

**Rutuja Badve**  
716-573-9028  
rutujara@buffalo.edu  
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Hiring Committee  
Career Design Center  
University at Buffalo

Dear Hiring Committee,

I am thrilled to apply for the Experience Ambassador position at the Career Design Center. With a genuine enthusiasm for connecting with people and fostering community engagement, I believe I would be an asset to your team, helping to build meaningful and inspiring experiences across campus. My background in software engineering, coupled with my eagerness to grow within an educational and creative environment, makes me an ideal candidate to contribute to and benefit from the Career Design Center.

Throughout my time at University at Buffalo, I have actively sought out ways to deepen my technical skills and engage with diverse groups, both in and outside the classroom. As an international student, I have gained valuable experience adapting to new cultures and have strengthened my interpersonal skills, which I am excited to apply in this role. My previous experience leading and presenting software projects, like the real-time fall detection system and artist collaboration platform, has helped me develop skills in communication, collaboration, and community-building, essential to successfully facilitate career-related events.

This role's focus on career education and design thinking aligns well with my personal values of curiosity, creativity, and continuous learning. I am particularly excited about the opportunity to support students in Studio 259 and through pop-up events, helping them design and pursue a path that suits their unique strengths and aspirations. My familiarity with public speaking and project coordination, along with my experience presenting to diverse audiences, has prepared me to engage confidently with students, faculty, and prospective employers.

I am also excited by the possibility of contributing to a team that values exploration, experimentation, and personal growth, as I continue to shape my own career journey. I am confident that the opportunity to work with the Career Design Center team would be mutually rewarding, allowing me to support my peers in navigating their career development while enhancing my own leadership and design thinking skills.

Thank you for considering my application. I look forward to discussing how my experience and enthusiasm for this position align with the goals of the Career Design Center. Please feel free to contact me via phone or email to arrange a convenient time for an interview.

Sincerely,  
Rutuja Badve