

FEDERAL EMPLOYEES BENEVOLENT AND GROUP INSURANCE FUNDS BENEVOLENT FUND BUILDING, BLOCK A-I, NEAR ZERO POINT,

P.O.BOX NO.2035, ISLAMABAD

APPLICATION FOR EDUCATIONAL GRANT UNDER RULE 25 AND 25-A OF THE FEB & GIF RULES 1972

(For children of serving/retired/deceased employees studying in post matric studies excluding PhD) PART-A

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	ii.	Fath	er Na	me _																			_
	iii.	Date	of Bi	rth of e	empl	oyee																	
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	viii. Status of the employee.																						
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	III. A	Account No.												
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16.	Na	me of widov	v /spouse /benef	ficiary of	f the emp	loyee (in ca	se of de	eath of e	employe	e after re	etirem	ent)	
17.	Fa	ther's/Husba	and's name											 _
18.			ne employee											
19.	CN	IIC of spous	e/beneficiary											
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ii)	Lhav	a heen cont	ributing to Bene	volent F	iund & Gi	oun In	suran	nca Fun	an se h	r nrescri	had rata) C		
iii)	The		nation is correct			•							natio	n, I shall
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() Signature and by name Stamp of Head of the Department/Authorized Officer (BPS 20 or above)

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3. REGISTRATION N	O	ı		l l	1	l l		<u>I</u>	
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		Year of present studies / (In Date							
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last attended	passed	Session	Board			Obtained	%	Supplementary	
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Board/ HEC / affiliated with HEC recognized	

His/her date of admission to the present programme is

Signature and by name Stamp of Head of the College / Institution / University

Note:- It is clarified that if your child is studying in professional disciplines in public sector universities / colleges / institutes as specified in Rule 25-A then you are allowed to apply either for the benefit of Fee Reimbursement or for the benefit of Stipend (rate of educational stipend in professional studies at present is Rs. 40,000 per academic year per student on obtaining 70% marks), for your maximum of two children in a financial year. Both of the benefits are not allowed / paid at a time to a student. The educational benefit (either stipend or re-imbursement of fee) once opted to FEB & GIF for a student shall not be changed during the whole prescribed tenure/period of studies / degree programme.

during last year of studies / last two semesters, out of total marks / CGPA of......which in term of percentage comes to......%.

Attested photo copies on A-4 size paper of the following documents alongwith covering/forwarding letter of department are to be

	Documents about employee		Documents about Student
1. 2.	CNIC of employee and beneficiary In case of female employee, CNIC of her Husband. (Both sides of all CNIC's must be copied on A-4 size paper(s)).	1.	For degree programmes, copies of annual / semester result (for Islamic university course registration/permission form), (for COMSATS university progressive result) and transcript results verified by Vice Chancellor / Controller / Dy. Controller / Asstt. Controller (examination) / Registrar / Dy. Registrar / Asstt. Registrar / HOD of the concerned subject or any authorized officer of the University /
3.	Latest pay slip of employee attested by head of office / DDO showing complete detail of BF & GI deductions (02 copies).	2.	College / Institute including the Principal / Vice Principal. The verification would be made under official stamp and official landline number for subsequent confirmation/authenticity of the said verification. For degree programmes, copies of transcript / detailed marks sheet verified by Vice Chancellor / Controller / Dy. Controller / Asstt. Controller (examination) / Registrar / Dy. Registrar / Asstt. Registrar /
4.	In case of deputationist, copy of deputation order/notification.		HOD of the concerned subject or any authorized officer of the University / College / Institute including the Principal / Vice Principal. The verification would be made under official stamp and official landline number
5.	In case of retired employee, Pension Payment Order and Retirement Order / Notification.	3. 4.	for subsequent confirmation/authenticity of the said verification. University / college / Institution admission offer letter. Copies of certificates of matriculation / intermediate shall be verified by the Principal / Vice Principal of
6.	In case of retired employee last pay slip	4.	concerned college / institute.
	showing complete detail of BF & GI deductions duly verified by DDO.	5. 6.	CNIC or Form 'B' of the student. (Both sides of CNIC must be copied on A-4 size paper) Original Bank paid fee Challans for fee reimbursement pasted on A-4 size paper.
7.	In case of deceased employee, a copy of Death Certificate.	7.	In case of detail of fee is not given on fee challans, a certificate from the university Treasurer/AO/college / institute regarding detail of fee (i.e. tuition fee, registration fee, sports fee, library fee, lab.fee
8.	In case of death of both the employee and his/her spouse, copies of their death certificates.	8.	etc). In case of online fee payment directly paid in the university account, fee challan showing detail of fee along with university verified copy of student ledger showing university A/C No. and detail of amount of
9.	In case of deceased employee Benevolent fund card copy and pension payment order		fee deposited for the specific semester for which reimbursement is being applied and copy of bank manager's verified statement of a/c of the applicant showing transfer of semester
10. 11.	in favour of beneficiary. List of family members. Divorce Deed (in case of separation of female	9. 10.	fee into the university's a/c are required HSSC/Bachelor degree annual result (before improvement / supplementary) duly attested. In case of loss of original fee challan, phot copy of challan attested by Bank and University along
	employee)	٠.	with an affidavit by the employee.