



# linGrow User Manual

Multilingual Families Lab, U of Alberta

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**Create an account**



# 1. Create an account

The LinGrow Login form is displayed on a light blue background. At the top left, there is a language selection dropdown menu showing 'English' with a globe icon and a downward arrow, which is highlighted with a red rectangle. Below this, the title 'LinGrow Login' is centered. The form includes two input fields: 'Email address' with the placeholder 'lingrow@email.com' and 'Password'. Below these fields are two buttons: 'Login' and 'Signup', both in blue. The 'Signup' button is highlighted with a red rectangle. At the bottom, there is a dark grey button labeled 'Language Learning Activities'.

The User Registration form is displayed on a light blue background. It contains several input fields and a dropdown menu. The fields are labeled: 'Email address\*', 'First name\*', 'Middle name', 'Last name\*', 'User type\*', 'Password\*', 'Confirm password\*', and 'Child's Name(\* if parent)'. The 'Child's Name(\* if parent)' field is highlighted with a red rectangle. Below the 'Child's Name' field, there is a note 'Field with \* is required'. At the bottom, there is a blue 'Register' button.

1.1 Go to <http://localhost:3000/login>

1.2 Select your preferred language by clicking the drag down menu beside the earth sign

1.3 Click **Signup** to create an account

1.4 Fill the information include your email, name, user type and password (note: you have to provide the name of your child if you are trying to create a parent account)

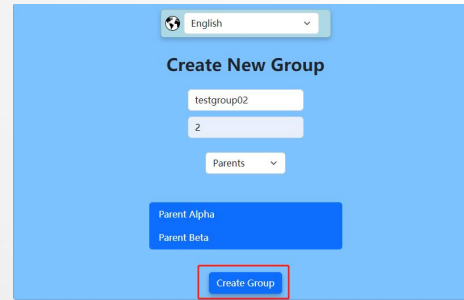
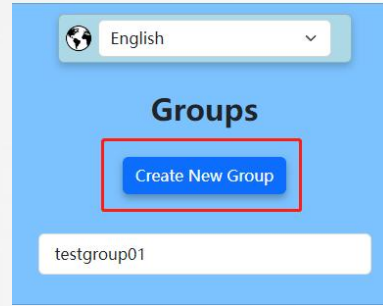
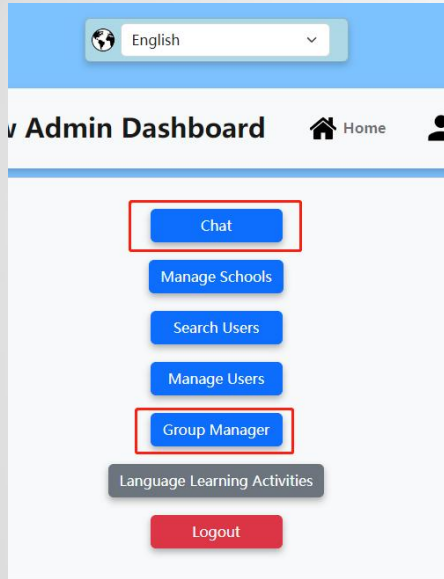
1.5 After completing the information, click **Register** to continue



**Communicate as  
teachers or parents**



## 2. Communicate as teachers or parents



**2.1** Enter your email and password, click **Login**

**2.2** To start a private chat with a parent, click **Chat**

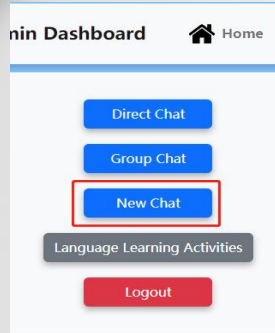
**2.3** Continue private chat in 2.6

**2.4** To start a group chat, make sure you have a group first, click **Group Manager** to create a group

**2.5** Click **Create New Group**, then enter **Group Name** and **Group ID**, click **Create Group** after selecting users by clicking them



## 2. Communicate as teachers or parents

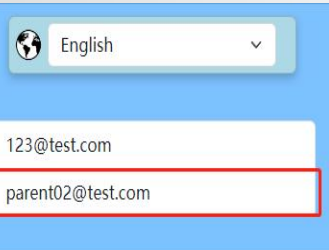


**2.6** Click **New Chat** to create a private chat with selected user

**2.7** Click the user you wanted to chat with will lead to a chat room

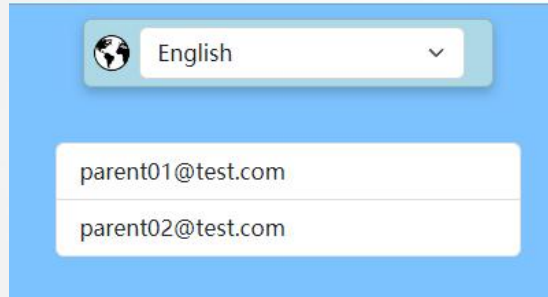
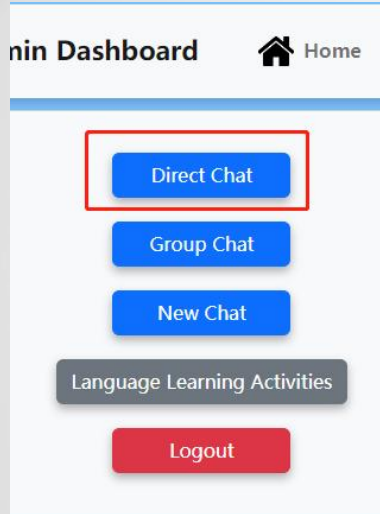
**2.8** Type your messages in the text box on the left of **send** button, click **Send** to send message

**2.9** To translate the text, click the **language bar** and choose your preferred displaying language





## 2. Communicate as teachers or parents



**2.10** To chat with certain user later, click ***Direct Chat***

**2.11** Click the user you wanted to chat with will lead to a chat room

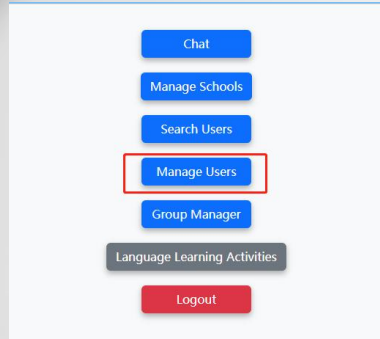




### **3. Manage users (Admin)**



## 3. Manage users (Admin)



English

### Add New Users

Drop .csv file here, or click to upload!

Example file format

Or add single user

Email address

Enter user type

First name

Middle name

Last name

Add user

3.1 To Add users, click **Manage Users** in dashboard

3.2 Then click **Add New Users** above the list of users

3.3 You could either drop a .csv file or manually typing the information of the new user.

3.4 Then click **Add user** to add single user

English

### User Manager

Add New Users

Parent Alpha

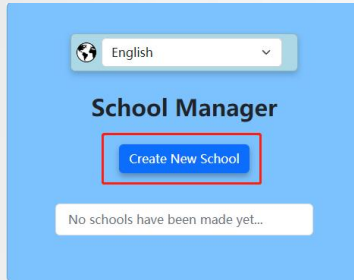
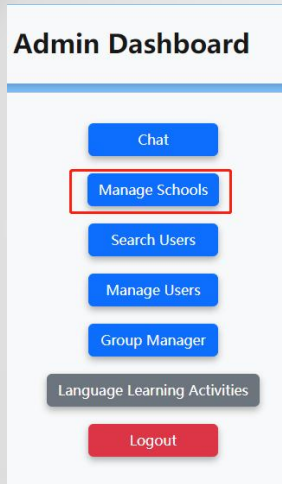
Parent Beta



## **4. Manage schools (Admin)**



## 4. Manage schools (Admin)



4.1 To create a school, click ***Manage Schools***

4.2 Then click ***Create New School*** above the list of schools

4.3 Fill in the School name, email used for identifying emails that belongs to this school and id for it.

4.4 Click ***Create School*** to finish creating.



## 4. Manage schools (Admin)

English

### Classroom Manager

Create New Classroom

No classrooms have been made yet...

English

### Create New Classroom

401

1

Parent Alpha

Parent Beta

Create Classroom

4.5 To create a classroom belongs to this school, click **Create New Classroom** above the classroom list

4.6 Fill in the name and id for the classroom

4.7 Select the parents you want invite

4.8 Click **Create Classroom** to finish creating.



**THANK YOU FOR CHOOSING LINGROW**

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