

SUBMIT COMPLETED FORMS TO YOUR TA NO LATER THAN THE 24TH OF EACH MONTH. THE TA WILL SUBMIT THE CHECKED & SIGNED FORMS TO RACHMAT HARRIS ON 25TH.

Student No.		Date of Birth		Email	
First Name(s)		Surname		Cell No	

PhD		MSc		UG		Year	
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Dates for which this claim applies (it must be within one month e.g. 25/4/20 – 24/5/20)	FROM		TO	
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[illegible]

Course Code					
Day eg Thurs	Date eg 25/02	Description of Task eg. Marking, Tut, Prac etc	Time From eg 10:00	Time To eg 12:00	Duration eg 2 hours
		TOTAL HOURS CLAIMED FOR THE MONTH			
Student Signature			Date		

Verification by LECTURER Responsible for Course (compulsory)		Verification by TEACHING ASSISTANT	
Print Name		Print Name	
Sign		Sign	
Date:		Date:	

Verification by LECTURER Responsible for Course (compulsory)		Verification by TEACHING ASSISTANT	
Print Name		Print Name	
Sign		Sign	
Date:		Date:	