

# Meriem Voinica

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I am an energetic and self-motivated first year student at the University of Glasgow.

171 Kyle Street  
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## Education

**September 2020 - present**

**Electronics and Electrical Engineering  
The University of Glasgow**

- Created various groups on social media and messaging apps for incoming students, with organised structures based on study programmes, fee status, common interests etc., which allowed students to meet future coursemates and find answers to questions regarding the University, visas, and life in the UK, among others

**2016 - 2020**

**The Mircea cel Bătrân National College  
Constanța, Romania**

- Graduated with an average of 9.96/10
- First Prize at the National Invention and Scientific Creation Convention in Bucharest (2018)
- Jury's Award at the 12<sup>th</sup> MEB International Robot Competition held in Sivas, Turkey
- Participated in the National CanSat Competition (2018)
- Participated in the Euroscola programme and had a short speech in front of over 400 students and teachers in the European Parliament in Strasbourg

## Work Experience & Volunteering

**2019 - 2020**

**English Center Ltd, Constanța, Romania**

Chief Invigilator, University Application Counselor, IT Specialist

- Organised and supervised TOEFL, IELTS, MAT, PAT, BMAT and Cambridge Assessment English examinations
- Consulted students who wanted to study abroad about study options, necessary qualifications and personal statements
- Performed computer repairs and upgrades

**2019 - 2020**

**The Mircea cel Bătrân National College, Constanța, Romania**

Invigilator

- Helped organise and supervise the SAT and SAT Subject Tests

**2019 - 2020**

**The English Speaking Union Romania**

Chairperson, Timekeeper and Jury

- Helped with the logistics of organising the ESU Public Speaking and Debate competitions
- Graded teams that participated in the ESU Debate Competition
- Welcomed participants, explained the rules of the competitions, and timed their speeches

**June - July  
2019**

**Radiotehnica, Constanța, Romania**

Intern

- Performed various repairs of electrical appliances
- Handled the purchase of electrical components

**August 2018**

**Crucial Systems & Services SRL (LLC), Constanța, Romania**

Intern

- Shadowed repair technicians
- Helped migrate the company's database to a newer application
- Trained other employees on the use of the new application
- Shadowed and aided the company's accountant

**2017 - 2018**

**The Romanian Red Cross, Constanța, Romania**

Volunteer

- Learned first aid procedures (certificate expired in 2019)
- Taught basic first aid to primary school children
- Participated in various social projects

## Skills

- Office suites: LibreOffice, Microsoft Office
- First aid
- Troubleshooting
- Communication skills
- Planning & organisational skills
- Operating 3D printers
- 3D CAD Design
- Soldering