return again, but 1930 shows eight. The next three years saw a fluctuation between nil and four, and the Rovers lapsed. In April 1949, a Rover Scout Crew was registered with 14 members and Mr. C. Rose as Rover Scout Leader. 1955 saw the Crew reduced to four officially, although the actual number was greater, including some that held Warrants in the Association. The Old Boys reunion of 1955 records eleven members plus the Rover Scout Leader, Group Scoutmaster and twelve visitors. 1957 saw the demise of the Crew, due apparently to the marriage of several of the members, and the new requirements that the Rover Scout age limit be 24 years.

With a Senior Scout Troop having been commenced in 1959, there was a need for a Rover Crew to cater for the older boys. And in March 1960, Mr. Fred Gilmore transferred his Warrant from Scoutmaster (senior) to Rover Scout Leader, concurrent with an application for registration of the Rover Scout Crew. With four members increasing to six in 1961, nine in 1962, fifteen in 1963, thirteen in 1964, whilst this years census showed fifteen. With a strong Senior Troop feeding, it is hoped the Crew is now firmly established, and indeed the Group would miss the work done by the Crew – apart from the benefit derived by the individual members from belonging to an organisation which is training to be of service to others.

With a motto of service, the Crew over the years has endeavoured to give Service. 1929 saw the opening of the State Training Camp at Pennant Hills, and the Group established a campsite there. The Rovers of that period were active in the clearing and preparation of the site, and records show that a considerable time was spent on this activity. Assisting with the conducting of the Scout Troops and testing at competitions has been a time-honoured job of Rover Scouts, and 1st Epping has been no exception.

In the 1950s the Crew only met monthly, but in addition had at various times a "Fleur de Lays" Club, which was a Social Club, and a Rover Tennis Club.

Since the formation of the present Crew, formal meetings have been held weekly, with activities most weekends and on other nights in the weekend.

Activities over the past five years have covered a wide variety of subjects – hiking, caving, rock climbing, sailing and rowing, canoeing, skiing, tobogganing, ice skating, squash and of course motoring. Cultural pursuits included picture and theatre evenings, musicals and St. George Day Services.

Service jobs carried out by the Crew over the last five years are far too numerous to mention, but covered:

- Blood Donations
- Members of Area Search and Rescue Squad
- Members of Muogomarra Bush Fire Brigade
- Attendance at Mittagong Home for Delinquent Boys to conduct Scout Troop
- Members "Bundilla" Camp staff
- Assistance to Epping Senior Citizens Club
- Assistance in preparation of Guide Camps
- Cooking for District Training Courses for Boys and also for Queen's Scout Camps
- Co-operation with the other Sections of the Group is excellent, and the Rover Scouts participate in all Group functions.

A real Service job of course is the publication month after month of the Group magazine "Durian". Anyone who has tried to obtain articles each month for such a magazine will appreciate the job.

In 1963 the Crew won the trophy for the Camp Fire item at the Area Rover Moot and finished third in the Tourney. Just to show their versatility they won the award for the best decorated table at the State Rover-Ranger Ball."

(Reference: Durian, Jubilee Edition, November 1965)

## 1965-1973

During this period the Crew was extremely "outdoorsy". Numbers in the second half of the 1960's were between 13 and 15 as recorded in the logbook. However, Wayne Finch has talked of 30 members.

Some of the activities written of in the logbook are as follows.

### Caving

- Caving Wee Jasper 71
- Caving Tuglon

### Social

- Ding
- Beach Camp
- Snow weekend- camping at Island Bend
- Inter Crew night- 1st Lindfield
- Slide night - Of a members Philippines Trip

### Moots

- State
- Queensland State Moot
- Area moot

### Service

- Volunteer fire brigade
- Opening of The Brett Parker Memorial Guide Hall
- Scouting display at the Royal Easter Show
- Search and rescue exercise
- Epping district rally
- Navigation Course

### Hikes

- Rambler's walk
- Otford- Garie- Otford
- Coastal walk
- Cronulla to Epping on a Friday Night- Eleven members walked 34 miles in 8 hours.
- Blue gum forest
- Hilltop to Cournisjah
- Yerranderrie walk

## Canyoning

Eric's revenge- Arathausa Canyon 27/03/1965

Attempt to beat 1st Parramatta record of doing the canyon in two days. Seven members of 1st Epping and other Crews started early on Saturday morning. They encountered a number of abseils as well as plenty of long cold swims. The group got to Evan's Lookout at 4:30 PM and 5 of the group were home at 7:00 PM (an hour late) where as two others had a long slow trip home.

## 1974-1978

"I joined the Crew in December 1974 in a time when 15 or so other Venturers were passing from the Unit and some into the Crew. The Crew at this time was mainly made up of 20- 25 year olds and had about 15 members. Ian Primrose was the Crew Leader (today known as Rover Adviser) at this time but soon resigned.

The first moot I attended was Lostock Dam 1975. During this year, most of the older members resigned or just stopped turning up. In this transition period one of the remaining older Rovers, Phil Daly became Rover Mate (today: Crew Leader) and new Crew Leaders, Cliff and Dorothy Coddington were appointed in late 1975. The youth of the Crew clashed badly with the older views of the Coddingtons, and they resigned as Leaders in 1977.

1976 saw the big outback expedition. We drove from Sydney to Broken Hill, Port Augusta, Kulgera, Ayres Rock, Alice Springs, Tenant Creek, Mt. Isa, Bourke, then back to Sydney. We climbed the Rock (not known as Uluru at the time), and Mt. Olga.

A great experience when you consider we drove 5000 km of which 2/3 was corrugated dirt!

Service was an important part of the Crew, and I attended many service projects, including grassing the parade ground of Pennant Hills Camp.

Some of the other popular activities included:

Moots- I often provided sound and music

Regattas- 1st Epping was well known for our success on the water. Three Crew members had fast catamarans and won nearly all the events of the day, forcing organisers to re-write the regatta rules. We were hated in those days for our competitive nature.

Amateur Radio- Both the Branch (VK2BSA) and Group (VK2BSE) Stations were manned by Rovers from the 1960's (Graeme Jones, Joe Mack right through to Mark Emdin in the early 1990's).

Caving has always been my favourite activity and my favourite system is still Wyanbene Caves (South of Bungerdore).

I resigned at the end of 1978 to continue my role as assistant Cub Leader of the "A" Pack, and also as a protest to the new design for Rovers with which I vehemently disagreed at the time. I also disagreed with the behaviour of some members' particularly the couples in the Crew. How things have changed, I find myself in agreement with the new design today."

(Reference: Andrew Davis, Rovers – A Brief History – 1974 to 1978, February 1998)



## 1978-1989

This is the David Simpson era. The Crew was strong through out this period starting with a transition period at the turn of the decade. Interestingly, the Crew started off being "outdoorsy" but seemed to evolve into a more social animal after a few years.

The late 70's saw activities like:

- Caving at Wee Jasper
- Budgewoi beach camp
- Den renovations January 1979

Then there is a large blank with regards to log entries until the canyoning trip down The Grand Canyon near Blackheath in March 1982. Wine tasting appeared to be a popular past time with two such activities in 1982. Regular camps and moots were attended, such as Wollondilly River Camp and numerous Elizabeth Beach weekends.

A week long Snow trip at Falls Creek in July 1983 was well attended and enjoyed.

In 1984, some members attended the 1st Asia Pacific 19th Australian Rover Moot in Tasmania. The Crew also won the "Service" and "Most organised campfire award" at the North Metropolitan Area Moot, "Hooray for Hollywood".

Another major event of this period was the "Epping Snow Bus" which due to lack of snow headed north instead of south.

The Group celebrated its 70th year and the Crew commemorated this with a dinner at an Italian restaurant.

Service in this period included work at Cataract Scout Camp, door knocking for a National Parks and Wildlife Appeal, collection of toys for Christmas, and joint activities with other sections.

David Simpson wrote a log entry titled "1983 - THE YEAR of THE Crew". It is an important insight into the Crew of the time and something that everyone should read.

## 1990-1996

In the Early 1990's, the Crew was in reasonable shape with about 10 members. As the decade progressed, the numbers seemed to expand a little for the Africa trip and then drop right off to a minimum of five. It was at risk of folding, if not for the large influx of Ventures at the beginning of 1996.

The Africa Trip took place in 1992 and was attended by a small but enthusiastic group of Rovers. The trip was a holiday and a service project. Some reached the peak of Mount Kilimajnarro after a long and difficult walk in low O2 air.

Some of the other activities included:

- Moots
- Annual trips to Foster
- Crew's 70th Birthday party with some 200 ex-Rovers attending
- Some members of the Crew attended the '95-'96 OzMoot held at Cataract Scout Camp.

The Crew also did a lot of service, winning the Baden-Powell Lodge Bannerette for Service in 1990.

(Partial Reference: Lynda Pilgrim February 1998)



## 1997-2014

The start of this 17 year period saw a reasonably strong Crew, with the year 1997 involving an 8km ski trek at Perisher, including the investiture of 3 new members. This was the year of the Crew's 75th anniversary held at the hall.

The end of the decade featured a number of expeditions, including a 4WD trip to Fraser Island, a trip to Europe and four members (Angus Harris, Elisa Calnan, Hannah White and Phil Wade), completing a 3 week hike in Tasmania.

The beginning of the 21st Century was marked by the debut of the 'partymaster BBQ' to Epping. In this period East Ryde Rovers merged with Epping and a new Crew tent was bought. The year was also significant, as 1st Epping ran the event; 'Bill and Ted's Excellent Roventure,' which saw 300 people attend and was, to date, one of the best Roventures ever!

The 2001 NSW Rovers Branch Ball, 'GambALL,' was successfully run by Epping Rovers, and then in 2002, the Crew celebrated it's 80th anniversary, which was extremely successful. Many ex-Crew members attended, and highlights included spokespersons Jim Jacobs from the 60s, Andy Davis from the 70s and Janelle Simpson from the 80s.

In 2004 the Crew attended Tassie Moot and focused a lot on service and fundraising, helping with Westfield gift wrapping, Taronga Zoo service, Lord Mayor's picnic, wood delivery and helping out at Duke of Ed ceremonies. They also went on various weekend camps to Myall Lakes, Wollondilly and an Easter camp at Cowra.

In 2005 Epping ran 'Mullet Moot', the Sydney North Region Summermoot, at Goodman's Ford, which won a ROSCAR for the best activity.

During 2006 the Crew program featured an emphasis on spirituality, with visits to the Baha'i Temple and the Church of Scientology, as well as service at Oz Harvest. The Crew also did a lot of geocaching. In this period, Brook Blunschi, a member of the Crew, achieved her BP award.

Wonka Moot, the 2007 Sydney North Region Summermoot was strongly attended by the Crew, who then volunteered to run "That 70s Moot" in 2008. They also focused a lot on Crew activities such as canyoning, abseiling, 4WDing and joint venturer nights like bowling, a science night, laser zone and Roventure.

In 2008 Scott Osborne and Kate Wilson became famous when they appeared on 2UE for the centenary of scouting! Also in 2008, Kate won "Most Outstanding Rover" at Mexican CRAP.

The following year, 2009, the Crew ran their first casino night, themed 'Casino Royale'. Events that the Crew attended in these years included Aussie Moot at Cataract where the Crew ran a 4WD trip, Mudbash, Snowmoot and Kenya World Moot.

2010 saw the Crew run 'Caesar's Palace' Casino Night. Peter Buckley, the 1st Epping Group Leader, was squired into the Crew. This year we won Seuss moot which then led to the 3rd triennial moot Epping ran, "Western Moot" in 2011. The Crew bought a new (bigger and better) Crew tent in 2011 and ran our third casino night "Halloween Casino Night".

Jordan Hodgson achieved his Baden Powell Scout Award in 2012, and the Crew marked its 90th anniversary with a celebration at the hall. The Crew attended the Region Service Project at Camp Windeyer and ran "Deep Blue Sea!" Casino Night, which an entire crew of Melbourne Rovers attended!

Other regular events the Crew went to during this period included: Harbour Cruise, Magical Mystery Tour, CRAP, at which Scott Osborne was awarded the ROSCAR for "Most Outstanding Rover" (a combined win with Mitch Rath from Brush Park), Santa Claus Pub Crawl, Region dinners, Dragonskin, Roventure, Not a Moot and various Region, Branch and National moots.

The year of 2013 started brilliantly with Epping running a fabulous "Roventuresaurus" and an awesome kayaking trip with Kissing Point Rovers over Easter. However, the highlight for four members of the Crew was the Canada World Moot. Service picked up this year as well, including a "Clean Up Australia Day" evening and a very successful service weekend up at Stroud Monastery. The Crew finally replaced the good old 'partymaster BBQ' and got a new Crew "Must-Go-Box" for all our bits and pieces!

To cap off this excellent year, the Crew won the ROSCAR for "Outstanding Rover Crew," with Crew Leader Scott Osborne being awarded the "Outstanding Rover" ROSCAR for a second year.

2014 began with WAM, Western Australia Moot, which saw six Epping Rovers attend and have a fabulous time. Activities which members of the Crew partook in included Sailing, Scuba Diving, Caving, Jetboating and most importantly, Service!

With a large number of squires in the Crew, four new Knights invested over the Summer period. With four feeder Venturer units and over 20 members, Epping definitely has some very big and exciting days to come!

(Reference: Linda "Onion Bum" Mitchell, Den Project 2014)



1<sup>st</sup> Epping Rovers  
we don't do things by halves

# 1<sup>st</sup> Epping Rover Crew

## Running of the Crew

To be read in preparation for Squire Training



### 1 - DEFINITIONS

- Crew Meetings: A weekly activity that all members of the Crew may attend.
- Business Meetings (BM): A meeting held every few months that all members of the Crew are expected to attend and office bearers must attend. At a BM all the administration and policy decisions of the Crew are made, reports are given by each office bearer and any relevant issue may be raised by a Crew Member.
- Crew Councils: A meeting held only in extraordinary circumstances to discuss an important issue. Only Invested Rovers (RA and others if invited) may attend.
- Crew Executive Meeting: The Crew Executive consists of certain office bearers, the Crew Leader, Deputy Crew Leader, Odsam, Squire Master, Treasurer and Secretary. Executive meetings are held every few months, if required. The aim is to facilitate day to day workings of the Crew and to clarify issues so that clear choices can be put to the Crew at Business Meetings. The Executive Meeting is not aimed at taking decision-making power away from Crew Members.
- Rover Adviser (RA):
  - Rover Advisors are selected by the Crew to perform advisory functions as required by the Crew and its members.
  - Crews may choose not to have a RA.
  - An RA must have obtained their 27th birthday.
  - An RA must hold a "Certificate of Adult Leadership".
 (Reference: Organisation and Information Handbook, 10th Ed., 1997, pp 4 - 11)
- Certificate of Adult Leadership:
 

Certificate required by all Leaders, including a Crew Leader if they do not have an RA or their RA holds a "Not Responsible" appointment.

#### Training required:

- Certificate of Adult Leadership, which for Rovers consists of:
  - Rover Introductory Course
  - Rover Programming Course
  - Rover Advanced Leadership 3 Course
  - Bridging activities (including In Service)
- Rover Adviser Appointment- "Not Responsible"/"Responsible"
 

Definition of "Responsible": The holder is legally responsible for the actions of the Crew and its Members. It is best that the CL holds a "Certificate of Adult Leadership", and hence is responsible for the Crew's actions since it is their job to be such. We are adults; we should be responsible for our actions, not the RA.

  - If a Crew has a RA and the CrL is not eligible to hold a "Certificate of Adult Leadership" then the RA would hold a "RA (Resp)" appointment.
  - If Crew does not have a RA, the CrL must hold a "Certificate of Adult Leadership".
  - If the Crew has a RA and the CrL is eligible to hold a "Certificate of Adult Leadership" then the CL, RA, and Crew must decide who is to hold the "Responsible" appointment.

(Reference: Organisation and Information Handbook, 10th Ed., '97, pp 4 - 11)

## 2 - ELECTIONS, OFFICE BEARERS AND CRITERIA TO HOLD OFFICE

Elections normally take place at the Annual General Meeting each year in late February or early March.

Elections are by absolute majority (greater than 50%). When the vote is even, the Rover Adviser holds the final vote.

See Appendix A, pages 2-4 "Section 7, Office Bearers" for detailed information about each Role in the Crew Executive.

## 3 - FORMAL MEETINGS

Formal meetings include business meetings and investiture meetings.

They are always held in full uniform and begin and end with a parade.

### 3.1 Opening and closing parade

The Crew Leader runs Parade. The Crew Leader chooses Rover a duty on a rotating basis.

The Rover Flag is unfurled before Parade. One slap of the thigh means "attention".

Two slaps of the thigh means "at ease"

#### 3.1.1 Opening Parade

a) With the Crew at ease, the Crew Leader asks the Duty Rover to step forward and do the honours (unfurl the flag and present it to the Crew).

b) The Duty Rover:

1. Takes the Australian flag from its stand and presents it to the Crew Leader to be unfurled.
2. When the cover is removed from the Flag the Crew stands at attention.
3. When unfurled he/she moves to the centre of the circle and says "Crew", the Crew salutes the flag .
4. Returns the Australian flag to its stand takes a step back and salutes.

At the altar, the Crew Leader says the following while carrying out the actions:

1. "I open this book of Holy law to remind us of our duty to God." (opens the Bible)
2. "I overturn this Scouting law to remind us of our Scouting Ways." (turns over plaque featuring Scout Law)
3. "I unsheathe this sword to remind us of our Knightly Vows." (unsheathes sword)
4. "I upturn the Scouting standard and declare this meeting open" (upturn standard)

c) The Crew Leader now welcomes everyone etc.

d) When the Crew Leader is ready to Break off the parade he/she brings the Crew to attention and says "Turn right, break off". The Crew turns right, stands at attention for a second and breaks off.

### 3.1.2 Closing Parade

- a) The Crew forms a circle and any necessary announcements are made.
- b) The Crew Leader calls upon the Duty Rover to close the meeting.

The Duty Rover:

- 1. Approaches the Flag and salutes the flag
- 2. Removes the flag from its stand, carries it to the centre of the circle and says "Crew" (the Crew salutes).
- 3. Takes the flag to the Crew Leader who assists in furling the flag.
- 4. Returns the flag to its stand.

At the altar, the Crew Leader says the following while carrying out the actions:

- 1. "I close this book of Holy law that reminds us of our duty to God." (closes the Bible).
- 2. "I overturn this Scouting law to remind us of our Scouting Ways." (turns over plaque featuring Scout Law).
- 3. "I sheathe this sword that reminds us of our Knightly Vows." (sheathes sword).
- 4. "I downturn the Scouting standard and declare this meeting closed" (downturn standard).

Returns to his/her place and slap their thigh 3 times and says, "Prepare for the Prayer".

Leads the Crew in the Rover Prayer.

- c) When the Crew Leader is ready to dismiss the Crew he/she slaps their thigh once to bring the Crew to attention and says "turn right dismissed" (the Crew turns right at attention, salutes and breaks off).

## 4 - CREW CONSTITUTION

The Crew constitution is a document which lists the rules and regulations of the Crew. It is an important document and can only be changed with the full support of the Crew in council. You should familiarise yourself with the Crew constitution during your squireship training.

## 5 - CREW TRAINING SCHEME

The Crew Training Scheme is the progression from Recruit to Squire to Rover, and training for each step.

Each Crew member has a list of tasks to perform, and these get signed off as the training progresses. It should be the aim of every Crew member to attain Invested Rover status (or become Rover Knight).

When you are invested as a Rover, you will gain the red tag and green epaulette badges for your uniform.

The Squireship training, to enable you to be invested as a Rover, has three parts- Phase 1 consists of attaining the Rover Skills badge, Phase 2 includes reading and understanding the Crew history and constitution, and Phase 3 which includes an activity to benefit the Crew, and a vigil.

## 6 - ROLE OF UNIFORM

Uniform is required at all official functions, Business Meetings, Crew Councils, and meeting with a parade.

All other activities are assumed to be non-uniform. The program indicates if uniform is required at each activity.

We have uniform to give unity and association.

## 7 - CREW FINANCE

The Crew holds a Westpac, cheque type, bank account that contains "Crew Funds". Crew Funds originate from fees, fundraising and occasionally from the group for specific items. Crew Funds are spent on administration, activity leadership courses, warrant training, Crew gear and Crew activity costs.

The Crew may also use this account to buy bulk tickets to activities etc.

### **Fundraising**

Before commencement, the allocation of raised moneys needs to be agreed on at a Business Meeting.

RRC requires us to register all fundraising activities with the Regional Commissioner for Rovers.

### **Fees**

Fees are normally due at the beginning of March each year and consist of money destined for Crew, Group and Region/Branch/National. Crew fees go into Crew Funds, Group fees are used to pay electricity, maintain the hall and Group gear. Region/Branch/National fees pay for the administration of the Association and RRC.

### **Group Fundraising**

Consists of an annual Fertiliser Drive and occasional other activities.

Rovers are expected to contribute time to these activities.

## 8 - CERTIFICATION AND COURSES

### **Rock related activities**

Rock related activities include abseiling, canyoning, caving, and rock climbing. Qualifications for rock related activities are obtained by passing a course run by Region. These Qualifications and courses are set at three main levels: Basic, Leader and Instructor. There is also a Senior Instructor qualification.

A Basic qualification allows the holder to participate in an activity lead by a Leader or Instructor.

A Leader qualification allows the holder to lead activities whose participants hold the Basic qualification.

An Instructor qualification allows the holder to lead activities whose participants are novices.

You must hold a certificate to participate in these activities unless a qualified Instructor is in attendance.

This is due to insurance requirements.

### **First aid certificates**

Either Red Cross or StJohn is acceptable (SNR runs StJohn courses). There are three different courses run by St John, these are Senior, Advanced and Remote First Aid. It is a good idea to attempt to attain these certificates and keep the qualification up to date.

### **Other Certificates**

There are several other activities in which qualifications can be earned. These include bushwalking, cross country skiing, mountaineering, canoeing, kayaking, sailing, powerboat etc.

## 9 - ACTIVITY NOTIFICATION PROCEDURES

When organising an overnight activity, or an activity for which there is a Policy (eg bushwalking, caving), it is necessary to fill out an Activity Notification Form. This is required for insurance purposes, and to provide a reliable and effective mechanism for rescue/assistance if required.

The form is an A1 form, and can be found at the Branch website - <http://www.nsw.scouts.com.au/Forms/>.

This form should be filled out by either the Crew leader or the person organising the activity, and must be done at least two weeks before the activity.

The form should be filled out after reading 'Activity Notification Forms for Dummies' found on the Sydney North Region website <http://www.sydneynorthscouts.com/>.

## 10 - CREW WEBSITE AND EMAIL GROUP

The Crew website is [www.eppingrovers.com](http://www.eppingrovers.com), and contains information about the Crew as well as the program and contact details. There is also a link to the Crew Yahoo group page, which has pages for photos (the logbook) and files, where copies of the Crew training manual etc can be found.

The Crew email group is [eppingrovers@yahooqroups.com](mailto:eppingrovers@yahooqroups.com). This is a quick and efficient way of getting messages out to the whole Crew at once; however must not be misused to send jokes or offensive material.

Other interesting sites include:

- Epping Scout Group - [www.eppingscouts.com.au](http://www.eppingscouts.com.au),
- SNR Region Rovers - [www.sydneynorthscouts.com/rovers](http://www.sydneynorthscouts.com/rovers)
- NSW Branch Rovers - [www.nsw.scouts.com.au/rovers](http://www.nsw.scouts.com.au/rovers).

## 11 - CREW REGISTER AND CENSUS

A Crew Register Form is kept on each Crew Member. It details the member's personal details (name, address, DOB ...), emergency contact, health and medical information, previous Scouting history, Crew training, B.P. Award, offices held, certificates of adult leadership held, and resignation/expulsion/booting. It is administered by the Secretary and Squire Master, and stored in the den with the squireship training material.

The Crew census, taken every few months and sent to Branch, is seen as the most accurate list of members and their addresses.

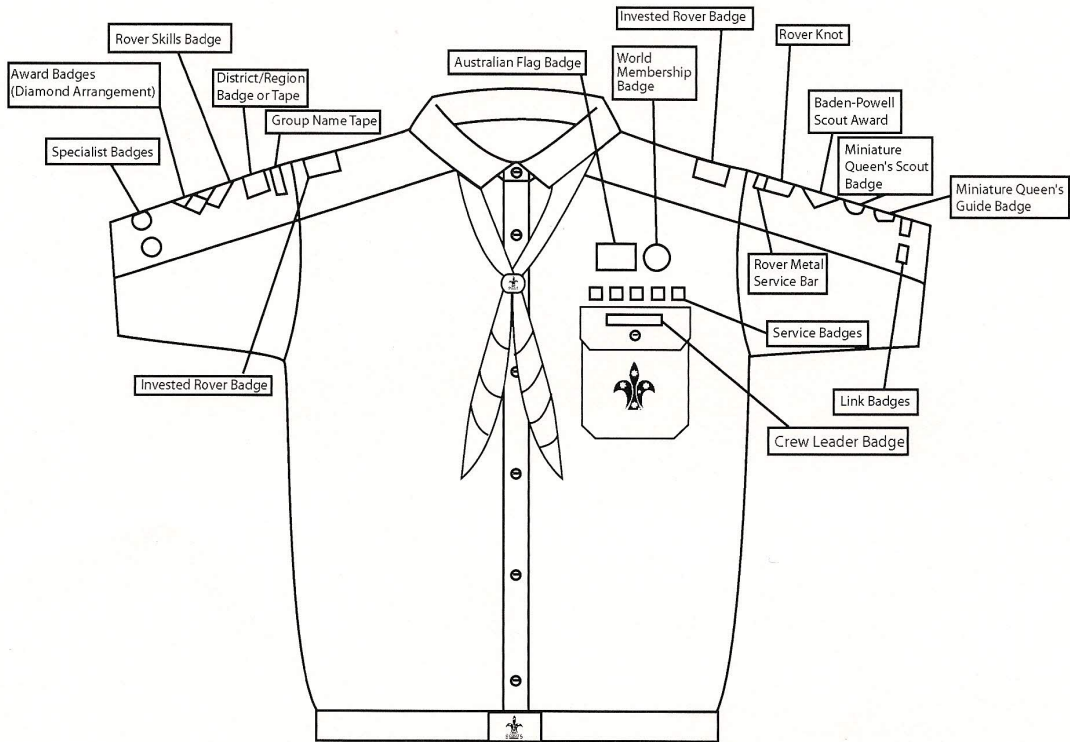




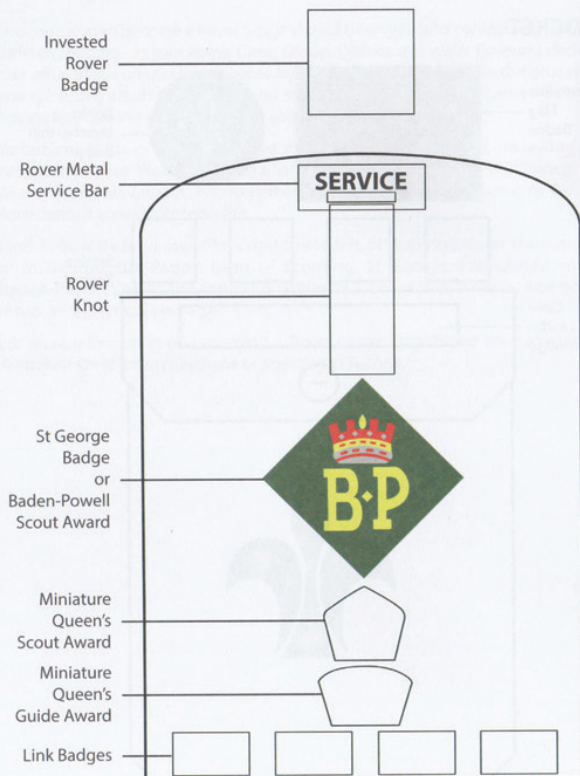
1<sup>st</sup> Epping Rovers  
we don't do things by halves

# 1<sup>st</sup> Epping Rover Crew

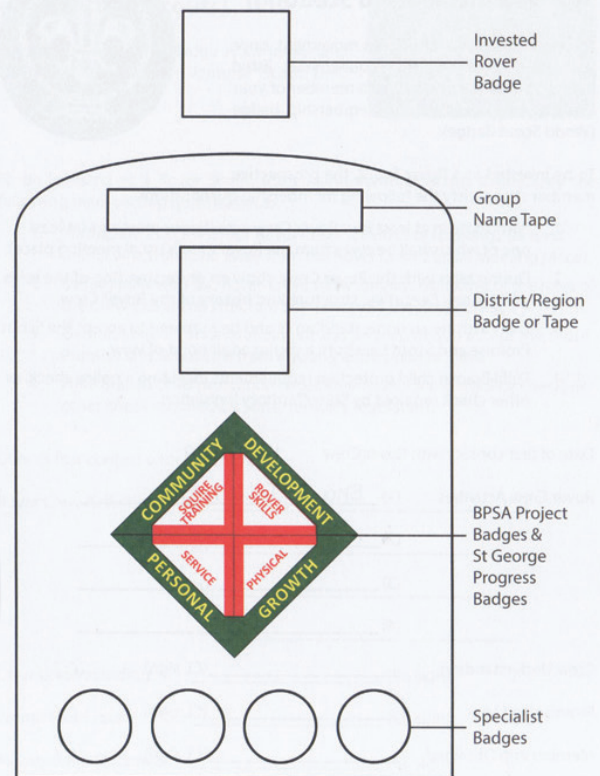
## UNIFORM



### LEFT SLEEVE



### RIGHT SLEEVE





## Scout Promise

On my honour  
I promise that I will do my best  
To do my duty to my God, and  
To the Queen of Australia  
To help other people, and  
To live by the Scout Law

\* Reference to the Queen can be omitted if desired

## Scout Law

A Scout is trustworthy  
A Scout is loyal  
A Scout is helpful  
A Scout is friendly  
A Scout is cheerful  
A Scout is considerate  
A Scout is thrifty  
A Scout is courageous  
A Scout is respectful  
A Scout cares for the environment



1<sup>st</sup> Epping Rovers  
we don't do things by halves

Congratulations, and Welcome to  
**1<sup>st</sup> Epping Rover Crew**

Officially the World's Oldest  
Continuously Running Crew

1922 - 2015 & Beyond



1<sup>st</sup> Epping Rovers  
we don't do things by halves