

Dear New TAs and New Graduate Students:

You are invited to attend the Graduate School's orientation program for new graduate students and teaching assistants. The two-day event introduces students to the University of Maine, provides training seminars, initiates networking among peers, and informs attendees of the most current information about UMaine's facilities and resources. For students who have previously attended the University of Maine as undergraduates, the orientation provides useful information regarding the transition to graduate study.

On **Wednesday August 25th**, Teaching Assistant Orientation will be conducted from 8:30am-2:30pm at the newly renovated Stodder Hall. It is intended for those who have received TA appointments for the 2010-11 academic year. Highlights of this event will include:

- Stepping into the TA Role
 - How to address your first class
 - Teaching techniques
 - On-campus resources
- TA Basics - payroll, Insurance, MaineStreet navigation
- Specialized Seminars on Leading Discussions and Teaching in Laboratories
- Diversity in the Classroom
- Technology in the Classroom

On **Thursday, August 26th**, the New Graduate Student Orientation will be conducted from 8:30am-3:15pm in Neville Hall, Rm. 101. Highlights of this event will include:

- Introduction to the Graduate Student Government (GSG)
- Payroll, Health Services, and Student Insurance Seminars
- Grants Workshop
- Introduction to MaineStreet
- Evening Social Event
- *Activities Offered in the Afternoon for students new to UMaine campus:*
- First Class E-mail System Tutorial
- Campus Tour
- Fogler Library Resource Tutorial
- Campus Recreation Program

We hope that you will find these events both helpful and enjoyable. The Graduate School will provide continental breakfast and lunch.

Please complete the attached reply form **BY AUGUST 14th** to let us know if you will be attending.

For directions to campus, visit <http://www.umaine.edu/orientation/visit.htm> When you access this page, you can click on the link at the top of the page to view the campus map. For parking nearest the TA orientation on Wednesday, use the Stodder Lot on the west side of the campus map. For the New Graduate Student Orientation on Thursday, use the MCA Lot or the Belgrade Lot. These Commuter/Visitor parking lots are indicated in black near the center of the campus map.

More informational materials, including information about campus (and off-campus) life, will be provided in the resource packets available at these events.

Hoping to see you there,

Scott Delcourt
Associate Dean

Lindsay Utley
Graduate Orientation Coordinator

New TA and New Graduate Student Orientation Reply Form

Please let us know that you will be able to attend by filling out and selecting the appropriate check boxes on the form below form. Return the form to the conference folder graduate.orientation@umit.maine.edu by August 14th. **PLEASE BE SURE TO REPLY TO THE EMAIL ADDRESS ABOVE AND NOT TO THE SENDER.** You may send all general correspondence and questions to the email address listed above.

If more convenient, you can mail back this page. Mailed reservations should be sent to the following address: Attn: Lindsay Utley – University of Maine Graduate School – 5772 Stodder Hall, Room 42, Orono, ME 04469-5782. **DON'T FORGET TO RESPOND BY AUGUST 14TH TO RESERVE YOUR SPACE!**

Graduate Student Name: _____

Graduate Degree Program: _____

Preferred E-Mail Address: _____

I will be able to attend the New Teaching Assistant Orientation on August 25, 2010__

I will be able to attend the New Graduate Student Orientation on August 26, 2010. ____