

**UNIVERSITY OF MAINE**  
**APPLICATION FOR ADMISSION TO THE GRADUATE SCHOOL**  
**Return the original application to the Graduate School, 42 Stodder Hall, University of Maine,**  
**Orono, ME 04469-5755, with \$75.00 non-refundable application fee.**  
PLEASE TYPE OR PRINT CLEARLY

1. Name \_\_\_\_\_  
(Family Name) (First) (Middle)

Maiden name or other names under which records may be filed \_\_\_\_\_

Mailing Address \_\_\_\_\_  
(Street) (City, State) (Zip Code) (Country)

Permanent Address \_\_\_\_\_  
(Street) (City, State) (Zip Code) (Country)

Phone Number \_\_\_\_\_ Work Phone \_\_\_\_\_

E-mail \_\_\_\_\_

2. Place of Birth \_\_\_\_\_  
(City, State, Country, if not USA)

3. Date of Birth \_\_\_\_\_ Gender \_\_\_\_\_

Citizen of \_\_\_\_\_ If U.S. Citizen, legal resident of \_\_\_\_\_  
(Country) (State)

**If you are a resident alien, please enclose a copy of your green card with your application.**

4. ☐ Non-Resident Alien (attending school on student visa)

5. U.S. Social Security No. (if applicable) \_\_\_\_\_

Note on Ethnicity:

Colleges and universities are asked by many, including the federal government, accrediting associations, college guides, newspapers, and our own college/university communities, to describe the racial/ethnic backgrounds of our students and employees. In order to respond to these requests, we ask you to answer the following two questions:

6. Do you consider yourself to be Hispanic/Latino? (see application instructions regarding ethnicity explanation)

☐ Yes

☐ No

In addition, select one or more of the following racial categories to describe yourself:

☐ American Indian or Alaska Native

☐ Asian

☐ Black or African American

☐ Native Hawaiian or Other Pacific Islander

☐ White

7. Present Occupation \_\_\_\_\_  
(include job title where applicable)

8. Semester you expect to begin your graduate program \_\_\_\_\_

9. Degree you are seeking: Master's Thesis Program \_\_\_\_\_ Non-Thesis Program \_\_\_\_\_  
CAS \_\_\_\_\_ Doctorate \_\_\_\_\_

9. Proposed department of study \_\_\_\_\_

Major area of interest \_\_\_\_\_ Minor area of interest \_\_\_\_\_

10. Do you expect to study full-time? \_\_\_\_\_ Part-time \_\_\_\_\_

Name _____		FOR OFFICE USE ONLY		IU _____ Degree _____	
REF <input type="checkbox"/>	<input type="checkbox"/>	TR <input type="checkbox"/>	<input type="checkbox"/>	ESSAY <input type="checkbox"/>	RESUME <input type="checkbox"/>
GRE <input type="checkbox"/>	V _____	Q _____	An _____	Action _____	App. Fee Paid _____
GMAT <input type="checkbox"/>	V _____	Q _____	T _____	MaineStreet ID _____	To Committee _____
TOEFL <input type="checkbox"/>	_____	_____	_____	FT _____	PT _____ Semester _____

11. List in chronological order all institutions of collegiate standing, and location, that you have attended. Include dates of entering and leaving degrees received or for which you are a candidate. Official transcripts must be sent **directly** from these institutions to the Graduate School. The Graduate School will order UM (ORONO) transcripts only.

**No decision can be made until all your transcripts are received in this office.**

Name of Institution	Location	Dates Attended	Major	Name of Degree of Diploma	Date Received or Expected

If possible, indicate your cumulative undergraduate average on a 4.0 scale (A=4): \_\_\_\_\_

If possible, indicate your cumulative post-baccalaureate average on a 4.0 scale: \_\_\_\_\_

12. List, by title, all courses in programs or courses you expect to take before enrolling at UM. **Please have a supplementary transcript sent to the Graduate School when grades are available.**

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13. List any honors, prizes or scholarships previously awarded to you on the basis of academic achievement, or any honor societies to which you have been elected.

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14. List any employment or other activities related to your proposed program of study. If you have taught, name subjects. List published articles or books, research completed or in progress, or any other creative work.

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15. Have you ever been found responsible for a disciplinary violation at a post-secondary educational institution you have attended (or the international equivalent) whether related to academic misconduct or behavioral misconduct, that resulted in your suspension, removal, dismissal or expulsion from the institution? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever been convicted of a misdemeanor, felony or other crime, or adjudicated of committing a juvenile crime?  
Yes \_\_\_\_\_ No \_\_\_\_\_

If you answered yes to either or both questions, please attach a separate sheet of paper that gives the approximate date of each incident and explain the circumstances.

16. Have you taken or do you intend to take the:

**Graduate Record Examination:** ☐ Date of Exam \_\_\_\_\_

GRE scores: Verbal \_\_\_\_\_ Quantitative \_\_\_\_\_ Analytical Writing \_\_\_\_\_ Subject \_\_\_\_\_

**Graduate Management Admission Test:** ☐ Date of Exam \_\_\_\_\_ GMAT score: \_\_\_\_\_

**Miller Analogies Test:** ☐ Date of Exam \_\_\_\_\_ MAT score: \_\_\_\_\_

**Please have official scores sent directly to the Graduate School from the testing institutions:**

For GRE and TOEFL, Educational Testing Service, [www.ets.org](http://www.ets.org), institution code for UM (ORONO): 3916

For GMAT, Graduate Management Admissions Council, [www.mba.com](http://www.mba.com), institution code for UM(ORONO): 3916

For MAT, Harcourt Assessment, [www.harcourtassessment.com](http://www.harcourtassessment.com), institution code for UM(ORONO): 1278

17. Knowledge of other languages and proficiency in each: (Rate yourself Good, Fair, or Poor)

Language	Writing	Reading	Speaking

If English is not your primary language, please indicate the number of years you have studied English (give dates):

In secondary or middle school: \_\_\_\_\_

In university: \_\_\_\_\_

Under private auspices: \_\_\_\_\_

18. Have you applied previously to this institution for admission to Graduate School? \_\_\_\_\_

a. When: \_\_\_\_\_ b. To what department? \_\_\_\_\_

c. Degree awarded and date: \_\_\_\_\_

d. Did you withdraw? \_\_\_\_\_ When? \_\_\_\_\_

19. Do you wish to apply for an assistantship? \_\_\_\_\_ if so, specify the department: \_\_\_\_\_

**You must contact the Department Chairperson directly if you desire a teaching or research assistantship or if you wish to be nominated for a University fellowship. Assistantships are awarded by departments.**

Contact Student Financial Aid, Wingate Hall, 207-581-1324, for information on college work-study or student loans.

20. Do you intend to apply for certification of eligibility under the New England Regional Student Program? (see [www.nebhe.org](http://www.nebhe.org))

Yes \_\_\_\_\_ No \_\_\_\_\_

21. If you have spoken or corresponded with any member of the University of Maine faculty regarding your application, please give a name or names.

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22. List names and addresses of three people whom you are asking to send letters of recommendation. Letters of recommendation must be of recent date. They must be written by people qualified, through personal experience with your academic work, to judge your capacity for advanced study. Recommendations must be sent directly from these people to the Graduate School.

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**Questions 23 through 29 should be completed ONLY by applicants who are not citizens of the United States.**

23. Have you taken or plan to take the TOEFL examination? \_\_\_\_\_ Date of exam \_\_\_\_\_

TOEFL score: \_\_\_\_\_

**Remember: Foreign students must submit TOEFL scores as part of their application packages.**

24. Indicate below the career you plan to pursue if you plan to remain in the United States after completion of studies (e.g., teaching, government, business, industry).

25. If you plan to continue studies for another degree, describe briefly the subject, location, estimated beginning date, and approximate duration.

26. If you plan to return to your own country immediately after completing study or research, state the details e.g., employer, location, type of work, estimated beginning date) that may be known to you.

27. How do you expect to finance your graduate study? You must complete the Financial Statement form upon admission. The form is available on the Graduate School website ([www2.umaine.edu/graduate](http://www2.umaine.edu/graduate))

28. List names and addresses of any close relatives or friends in the United States (indicate relationship):

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29. List persons to be notified in case of an emergency:

(a) In the United States \_\_\_\_\_  
(Name) (Address/phone number) (Relationship)

(b) In home country \_\_\_\_\_  
(Name) (Address/phone number) (Relationship)

This school is authorized under federal law to enroll non-immigrant alien students. Anyone submitting falsified documents will be denied admission and receive no refund of any fees paid. The University will notify appropriate authorities of this action and information will be shared with government agencies.

30. Compose a brief essay on a separate page (300-500 words), to be read by professors in your field on your academic and personal intentions and objectives. Identify any special interest you would like to pursue now or in the future. If you have previously attended another graduate school, explain why you wish to transfer to Maine. **Attach essay on separate page, or email attachment to [graduate@maine.edu](mailto:graduate@maine.edu)**

31. Signature \_\_\_\_\_ Date \_\_\_\_\_

**ALL APPLICATION MATERIALS BECOME PART OF THE PERMANENT RECORDS OF THE GRADUATE SCHOOL AND ARE NOT RETURNED.** It is your responsibility to be sure your application material (including application fee) are complete and have all been received by the Graduate School. **APPLICATIONS WILL NOT BE PROCESSED OR REVIEWED WITHOUT THE REQUIRED APPLICATION FEE.** Admissions decisions cannot be made until the complete application is received.

In complying with the letter and spirit of applicable laws and in pursuing its own goals of pluralism, the University of Maine shall not discriminate on the grounds of race, color, religion, sex, sexual orientation, national origin or citizenship status, age, disability, or veterans status in employment, education, and other areas of the University. The University provides reasonable accommodations to qualified individuals with disabilities upon request. Questions and complaints about discrimination in any area of the University should be directed to the Director of Equal Opportunity, 101 N. Stevens, 207-581-1226. Inquiries about discrimination may also be referred to the Maine Human Rights Commission, U.S. Equal Employment Opportunity Commission, Office for Civil Rights for U.S. Department of Education or other appropriate federal or state agencies.