

Tau Beta Pi

The National Engineering Honor Society
California Epsilon – University of California, Los Angeles. Est. 1952
Office: Boelter Hall 6266K. taubetapi@seas.ucla.edu <http://tbp.seas.ucla.edu>

CANDIDATE REQUIREMENT SHEET – Spring 2016

Core Requirements: Mandatory

- ☐ Bent Polish
- ☐ Candidate Quiz + Fee
- ☐ Engineering Futures
- ☐ Resume
- ☐ Initiation
- ☐ Candidate Sorting

Weekly Volunteering: Choose 1

- ☐ EMCC
- ☐ Academic Outreach
- ☐ Tutoring

Social: Choose 2

- ☐ Signatures
- ☐ Signature Project
- ☐ Misc. (Various social events will be held throughout the quarter such as movie and game nights that you may attend)

Chapter Events: Choose 2

- ☐ Meet and Greet
- ☐ Professor Interview
- ☐ Officer Interviews (2)

Service: Attend 4 hours (Cannot be fulfilled by weekly tutoring)

- ☐ Academic Outreach, EMCC (2 hours each)
 - ☐ If you do one of these events for weekly requirements, you cannot do the same one to fulfill the service requirement
- ☐ Community Service

Elective: Choose any 3 events of your choice

- ☐ Social, Chapter Event, Service, Info Sessions, or Career Events
- ☐ Social, Chapter Event, Service, Info Sessions, or Career Events

Tau Beta Pi

The National Engineering Honor Society
 California Epsilon – University of California, Los Angeles. Est. 1952
 Office: Boelter Hall 6266K. taubetapi@seas.ucla.edu <http://tbp.seas.ucla.edu>

Core Requirements:

1. Weekly Volunteering Options

- Fill out the online form declaring your track by Sunday after week 1.
- **Note: Your weekly volunteering does NOT count towards your service points** (e.g. if your weekly volunteering is tutoring, you cannot use it or additional tutoring to count towards service points).
- Tutoring:
 - i. Tutoring begins Monday of Week 3 in the TBP tutoring room (Boelter 6266) and ends Friday of Week 9. Arrive at your scheduled time, sign in, and wait for tutees to drop by. Failing to sign in will result in a strike, with a maximum of three strikes.
 - ii. Please notify tutoring chairs George or Jahan (tutoring@tbp.seas.ucla.edu) about any tutoring sessions you cannot make. Makeup tutoring will be scheduled accordingly.
- Academic Outreach:
 - i. Throughout the quarter, Academic Outreach volunteers will help lead four review sessions on the hill for introductory STEM courses.
 - ii. We can accept only a limited number of volunteers to this program. Contact Brandon and David (academic.outreach@tbp.seas.ucla.edu) with any questions.
- EMCC:
 - i. Weekly workshops for Norra Sterry Elementary School students which include fun STEM based experiments.
 - ii. Sessions are tentatively Friday afternoons from Weeks 3 to 9. Contact Robert and Subbaiah (educ.outreach@tbp.seas.ucla.edu) with any questions.

2. Bent Polish

- Honor the Tau Beta Pi symbol by spending 30 min polishing the large bent in front of Boelter.
- Bent Polish will be Monday and Tuesday of Week 5, Tuesday and Wednesday of Week 6.

3. Resume Submission

- Submit your resume online at our Tau Beta Pi chapter's website (<http://tbp.seas.ucla.edu>).
- Your resume, due Friday of Week 6, will be distributed to companies.

4. Engineering Futures

- Engineering Futures is a workshop paid for by Nationals that focuses on developing interpersonal skills. Sessions cover people skills, team chartering, or problem solving.
- Engineering Futures will be held the morning of May 7th. If you absolutely CANNOT make this, please email taubetapi@seas.ucla.edu as soon as possible.

5. Candidate Quiz

- During Week 7, take and pass a quiz about TBP.
- The quiz will cover information from the Tau Beta Pi Information Book found in the TBP Tutoring Room, as well as information from our Chapter website at <http://tbp.seas.ucla.edu>.

6. Initiation Fee

- The lifetime membership fee is \$100. Please make checks out to "Tau Beta Pi."
- Initiation fee covers national and chapter dues, a personalized engraved golden bent, a certificate, a Tau Beta Pi T-shirt, a subscription to "The Bent" magazine, and dinner during the initiation banquet.
- Check or cash will be collected during your Candidate Quiz.

7. Attend the Initiation Ceremony and Banquet

- To initiate, you MUST attend the initiation ceremony on Tuesday (05/31) of Week 10.
- After initiation, we will hold officer elections for the next term and celebrate with a banquet.

8. Candidate Sorting

- Get to know your house and compete against other houses in a scavenger hunt.
- The Candidate Sorting will take place on Thursday, Oct 8th, from 6-8pm at the TBP Bent in front of Boelter Hall.

Tau Beta Pi

The National Engineering Honor Society
California Epsilon – University of California, Los Angeles. Est. 1952
Office: Boelter Hall 6266K. taubetapi@seas.ucla.edu <http://tbp.seas.ucla.edu>

Other TBP Events:

9. Candidate Meet and Greet

- Have the chance to talk one-on-one with TBP officers. These conversations are a great opportunity for us to get to know you better, and for you to ask any questions you have about TBP or the initiation process.
- **We strongly encourage candidates to attend Meet and Greet**
- Dress is business casual.

10. Signature Project and Signatures

- **If you are doing the Project:** Collect and creatively display the signatures of: 10 candidates, 10 officers, and 2 faculty members of TBP (list at <http://tbp.seas.ucla.edu>).
- **If you are doing just the signatures:** same as above except it does **not** need to be creatively displayed; it may simply be their signatures.
- Obtain each person's Name, Major, Year of Initiation, Position, and Signature.
- Submit your Signature Project during your Candidate Quiz.

11. Professor Interview

- Interview a professor, preferably in engineering, and submit a one page, double-spaced paper about him/her online at the Tau Beta Pi website by Friday of Week 6.

12. Officer Interviews

- Interview *TWO* officers and submit a one page, double-spaced paper about each person online at the Tau Beta Pi website by Friday of Week 6.

Tau Beta Pi

The National Engineering Honor Society
 California Epsilon – University of California, Los Angeles. Est. 1952
 Office: Boelter Hall 6266K. taubetapi@seas.ucla.edu <http://tbp.seas.ucla.edu>

In summary, the candidate process is not meant to be a burden on you, but rather, a means for us to determine that you have the exemplary character required of all members of Tau Beta Pi. It also allows us to introduce you to the programs and events that TBP has to offer. If you have any questions or concerns about the initiation process, email Nikhil Patel, the TBP President, at taubetapi@seas.ucla.edu.

Policies:

You will be allowed three strikes during this process. More than three strikes will result in an immediate removal of eligibility for this quarter. Strikes will be applied when a candidate misses an event and does not notify any officer **BEFORE** the event.

You must sign in to all events to receive credit for those that you attend.

Tentative Calendar of Requirements

The event details for these and other events or deadlines will be sent out via email weekly as they approach. ***This is a tentative calendar, throughout the quarter please check on the website and on your candidate profile for the updated Google Calendar.***

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Week 1				Orientation	Orientation		
Week 2	<i>Deadline to Declare Candidacy</i>				Candidate Sorting		
Week 3		<i>Tutoring Begins</i>	Meet & Greet	Meet & Greet			
Week 4							
Week 5		Bent Polish	Bent Polish				
Week 6			Bent Polish	Bent Polish		<i>Resume Due</i>	Engineering Futures
Week 7			Candidate Quiz				
Week 8							
Week 9						<i>Last day of tutoring</i>	
Week 10			Initiation and Banquet				