Meeting your UK ETS surrender obligation

How to surrender UK allowances (UKAs) in the UK ETS Registry

Follow this 7-step guide to check your cumulative emissions figure and to surrender

Prerequisites:

- 1. An open operator holding account (OHA) or aircraft operator holding account (AOHA) in the UK ETS Registry
- 2. At least one approved authorised representative user on the OHA or AOHA

Step 1 – Login

Hyperlink to the UK ETS Registry:

https://view-emissions-trading-registry.service.gov.uk/

Please pay attention to the important notifications at the top of the page. Then, click on the "Sign-in" button towards the bottom of the page.

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UK Emissions Trading Registry

Important

IMPORTANT: Operators and Aircraft Operators must complete the access requirements for the Registry in order to meet UK ETS compliance obligations. Please read the information below carefully before applying for a Registry account.

UK Emissions Trading Registry

The UK Emissions Trading Registry operates in a similar way to an online bank account. The Registry is a secure web-based application that serves as both the UK Emissions Trading Scheme Registry (UK ETS Registry) and the UK Kyoto Protocol Registry.

UK ETS Registry records include:

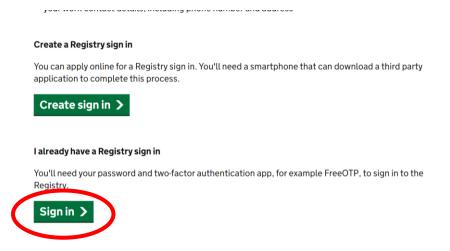
- allowances held in Operator Holding Accounts, Aircraft Operator Holding Accounts, Trading Accounts and Government Accounts
- the movement of allowances between accounts and details of verified emissions and allowances surrendered by operators
- matters relating to the free allocation of allowances to Operator Holding Accounts and Aircraft Operator

Related content

Kyoto Protocol Public Reports

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Participating in UK ETS



Login using your credentials

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Sign in to the UK Emissions Trading Registry
You must <u>create a registry sign in</u> to use this service.
Email address
Password Show
Sign in
Problems signing in ?
<u>I have forgotten my password</u>
<u>I have lost access to my authenticator app</u> <u>I have forgotten my password and lost access to my authenticator app</u>
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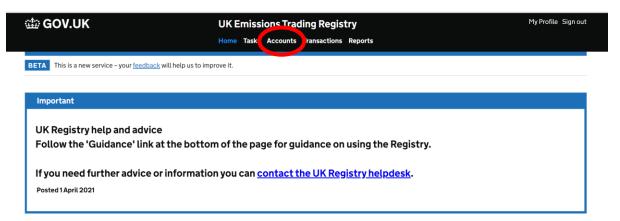
Followed by your 6-digit 2-factor-authentication (2FA) code using your authenticator app (normally FreeOTP)



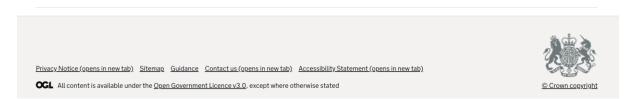
Enter the code shown in the authenticator app Enter the 6-digit code shown in the app. Sign in Privacy Notice Contact us Accessibility Statement CGL All content is available under the Open Government Licence v3.0, except where otherwise stated © Crown copyright

Step 2 – Find your operator account

Once successfully logged into the UK ETS Registry, note any messages on your homepage. Then, click on the "Accounts" menu in the header.



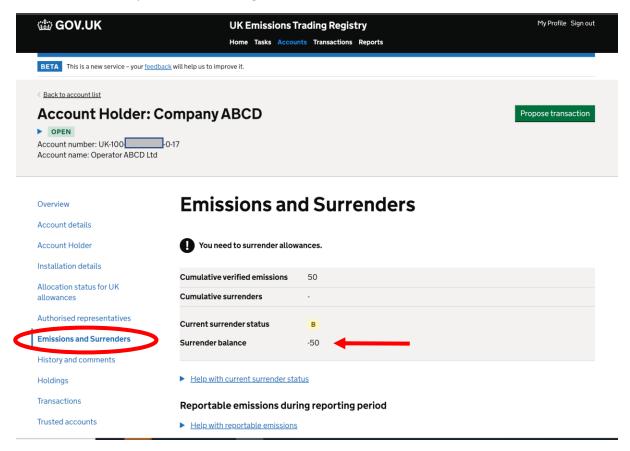
Welcome User 12345



Step 3 – Emissions and Surrenders

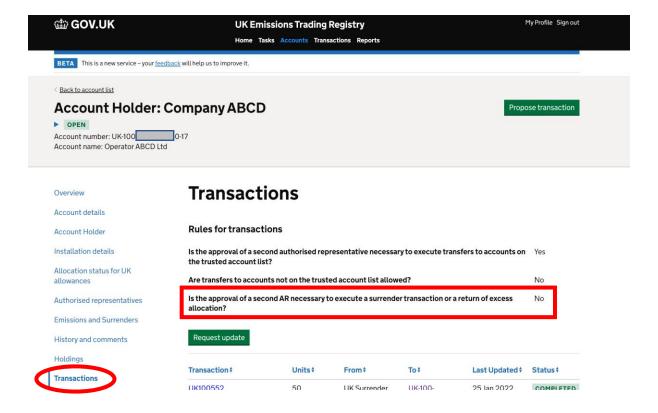
Check your current surrender status and surrender balance under the Emissions and Surrenders tab

If your cumulative surrenders are less than your cumulative verified emissions you must surrender allowances to meet your surrender obligation



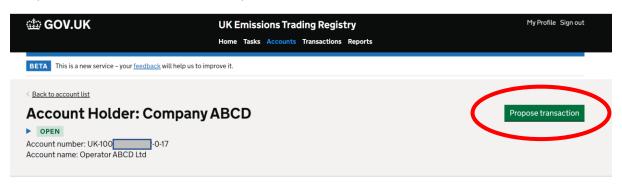
Step 4 – check your transaction settings

Before performing a surrender, check your transaction settings for surrender transfers

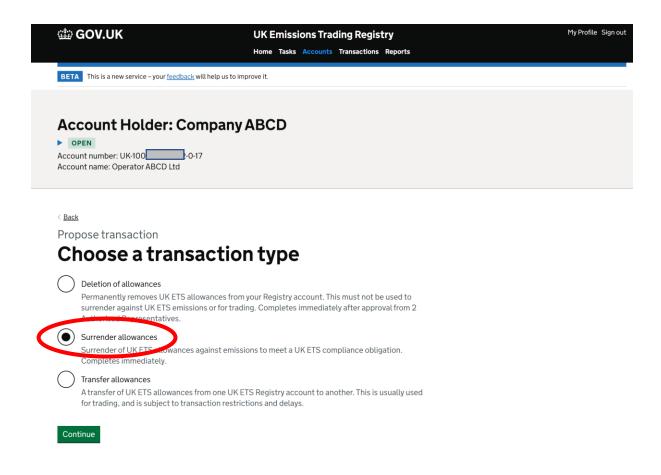


Step 5 – Perform a surrender

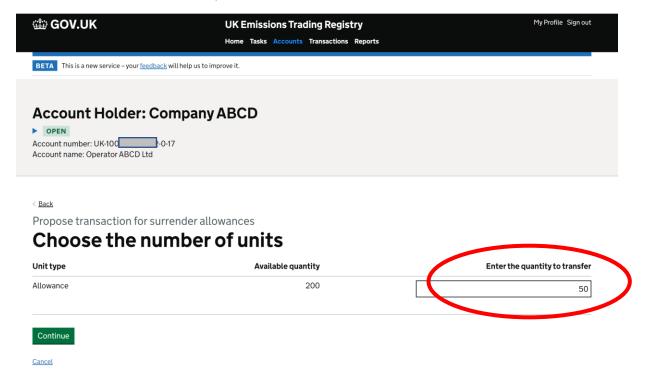
If you are an authorised representative on the account with the initiate role, you will see the "Propose transaction" button at the top of the screen. Click on this button



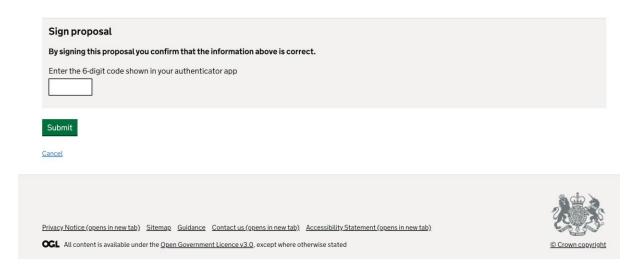
Then, select the "Surrender allowances" option



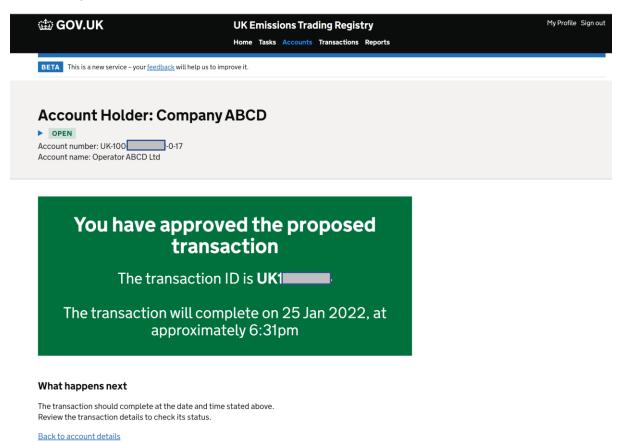
Enter the number of allowances you wish to surrender



Finally, check and sign your proposal using your 6-digit 2-factor-authentication (2FA) code with your authenticator app. Click to "Submit" to complete the surrender

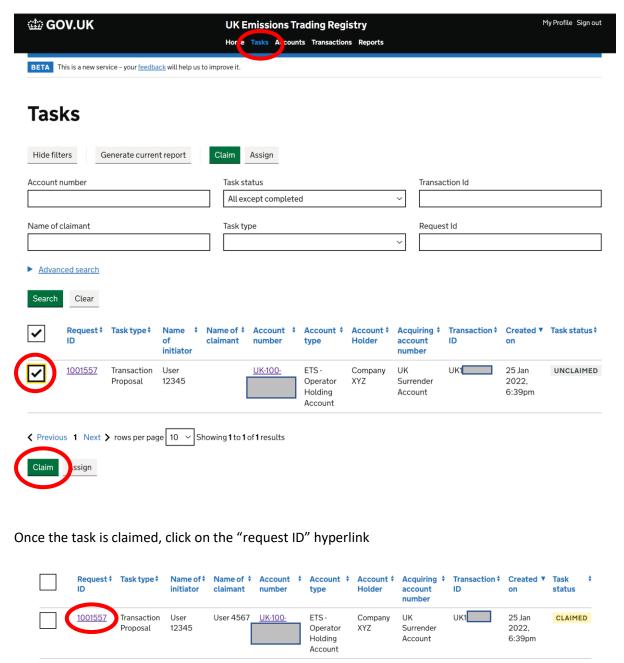


As discussed in step 4, if your account is set up so that the approval of a second authorised representative is not necessary to surrender, you will see a message confirming that the surrender transaction is complete. NOTE – surrender transactions will complete immediately (and are not restricted by the transaction window)



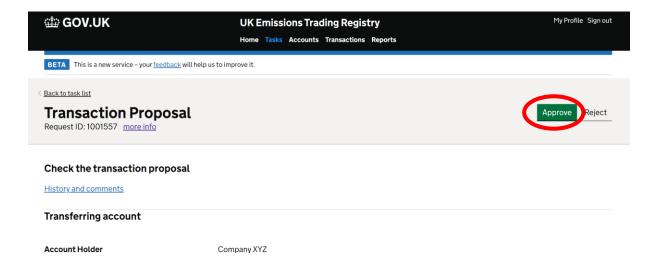
Step 6 – (if relevant) Where a second Authorised Representative (AR) must approve the surrender transaction proposal

The second AR must login to the Registry and go to the "Tasks" menu and claim the relevant surrender "Transaction Proposal". Select the task by placing a tick in the box and click on the "Claim" button, as shown below

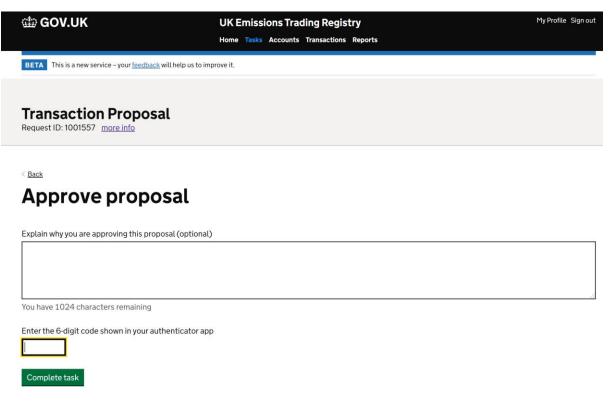


Check and review the transaction proposal. If the details are correct, click on the "Approve" button at the top of the screen

✓ Previous 1 Next > rows per page 10
 ✓ Showing 1 to 1 of 1 results



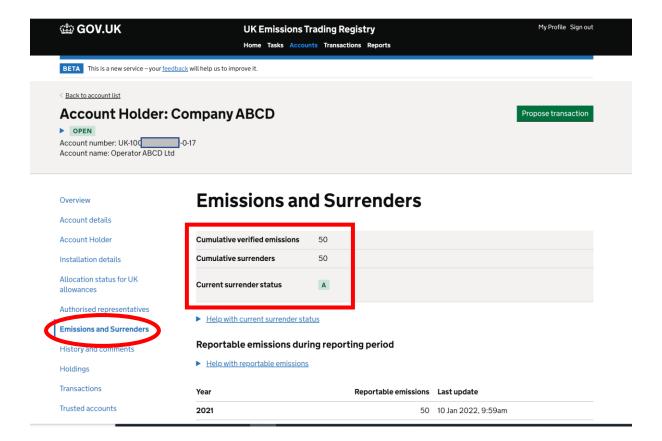
The AR will need to sign the proposal using the 6-digit 2-factor-authentication (2FA) code with their authenticator app. Click to "Complete task" to complete the surrender transaction



The surrender transaction is now complete and will be executed immediately

Step 7 – after surrender, check account status

If your cumulative surrenders are equal to or greater than your cumulative verified emissions, then your surrender status will have been updated to "A".



If you need any further clarifications on the surrender process, please contact the Registry helpdesk using the following email address:

ETRegistryHELP@environment-agency.gov.uk

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