**The National Honor Society**

**Florence Burk Chapter**

**Utica High School**

The members of the National Honor Society are required to uphold the four tenets of the National Honor Society as outlined in the National Handbook for National Honor Societies. The tenet of scholarship is upheld by maintaining a 3.45 cumulative GPA throughout high school. The following is an excerpt from the National Honor Society Handbook and it defines the tenets of leadership, service and character.

# Leadership

The student who exercises leadership:

1. Is resourceful in proposing new problems, applying principles and making suggestions
2. Demonstrates initiative in promoting school activities
3. Contributes ideas that improve the civic life of the school
4. Is able to delegate responsibilities
5. Exemplifies positive attitudes
6. Inspires positive behavior in others
7. Demonstrates academic initiative
8. Successfully holds school offices or positions of responsibility, conducting business effectively and efficiently, and without prodding, demonstrates reliability, and dependability
9. Is a forerunner in the classroom, at work, and in school or community activities
10. Is thoroughly dependable in any responsibility accepted.

# Service

The student who serves:

1. Is willing to uphold scholarship and maintain a loyal school attitude
2. Participates in some outside activity: Girl Scouts, Boy Scouts, church groups, volunteer services for the aged, poor or disadvantaged.
3. Volunteers dependable and well-organized assistance, is gladly available and is willing to offer assistance
4. Works well with others and is willing to take on difficult or inconspicuous responsibilities
5. Cheerfully and enthusiastically renders any requested service to the school
6. Does committee and staff work without complaint
7. Shows courtesy by assisting visitors, teachers and other students

# Character

The student of character:

1. Takes criticism willingly and accepts recommendations graciously
2. Consistently exemplifies desirable qualities of behavior(cheerfulness, friendliness, poise, stability)
3. Upholds principles of morality and ethics
4. Cooperates by complying with school regulations concerning property, activities office, halls, etc.
5. Demonstrates the highest standards of honesty and reliability
6. Shows courtesy, concern and respect for others
7. Observes instructions and rules, punctuality, and faithfulness both inside and outside the classroom
8. Has powers of concentration and sustained attention as shown by perseverance and application to studies
9. Manifests truthfulness in acknowledging obedience to rules, avoiding cheating in written work, and showing unwillingness to profit by the mistakes of others
10. Actively helps to rid the school of bad influences or environment.

September 16, 2013

Members are selected on the basis of four categories: Scholarship, Leadership, Service and Character. The next step in the process is for you to submit the application packet. **Please return the completed application packet to Ms. Kammann in room 234 by the end of the day on September 27, 2013**.

The final phase is a review by faculty advisory committee. Persons who qualify will be notified by Monday, October 7, 2013. The first general meeting will be October 8, 2013 in the ECC room. The Tapping Ceremony will be during the school day on October 25, 2013. The formal initiation ceremony will be held on Thursday, December 5, 2013 in the Arthur Harper Auditorium.

You should understand that members of the National Honor Society must maintain the high standards in all the categories that earned them election in the first place. Failure to do so could result in a member being asked to resign. The following are examples that could lead to removal:

1. Failure to attend scheduled meetings

2. Failure to participate in all NHS activities

(These include a fundraiser, school service projects and service

hour requirements)

3. Failure to maintain the minimum grade point average of 3.45.

4. Behavior, in school or out of school, which results in disciplinary

Action against the member, or otherwise creates embarrassment for the Society or our school chapter.

**DO NOT SEE YOUR COUNSELOR ABOUT YOUR GPA FOR THE NHS APPLICATION!**

**PLEASE GIVE AN APPROXIMATE GPA !**

**NHS Application….**

* **You must type your application!!**
* Fill the entire form out completely. If you leave blanks, make sure you explain why they are blank in the section available for that.
* Do not remove sections of the application. Explain why you are leaving them blank.
* Make sure the application is neat and fully completed.
* You must sign and date the attendance sheet when you turn in your application. Anything turned into Ms. Kammann’s mailbox or not signed in will not be accepted!
* If you have questions, please see Ms. Kammann

**IF YOU DO NOT FOLLOW THE DIRECTIONS, YOU MAY BE EXCLUDED!!!!**

**National Honor Society Student Information**

**Florence Burk Chapter**

**Application Packet**

**2013-2014**

Please complete this application and return to Ms. Kammann by September 27, 2013 if you wish to be considered for membership in the Florence Burk Chapter of the National Honor Society at Utica High School. If you have questions, please do not hesitate to contact the sponsor.

**This application must be typed!**

Your application will be evaluated on the quality and neatness of your responses to these questions and to the data sheet.

I. **General Information**

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Junior\_\_\_\_

Grade Point Average\_\_\_\_\_\_\_\_\_ Senior\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

State\_\_\_\_\_\_\_\_ Zip Code\_\_\_\_\_\_\_\_\_\_\_

First hour teacher:

Fall Semester\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Room Number \_\_\_\_\_

**This application must be typed!**

1. Extracurricular Activities

Enter below any clubs or activities you participated in during grades 9-12.

1. School Activities

|  |  |  |  |
| --- | --- | --- | --- |
| Name of  School club | Office held  (if any) | Year | Participation: In a statement, indicate what  contributions you made to  the activity you listed. |
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B. Outside Activities

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| Name of club  or activity outside  of school | Office held  (if any) | Year | Participation: See part A |
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III**. Work Experience**

Please indicate below any work experience you have and the average number of hours you work (or worked) per week. (Include paid parental employment)

A. Paid Employment

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| --- | --- | --- |
| Year | Employer's Name | Hours worked per week |
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B. Volunteer Work Experience

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| --- | --- | --- | --- |
| Year | Supervisor | Work performed | Hours Volunteered |
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**IV. Awards, Recognition and Service Projects**

List and briefly explain any awards or special recognition you have received since ninth grade. They may be from school, church, or community activities.

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# V. Personal Activities

Below are examples of a variety of personal activities. IF you have been involved in any of these or similar activities, list in order of priority and the average number of hours per week spent in each. DO NOT DUPLICATE ANY OF THE ACTIVITIES OR OFFICES HELD PREVIOUSLY LISTED IN PART II.

Examples: Music Community activities

Painting Scouting

Boating Sports

Church Tutoring

|  |  |  |
| --- | --- | --- |
| Activity | Summer/ School Year | Hours per week |
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VI. If you feel that the preceding portion of this application does not adequately reflect your qualifications for membership in the Florence Burk Chapter of the National Honor Society, please feel free to provide any additional information below.

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VII. **In a paragraph**, explain why you would like to become a member of the National Honor Society.

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**VIII. References:**

Distribute the attached recommendation sheets to at least two faculty or staff members who you feel could knowledgeably act as references on your behalf. BE SURE TO PUT YOUR NAME ONTHE RECOMMENDATIOM BEFORE GIVING IT TO A FACULTY MEMBER. You will need to have a total of three recommendations. The third can be from a community member or another staff member.

**You are responsible for having the recommendations sent to Ms. Kammann by September 27, 2013!**

I gave recommendation forms to:

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

IX. Attestment:

I certify that all my responses are true and factual.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Date signed) (Signature of Applicant)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Date) (Signature of parent or guardian)

**National Honor Society**

### Requirements

As a National Honor Society Member you will be required to

* Complete 25 hour of service each year
* Complete 10 hours of tutoring
* Attend all monthly meetings
* Attend initiation
* Participate in the fundraiser

Failure to complete any of the above may result in dismissal from the Florence

Burk Chapter of the National Honor Society.

**Recommendation Letter**

**Florence Burk Chapter**

**National Honor Society**

Name of Student Applicant\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please complete the following form and return to **Linda Kammann no later than September 27, 2013.** Thank you.

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Phone Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. What is your relationship to the applicant?

Teacher\_\_\_\_\_\_ Coach \_\_\_\_\_ Sponsor\_\_\_\_\_

Other\_\_\_\_\_\_

1. How long have you known the applicant?\_\_\_\_\_\_\_\_\_\_\_\_\_
2. In what capacity have you know the applicant\_\_\_\_\_\_\_\_\_\_\_
3. Please rate each of the following criteria:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Poor | Fair | Average | Good | Excellent | Cannot  Comment |
| Maturity |  |  |  |  |  |  |
| Dependability |  |  |  |  |  |  |
| Motivation |  |  |  |  |  |  |
| Compatibility |  |  |  |  |  |  |
| Integrity |  |  |  |  |  |  |
| Compassion |  |  |  |  |  |  |
| Participation |  |  |  |  |  |  |
| Attitude |  |  |  |  |  |  |

Leadership: Please comment (if possible) on specific leadership qualities you have observed regarding this student.

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1. Comments:

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I do \_\_\_\_\_ do not\_\_\_\_\_ recommend this student for membership in the Florence Burk Chapter of the National Honor Society.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Signature)

**Recommendation Letter**

**Florence Burk Chapter**

**National Honor Society**

Name of Student Applicant\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please complete the following form and return to **Linda Kammann no later than September 27, 2013.** Thank you.

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Phone Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. What is your relationship to the applicant?

Teacher\_\_\_\_\_\_ Coach \_\_\_\_\_ Sponsor\_\_\_\_\_

Other\_\_\_\_\_\_

1. How long have you known the applicant?\_\_\_\_\_\_\_\_\_\_\_\_\_
2. In what capacity have you know the applicant\_\_\_\_\_\_\_\_\_\_\_
3. Please rate each of the following criteria:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Poor | Fair | Average | Good | Excellent | Cannot  Comment |
| Maturity |  |  |  |  |  |  |
| Dependability |  |  |  |  |  |  |
| Motivation |  |  |  |  |  |  |
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| Integrity |  |  |  |  |  |  |
| Compassion |  |  |  |  |  |  |
| Participation |  |  |  |  |  |  |
| Attitude |  |  |  |  |  |  |

Leadership: Please comment (if possible) on specific leadership qualities you have observed regarding this student.

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1. Comments:

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I do \_\_\_\_\_ do not\_\_\_\_\_ recommend this student for membership in the Florence Burk Chapter of the National Honor Society.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Signature)

**Recommendation Letter**

**Florence Burk Chapter**

**National Honor Society**

Name of Student Applicant\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please complete the following form and return to **Linda Kammann no later than September 27, 2013**. Thankyou.

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Phone Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. What is your relationship to the applicant?

Teacher\_\_\_\_\_\_ Coach \_\_\_\_\_ Sponsor\_\_\_\_\_

Other\_\_\_\_\_\_

1. How long have you known the applicant?\_\_\_\_\_\_\_\_\_\_\_\_\_
2. In what capacity have you know the applicant\_\_\_\_\_\_\_\_\_\_\_
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|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Poor | Fair | Average | Good | Excellent | Cannot  Comment |
| Maturity |  |  |  |  |  |  |
| Dependability |  |  |  |  |  |  |
| Motivation |  |  |  |  |  |  |
| Compatibility |  |  |  |  |  |  |
| Integrity |  |  |  |  |  |  |
| Compassion |  |  |  |  |  |  |
| Participation |  |  |  |  |  |  |
| Attitude |  |  |  |  |  |  |

Leadership: Please comment (if possible) on specific leadership qualities you have observed regarding this student.

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1. Comments:

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I do \_\_\_\_\_ do not\_\_\_\_\_ recommend this student for membership in the Florence Burk Chapter of the National Honor Society.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Signature)