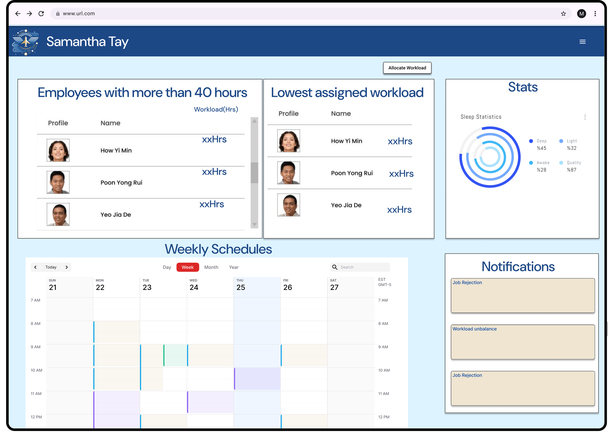
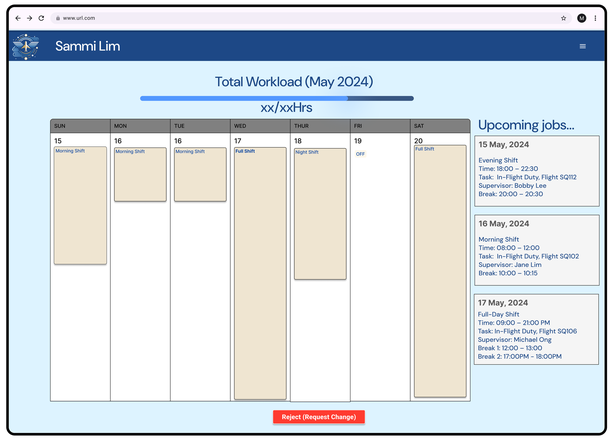

www.url.com
Samantha Tay
Allocate Workload
Employees with more than 40 hours
Workload(Hrs)
Profile
Name
How Yi Min
xxHrs
Poon Yong Rui
xxHrs
Yeo Jia De
xxHrs
Lowest assigned workload
Profile
Name
How Yi Min
xxHrs
Poon Yong Rui
xxHrs
Yeo Jia De
xxHrs
Stats
Sleep Statistics
Weekly Schedules
Notifications
Job Rejection
Workload unbalance
Job Rejection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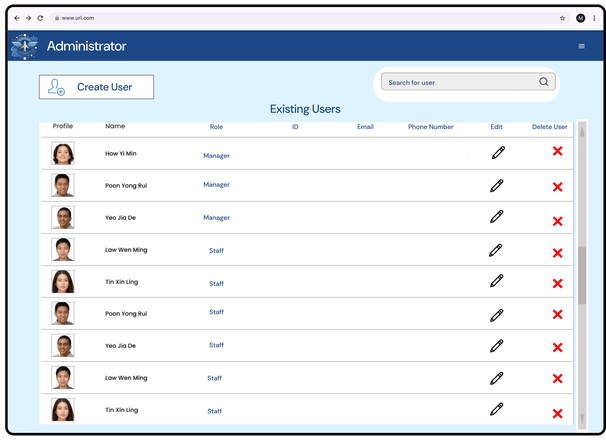
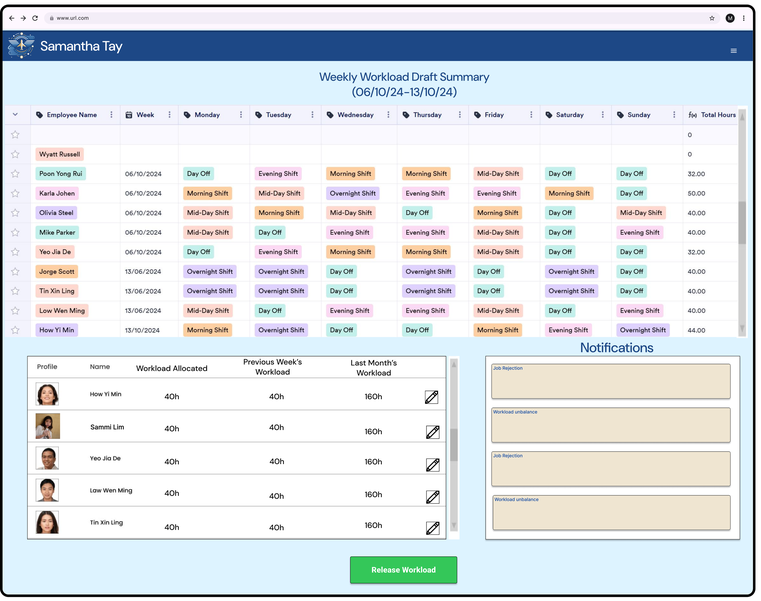
Sammi Lim
Total Workload (May 2024)
xx/xxHrs
SUN
MON
TUE
WED
THUR
FRI
SAT
Morning Shift
Morning Shift
Morning Shift
Full Shift
Night Shift
OFF
Full Shift
Reject (Request Change)
Upcoming jobs...
15 May, 2024
Evening Shift
Time: 18:00 – 22:30
Task: In-Flight Duty, Flight SQ112
Supervisor: Bobby Lee
Break: 20:00 – 20:30
16 May, 2024
Morning Shift
Time: 08:00 – 12:00
Task: In-Flight Duty, Flight SQ102
Supervisor: Jane Lim
Break: 10:00 – 10:15
17 May, 2024
Full-Day Shift
Time: 09:00 – 21:00 PM
Task: In-Flight Duty, Flight SQ106
Supervisor: Michael Ong
Break 1: 12:00 – 13:00
Break 2: 17:00PM – 18:00PM


www.url.com
Administrator
Create User
Search for user
Existing Users
Profile
Name
Role
ID
Email
Phone Number
Edit
Delete User
How Yi Min
Manager
Poon Yong Rui
Manager
Yeo Jia De
Manager
Law Wen Ming
Staff
Tin Xin Ling
Staff
Poon Yong Rui
Staff
Yeo Jia De
Staff
Law Wen Ming
Staff
Tin Xin Ling
Staff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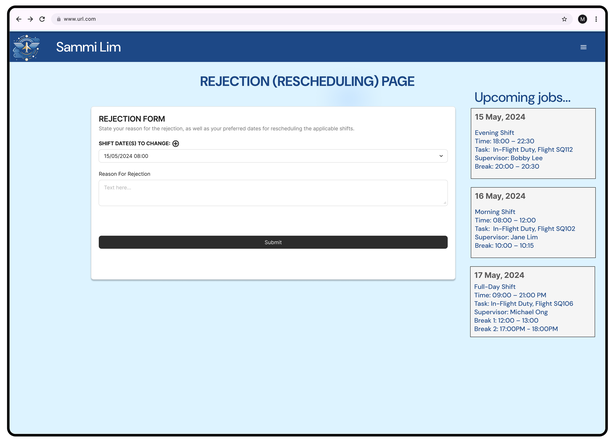
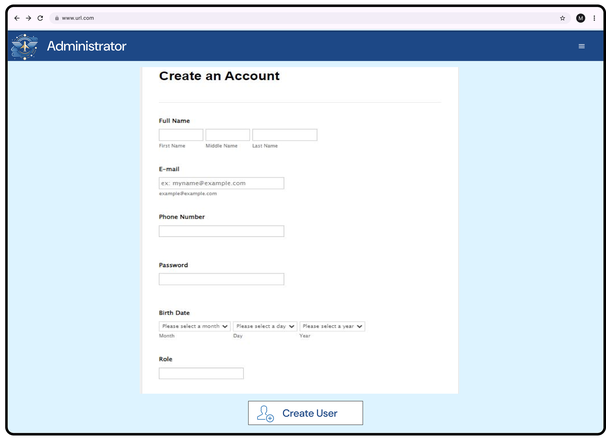
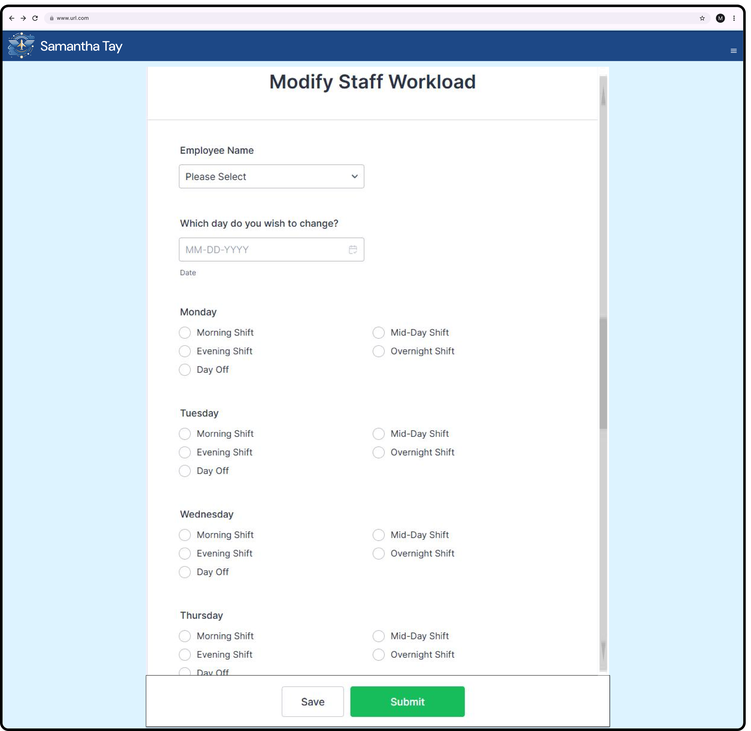
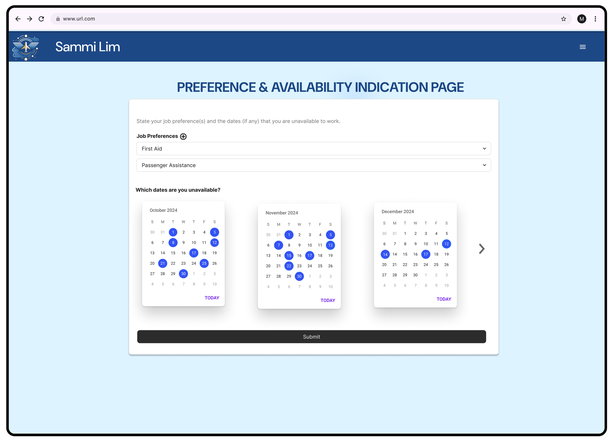
Samantha Tay
Weekly Workload Draft Summary
(06/10/24–13/10/24)
Employee Name
Week
Monday
Tuesday
Wednesday
Thursday
Friday
Saturday
Sunday
Total Hours
Wyatt Russell
Poon Yong Rui
Karla Johen
Olivia Steel
Mike Parker
Yeo Jia De
Jorge Scott
Tin Xin Ling
Low Wen Ming
How Yi Min
Profile
Name
Workload Allocated
Previous Week's Workload
Last Month's Workload
How Yi Min
Sammi Lim
Yeo Jia De
Law Wen Ming
Tin Xin Ling
Release Workload
Notifications
Job Rejection
Workload unbalance
Job Rejection
Workload unbalance


www.url.com
Sammi Lim
REJECTION (RESCHEDULING) PAGE
REJECTION FORM
State your reason for the rejection, as well as your preferred dates for rescheduling the applicable shifts.
SHIFT DATE(S) TO CHANGE:
15/05/2024 08:00
Reason For Rejection
Text here...
Submit
Upcoming jobs...
15 May, 2024
Evening Shift
Time: 18:00 – 22:30
Task: In-Flight Duty, Flight SQ112
Supervisor: Bobby Lee
Break: 20:00 – 20:30
16 May, 2024
Morning Shift
Time: 08:00 – 12:00
Task: In-Flight Duty, Flight SQ102
Supervisor: Jane Lim
Break: 10:00 – 10:15
17 May, 2024
Full-Day Shift
Time: 09:00 – 21:00 PM
Task: In-Flight Duty, Flight SQ106
Supervisor: Michael Ong
Break 1: 12:00 – 13:00
Break 2: 17:00PM – 18:00PM


www.url.com
Administrator
Create an Account
Full Name
First Name
Middle Name
Last Name
E-mail
ex: myname@example.com
example@example.com
Phone Number
Password
Birth Date
Please select a month
Month
Please select a day
Day
Please select a year
Year
Role
Create User


www.url.com
Samantha Tay
Modify Staff Workload
Employee Name
Please Select
Which day do you wish to change?
MM-DD-YYYY
Date
Monday
Morning Shift
Mid-Day Shift
Evening Shift
Overnight Shift
Day Off
Tuesday
Morning Shift
Mid-Day Shift
Evening Shift
Overnight Shift
Day Off
Wednesday
Morning Shift
Mid-Day Shift
Evening Shift
Overnight Shift
Day Off
Thursday
Morning Shift
Mid-Day Shift
Evening Shift
Overnight Shift
Day Off
Save
Submit


www.url.com
Sammi Lim
PREFERENCE & AVAILABILITY INDICATION PAGE
State your job preference(s) and the dates (if any) that you are unavailable to work.
Job Preferences
First Aid
Passenger Assistance
Which dates are you unavailable?
October 2024
November 2024
December 2024
TODAY
Submit