Part-Time Student Job Opportunity!

CMSE | Center for Macromolecular Science and Engineering

Director of Information Technology

Center for Macromolecular Science and Engineering part time, 10 hours per week, \$10 / hour

The Center for Macromolecular Science and Engineering at the University of Florida is seeking a long-term, passionate, self-directed UF student to fill the upcoming vacancy in the role of Director of Information Technology. Student must have basic understanding of web development (HTML, CSS, JavaScript). Experience with WordPress is also appreciated! The position requires 5-10 hours per week, relative to the workload. Scheduling is flexible, with ability to work remotely.

Freshman and sophomore candidates strongly preferred.

Responsibilities Include:

- Management of 2 chemistry department websites (<u>CMSE</u>, <u>Butler Lab</u>)
- Management of 1 group website (<u>Sumerlin</u>)
- Communicate with professors, students, and student groups to procure content for websites
- Create various publications and posters in support of departmental objectives
- Assist in technology-based office projects, including development of new websites, communication mediums, and technology infrastructure
- Assist in miscellaneous office tasks

How to Apply:



Apply online at

https://tinyurl.com/cmse-application

Questions? Contact Brandon:

brandon@chem.ufl.edu

