



Tau Beta Pi

The National Engineering Honor Society
California Epsilon – University of California, Los Angeles. Est. 1952
Office: Boelter Hall 6266K. taubetapi@seas.ucla.edu <http://tbp.seas.ucla.edu>

CANDIDATE REQUIREMENT SHEET – Fall 2017

Core Requirements: Mandatory

- ☐ Bent Polish
- ☐ Candidate Quiz + Fee
- ☐ Engineering Futures Workshop
- ☐ Initiation
- ☐ Resume Submission
- ☐ Candidate Sorting

Weekly Volunteering: Choose 1

- ☐ EMCC
- ☐ Academic Outreach
- ☐ Tutoring

Social: Choose 2

- ☐ Signature Collection
- ☐ Signature Project
- ☐ Misc. (Various social events will be held throughout the quarter such as movie and game nights that you may attend)

Chapter Events: Choose 2

- ☐ Meet and Greet
- ☐ Professor Interview
- ☐ Officer Interviews (2)

Service: Attend 4 hours (Cannot be fulfilled by weekly tutoring)

- ☐ Academic Outreach, EMCC (2 hours each)
 - ☐ If you do one of these events for weekly requirements, you cannot do the same one to fulfill the service requirement
- ☐ Community Service

Elective: Choose any 3 events of your choice

- ☐ Social, Chapter Event, Service, Info Sessions, or Career Events
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Core Requirements:

1. Weekly Volunteering Options – do NOT count for service requirement

- Fill out the online form declaring your track by Sunday after week 1.
- Tutoring:
 - i. Tutoring begins Monday of Week 3 in the TBP tutoring room (Boelter 6266) and ends Friday of Week 9. Arrive at your scheduled time, sign in, and wait for tutees to drop by.
 - ii. Please notify tutoring chairs (tutoring@tbp.seas.ucla.edu) about any tutoring sessions you cannot make.
- Academic Outreach:
 - i. During the quarter, volunteers lead review sessions on the hill for intro STEM courses.
 - ii. We can accept only a limited number of volunteers to this program. Contact the academic outreach chairs (academic.outreach@tbp.seas.ucla.edu) with any questions.
- EMCC:
 - i. Weekly workshops for Norra Sterry Elementary students with fun STEM experiments.
 - ii. Sessions are tentatively Friday afternoons from Weeks 3 to 9. Contact EMCC chairs (educ.outreach@tbp.seas.ucla.edu) with any questions.

2. Bent Polish

- Honor the Tau Beta Pi symbol by spending 30 min polishing the large bent in front of Boelter.
- Bent Polish will be Monday and Tuesday of Week 5, Tuesday and Wednesday of Week 6.

3. Resume Submission

- Submit your resume online at our Tau Beta Pi chapter's website (<http://tbp.seas.ucla.edu>).
- Your resume, due Friday of Week 7, will be distributed to companies.

4. Engineering Futures

- Engineering Futures is a workshop that focuses on interpersonal skills.
- If you absolutely CANNOT make this, please email taubetapi@seas.ucla.edu as soon as possible.

5. Candidate Quiz

- During Week 7, take and pass a quiz about TBP. Info from booklets in 6266 and the website.

6. Initiation Fee

- The lifetime membership fee is \$100. Please make checks out to "Tau Beta Pi."
- Initiation fee covers national and chapter dues, a personalized engraved golden bent, a certificate, a Tau Beta Pi T-shirt, a subscription to "The Bent" magazine, and initiation dinner.
- Check or cash will be collected during your Candidate Quiz.

7. Attend the Initiation Ceremony and Banquet

- To initiate, you MUST attend the initiation ceremony on Tuesday (12/5) of Week 10.
- After initiation, we will hold officer elections for the next term and celebrate with a banquet.

8. Candidate Sorting

- Get to know your house and compete against other houses in a scavenger hunt.
- Candidate Sorting will be on Tuesday, October 10th, from 6-8pm at the TBP Bent in front of Boelter Hall.

Other Events:

9. Candidate Meet and Greet

- Have the chance to talk one-on-one with TBP officers. These conversations are a great opportunity for us to get to know you, and for you to ask about TBP or the initiation process.
- **We strongly encourage candidates to attend Meet and Greet**
- Dress is business casual.



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10. Signature Project and Signatures

- **Collection:** get the signatures of: 10 candidates, 10 officers, and 2 TBP faculty (list at <http://tbp.seas.ucla.edu>).
- **Project:** same as above, but display creatively. Examples available in the office.
- Obtain each person's Name, Major, Year of Initiation, Position, and Signature.
- Submit your Signature Project during your Candidate Quiz.

11. Professor or Officer Interview

- Interview a professor, preferably in engineering, or *TWO* officers.
- Submit a short paper about him/her/them online or in person by Friday of Week 6.

The candidate process is not meant to be a burden on you, but rather a means for you to show the exemplary character required of all Tau Beta Pi members. It also allows us to introduce you to the programs and events that TBP has to offer. If you have any questions or concerns about the initiation process, email Brian Lui, the chapter president, at taubetapi@seas.ucla.edu.

Policies:

You will be allowed three strikes during this process. More than three strikes will result in an immediate removal of eligibility for this quarter. Strikes will be applied when a candidate misses an event and does not notify any officer **BEFORE** the event.

You must sign in to all events to receive credit for those that you attend.



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Tentative Calendar of Requirements

*Weekly reminders will be sent out.

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Week 1			Orientation	Orientation			
Week 2	Deadline to Declare Candidacy		Candidate Sorting				
Week 3		Tutoring Begins Meet & Greet	Meet & Greet				Social
Week 4					Signature Party		
Week 5		Bent Polish	Bent Polish				Social
Week 6			Bent Polish	Bent Polish			Engineering Futures
Week 7			Candidate Quiz	Candidate Quiz		Resume Due	Social
Week 8							
Week 9						Last day of tutoring	
Week 10			Initiation and Banquet				