

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM
(IPCRF)

Name of Employee: **JOSELITO Q. EDONG**
Position: **TEACHER-II**
Bureau/ Center/Service/ Division: **DAVAO ORIENTAL**
Rating Period: January 2022 - December 2022

Name of Rater: **FRANCIS VIC A. ALCANDO**
Position: **INFORMATION TECHNOLOGY OFFICER**
Date of Review: _____

Rating Period: January 2022 - December 2022										PERFORMANCE INDICATOR					RATING				SCORE						
MFOs	KRAs	OBJECTIVES	TIMELINE	Weight per KRA	QUALITY		EFFICIENCY		TIMELINESS		ACTUAL RESULTS	Q	T	E	Ave										
Basic Education Services	A. ICT System & Infrastructure Management	Implemented a 3-year Division ICT Plan aligned with National ICT Framework	December, 2022	30%	1	No goals where included	1	Accomplished only 1%-29% of the ICT plan	1	Did not able to submit until December 16, 2022	2 Goals were clearly stated. Accomplished 85% of the ICT plan on December 11, 2022														
					2	Goals where not clearly stated	2	Accomplished only 30%-59% of the ICT plan	2	Submitted and approved on December 15, 2022															
					3	1 clearly stated goals where included	3	Accomplished only 60%-79% of the ICT plan	3	Submitted and approved on December 10, 2022															
					4	2 clearly stated goals where included	4	Accomplished only 80%-89% of the ICT plan	4	Submitted and Approved on December 1, 2022															
					5	3 or more clearly stated goals where included.	5	Accomplished 90%-100% ICT plan.	5	Submitted and Approved before December 2022															
					1	10 Request for official email approve/rejected	1	Approved without Details (TIN, Birthdate, personal Email Add)	1	Were not able accomplish after January 2022							76 processed Request with complete/correct details before December 23, 2022								
					2	20 Request for official email approve/rejected	2	After January 30, 2022	2	After January 30, 2022															
					3	30 Request for official email approve/rejected	3	On January 30, 2022	3	On January 30, 2022															
					4	40 Request for Deleted official email approve/rejected	4	Approved with 1 lacking Details (TIN, Birthdate, personal Email Add)	4	On December 23, 2022															
					5	50 Request for official email approve/rejected	5	Approved with Complete Correct Details (TIN, Birthdate, personal Email Add)	5	Before December 23, 2022															
B. Technical Assistance to Schools on integration of ICT in school governance, teaching and learning	Capacitated schools and learning centers on CT implementation	June to December 2022	20%	1	No assistance	1	No Teacher were able to submit.	1	Conducted 7 days after the scheduled date	200 Teachers were trained and 52 participants submitted their output during the training															
				2	Integration in the teaching and learning process	2	25 Teachers Submitted their output	2	Conducted 5 days after the scheduled date																
				3	Integration in the teaching and learning process	3	50 Teachers Submitted their output	3	Conducted 3 days after the scheduled date																
				4	Integration in the teaching and learning process	4	50 Teachers Submitted their output	4	Conducted a day after the scheduled date																
				5	Integration in the teaching and learning process	5	75 Teachers Submitted their output	5	Conducted on the scheduled date																
				1	Identified and Recommended ICT needs/requirement	10%	1	Very few the necessary items are included	1								Prepared ICT recommendations for 1 schools/offices	1	Not done	Identify Most of the necessary items needed and prepared recommendations for 5 schools. Done in December 2022					
				2	Few the necessary items are included	2	Prepared ICT recommendations for 2 schools/offices	2	Done after December 2022																
				3	Some of the necessary items are included	3	Prepared ICT recommendations for 3 schools/offices	3	Done after December 2022																
				4	Most of the necessary items are included	4	Prepared ICT recommendations for 4 schools/offices	4	Done in December 2022																
				5	All the necessary items are included	5	Prepared ICT recommendations for 5 schools/offices	5	Done in before December 2022																
					4	Used some of the approved M&E tool	4	Conducted M&E for 3 schools	4	Done in December 2022															
					5	Always used the approved M&E tool	5	Conducted M&E for 4 schools	5	Done in before December 2022															
					4	Used some of the approved M&E tool	4	Conducted M&E for 3 schools	4	Done in December 2022															

C. ICT Monitoring and Evaluation	Conduct Monitoring and Evaluation on ICT Integration and Implementation	January to December 2022	10%	3	Did not used the approved M&E tool	3	Conducted M&E for 2 schools	3	Done after December 2022	Always used the Approved M&E tool in 10 Schools Done Before December 2022	5	4	5	4.66667	0.46666667
				2		2	Conducted M&E for 1 schools	2	Done after December 2022						
			100%	1		1	Conducted M&E for 0 schools	1	Not done	Total					4.9

JOSELYN Q. EDONG
TEACHER-II / DETAILLED PROGRAMMER
RAVE

FRANCIS VIC. T. ALICANDO
INFORMATION TECHNOLOGY OFFICER I
RATER

MARIA GENEVIEVE T. FRANCISCO
Assistant Schools Division Superintendent
Approving Authority