

Policy Acknowledgment and Background Check Consent

The Green Wall Group LLC d/b/a Medley Music Access & Inclusion

Staff Information

Field	
Full Name	_____
Position/Role	_____
Start Date	_____
Government-Issued Photo ID Verified	[] Yes — ID Type: _____

Policy Acknowledgment

By signing below, I confirm that I have received, read, and understand the Medley Music Access & Inclusion Staff Policy Handbook, which includes:

- Part 1: Abuse Prevention
- Part 2: Code of Conduct
- Part 3: Training Requirements
- Part 4: Background Check Policy
- Part 5: Incident Reporting Procedure
- Part 6: Photo and Media Policy

I agree to comply with all policies in the handbook. I understand that:

- 1. Violation of any policy may result in disciplinary action, up to and including termination and referral to law enforcement.**

2. **I am obligated to report** any suspected abuse, neglect, or policy violation immediately, as described in the Incident Reporting Procedure.
 3. **I am a mandated reporter** under Medley policy. Failure to report suspected child abuse or neglect is a crime under Massachusetts law (M.G.L. c. 119, Section 51A).
 4. These policies may be **updated from time to time**. I will be notified of changes and may be asked to sign a new acknowledgment.
 5. I have had the opportunity to ask questions about these policies and have received satisfactory answers.
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Background Check Consent

Medley Music Access & Inclusion works with minors and individuals with disabilities. As a condition of my engagement with Medley, I authorize The Green Wall Group LLC to conduct the following background checks:

- Massachusetts CORI (Criminal Offender Record Information) check
- Massachusetts SORI (Sex Offender Registry Information) check
- National criminal background check
- National Sex Offender Public Website (NSOPW) search
- Fingerprint-based national criminal history check (FBI/CHSB), if required for host school access

I understand that:

- A criminal record does not automatically disqualify me; results will be reviewed in accordance with Medley's Background Check Policy and Massachusetts law
 - If an adverse decision is made based on results, I will be notified in writing and given an opportunity to dispute the accuracy
 - Background check results are confidential and will be stored securely
 - Checks will be renewed every 3 years during my association with Medley
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Signature: _____ Date: _____

Printed Name: _____

Director Signature: _____ Date: _____

This signed form will be retained in the individual's personnel file for the duration of their association with Medley and for 7 years after separation.