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| **AGENCY PROJECT PROPOSAL** | | **2021** |
| **Funding Window:** | **Rapid Response** |  |
| Agencies are encouraged to submit multi-sector projects with **ideally one project per agency**. Please make sure all **white cells** are **filled** out as necessary. | | **V.20200801.EN** |

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| **Section 1: Agency Information** | | | |
| **Agency** | Select an item from drop-down | | |
| **Project title**  (max. 100 characters) | Click here to enter text. | | |
| **Sector/cluster** | Select an item from drop-down | | |
| **Country** | Malawi | | |
| **Geographical area(s) of implementation** (First-level and if relevant second-level administrative divisions.) |  | | |
| **Project duration**  (Early start dates, up to 6 weeks prior to disbursement, are encouraged.) | **Standard start date** (disbursement of funds by CERF) | | |
|  | [**Early start date** (specify date)](#EarlyStartDate)[C:\Users\niraj.ishwar\Documents\My Received Files\icon-info.png](#StartDate)**:** | Click here to enter early start date | |
|  | **Duration of Rapid Response project:** | **Six months from start date** | |
| **Funding** (Please insert numbers only.) | | | |
| **Total funds required for agency’s response to current emergency** | | **US$** [Fill in] | |
| **Total funds received for agency’s response to current emergency** | | **US$** [Fill in] | [Fill in] **%** |
| **[Total CERF funds requested for this project proposal](#fundsrequested" \o "This figure should match with the total budget.)** | | **US$** [Fill in] | [Fill in] **%** |

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| **Section 2: Project Overview** |
| **a. Project summary:**  Please outline in **max. 300 words** the key objective and expected impact of this project, and what concrete activities will you undertake to achieve it? Please separate activity description into “activities following readiness trigger” and “activities following action trigger”. |
| [Fill in]  **Activities following readiness trigger**  [Fill in]  **Activities following action trigger**  [Fill in] |
| **b. People directly targeted:**  Please include only people who directly received goods or services from the project. If the project has multiple sectors, please provide disaggregated data of people targeted by sector, filling out all tables in the template. Please insert numbers only. |

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| **Sector/cluster** | Select an item from drop-down | | | | |
| **Category** | **Men (≥18)** | **Women (≥18)** | **Boys (<18)** | **Girls (<18)** | [**Total**[C:\Users\niraj.ishwar\Documents\My Received Files\icon-info.png](#Beneficiary1)](#Beneficiary1) |
| **Host communities**[C:\Users\niraj.ishwar\Documents\My Received Files\icon-info.png](#Beneficiary1) | [Fill in] | [Fill in] | [Fill in] | [Fill in] | **0** |
| **Refugees**[C:\Users\niraj.ishwar\Documents\My Received Files\icon-info.png](#Beneficiary1) | [Fill in] | [Fill in] | [Fill in] | [Fill in] | **0** |
| **Returnees**[C:\Users\niraj.ishwar\Documents\My Received Files\icon-info.png](#Beneficiary1) | [Fill in] | [Fill in] | [Fill in] | [Fill in] | **0** |
| [**IDPs**C:\Users\niraj.ishwar\Documents\My Received Files\icon-info.png](https://www.unocha.org/sites/dms/Documents/GuidingPrinciplesDispl.pdf) | [Fill in] | [Fill in] | [Fill in] | [Fill in] | **0** |
| **Other affected persons**[C:\Users\niraj.ishwar\Documents\My Received Files\icon-info.png](#Beneficiary2) | [Fill in] | [Fill in] | [Fill in] | [Fill in] | **0** |
| **Total**[C:\Users\niraj.ishwar\Documents\My Received Files\icon-info.png](#Beneficiary1) | **0** | **0** | **0** | **0** | **0** |

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| **People with disabilities (PwD)** | **Men (≥18)** | **Women (≥18)** | **Boys (<18)** | **Girls (<18)** | [**Total**[C:\Users\niraj.ishwar\Documents\My Received Files\icon-info.png](#Beneficiary1)](#Beneficiary1) |
| (Out of the total targeted) | [Fill in] | [Fill in] | [Fill in] | [Fill in] | **0** |
| **c. People indirectly targeted:**  Please quantify and briefly describe the people who will benefit indirectly from project activities, for example from awareness/information campaigns, expansion of service delivery capacity, etc. If the project has multiple sectors, differentiate between people indirectly targeted in each sector. | | | | | |
| [Fill in] | | | | | |

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| **d. Results Framework**  For projects covering multiple sectors, please include at least one output per sector – add/delete rows or output tables as necessary. Please ensure that outputs and/or indicators and activities directly related to aspects discussed under section 4 are included here. Indicator targets should match people targeted above. If you use percentages, also list absolute numbers. | | |
| **Project objective** | [Fill in] | |
|  | | |
| **Output 1** | [Fill in] | |
| **Sector/cluster** | Select an item from drop-down | |
| **Indicators** | **Description** | [**Target**](#Output1)[C:\Users\niraj.ishwar\Documents\My Received Files\icon-info.png](#Output2) |
| Indicator 1.1 | [Fill in] | [Fill in] |
| Indicator 1.2 | [Fill in] | [Fill in] |
| Indicator 1.3 | [Fill in] | [Fill in] |
| **Activities** | **Description** | [**Implemented by**](#Output1)[C:\Users\niraj.ishwar\Documents\My Received Files\icon-info.png](#Output2) |
| Activity 1.1 | [Fill in] | [Fill in] |
| Activity 1.2 | [Fill in] | [Fill in] |
| Activity 1.3 | [Fill in] | [Fill in] |

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| **Output 2** | [Fill in] | |
| **Sector/cluster** | Select an item from drop-down | |
| **Indicators** | **Description** | [**Target**](#Output1)[C:\Users\niraj.ishwar\Documents\My Received Files\icon-info.png](#Output2) |
| Indicator 2.1 | [Fill in] | [Fill in] |
| Indicator 2.2 | [Fill in] | [Fill in] |
| Indicator 2.3 | [Fill in] | [Fill in] |
| **Activities** | **Description** | [**Implemented by**](#Output1)[C:\Users\niraj.ishwar\Documents\My Received Files\icon-info.png](#Output2) |
| Activity 2.1 | [Fill in] | [Fill in] |
| Activity 2.2 | [Fill in] | [Fill in] |
| Activity 2.3 | [Fill in] | [Fill in] |

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| **Output 3** | [Fill in] | |
| **Sector/cluster** | Select an item from drop-down | |
| **Indicators** | **Description** | [**Target**](#Output1)[C:\Users\niraj.ishwar\Documents\My Received Files\icon-info.png](#Output2) |
| Indicator 3.1 | [Fill in] | [Fill in] |
| Indicator 3.2 | [Fill in] | [Fill in] |
| Indicator 3.3 | [Fill in] | [Fill in] |
| **Activities** | **Description** | [**Implemented by**](#Output1)[C:\Users\niraj.ishwar\Documents\My Received Files\icon-info.png](#Output2) |
| Activity 3.1 | [Fill in] | [Fill in] |
| Activity 3.2 | [Fill in] | [Fill in] |
| Activity 3.3 | [Fill in] | [Fill in] |

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| **Output 4** | [Fill in] | |
| **Sector/cluster** | Select an item from drop-down | |
| **Indicators** | **Description** | [**Target**](#Output1)[C:\Users\niraj.ishwar\Documents\My Received Files\icon-info.png](#Output2) |
| Indicator 4.1 | [Fill in] | [Fill in] |
| Indicator 4.2 | [Fill in] | [Fill in] |
| Indicator 4.3 | [Fill in] | [Fill in] |
| **Activities** | **Description** | [**Implemented by**](#Output1)[C:\Users\niraj.ishwar\Documents\My Received Files\icon-info.png](#Output2) |
| Activity 4.1 | [Fill in] | [Fill in] |
| Activity 4.2 | [Fill in] | [Fill in] |
| Activity 4.3 | [Fill in] | [Fill in] |

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| **Output 5** | [Fill in] | |
| **Sector/cluster** | Select an item from drop-down | |
| **Indicators** | **Description** | [**Target**](#Output1)[C:\Users\niraj.ishwar\Documents\My Received Files\icon-info.png](#Output2) |
| Indicator 5.1 | [Fill in] | [Fill in] |
| Indicator 5.2 | [Fill in] | [Fill in] |
| Indicator 5.3 | [Fill in] | [Fill in] |
| **Activities** | **Description** | [**Implemented by**](#Output1)[C:\Users\niraj.ishwar\Documents\My Received Files\icon-info.png](#Output2) |
| Activity 5.1 | [Fill in] | [Fill in] |
| Activity 5.2 | [Fill in] | [Fill in] |
| Activity 5.3 | [Fill in] | [Fill in] |

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| **Implementation Calendar** (Add/delete row as required.) | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | **Project duration**  **For the purposes of this document, assume readiness trigger will be reached in Month 1 Week 1, and action trigger will be reached Month X Week X.** | | | | | | | | | | | | | | | | | | | | | | | |
| Month 1 | | | | Month 2 | | | | Month 3 | | | | Month 4 | | | | Month 5 | | | | Month 6 | | | |
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| **Output 1** | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Activity 1.1 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Activity 1.2 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Activity 1.3 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Output 2** | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Activity 2.1 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Activity 2.2 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Activity 2.3 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Output 3** | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Activity 3.1 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Activity 3.2 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Activity 3.3 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

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| **Section 3: Implementation and Coordination Arrangements** |
| **a. Implementation (max. 200 words):**   * Does your agency have sufficient **staff capacity** in place to implement the project, or would you need to recruit new staff? If so, how long do you estimate this will take? * What is your agency’s **operational presence** in and/or ability to **access** project locations? * What **procurement, transport and delivery arrangements** are in place to ensure you can deliver the planned assistance within the CERF’s implementation period of 6 months? * What is the timeline for **contractual services** for activities such as cash transfer programming, training, etc. * [Who are the planned **implementing partners** and what are their responsibilities?](#ImplementingPartners) Indicate if **MOUs** are in place and if not, please outline the timeline for signing agreements and transferring funds and/or supplies to partners. |
| [Fill in] |
| **b. Learning from the AA pilot**   * What **criteria** will you use to **select target groups**? (random or with decision rule? you may provide an annex or insert below) If you can't reach all people in need, how are you prioritizing? * How will implementation be **monitored**? (incl. when/how often, by whom)[[1]](#footnote-2) * In your own M&E do you use **comparison groups**? If yes, how are these selected? if not, please mention why. * Please confirm that you can share **beneficiary lists** with OCHA (to enable an independent impact assessment) |
| [Fill in] |
| **c. Coordination (max. 150 words):**   * How will this project complement other projects funded by CERF through this allocation? * What are the synergies with other initiatives funded by CERF and/or other donors? * How will your agency coordinate activities with others at sector/cluster and inter-sector/cluster level? |
| [Fill in] |

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| **Section 4: Effective Programming** | |
| CERF expects partners to integrate and give due consideration to cross-cutting issues such as Accountability to Affected People (AAP), Protection from Sexual Exploitation and Abuse (PSEA), People with disabilities (PwD), Centrality of Protection as well as Gender and Age. In addition, the Emergency Relief Coordinator (ERC) has identified four underfunded priority areas[[2]](#footnote-3) often lacking appropriate consideration and visibility: women and girls, people with disabilities, education and protection. **In the following section, please demonstrate how cross-cutting issues and the ERC’s four underfunded priority areas have been integrated and given due consideration.** | |
| **a.** **Accountability to Affected People (AAP)** **[[3]](#footnote-4):**  In **max. 100 words**, please describe how crisis-affected people (including vulnerable and marginalized groups) will be involved in the design, implementation and monitoring of the project. Please highlight the modality to involve all groups in all project phases and how feedback might lead to the agencies adapting the project design as required. | |
| [Fill in] | |
| In **max. 100 words**, please describe the feedback or complaint mechanism[[4]](#footnote-5) implemented and accessible to targeted groups during the project implementation period, including aspects of confidentiality, accessibility and follow-up. | |
| [Fill in] | |
| **b. Prevention of Sexual Exploitation and Abuse (PSEA)2:**  In **max. 100 words**, please describe the mechanism to record and handle Sexual Exploitation and Abuse (SEA)-related complaints, including aspects of confidentiality, accessibility and follow-up? | |
| [Fill in] | |
| **c. Focus on women, girls and sexual and gender minorities, including gender-based violence:**  In **max. 100 words**, please explain how the project is intended to contribute to gender equality and promoting the empowerment and protection of women and girls, as well sexual and gender minorities? | |
| [Fill in] | |
| [**Gender with Age Marker (GAM) Code**](https://iascgenderwithagemarker.com/en/home/)**[C:\Users\niraj.ishwar\Documents\My Received Files\icon-info.png](https://iascgenderwithagemarker.com/en/home/)** | Select an item from drop-down |
| Specify the motive of the project indicated by the GAM code: | **M** (Project **mainstreams** attention to gender equality) |
| **T** (Project entails **targeted** action to address discrimination) |
| **GBV Self-assessment**: Has protection from gender-based violence (GBV) been considered in the project design? Please select from drop-down. | Select an item from drop-down |
| Related to the self-assessment, in **max. 100 words** please explain how GBV has been considered in the project design, with attention to:   * Gender analysis of the GBV situation, including risks, trends, mitigation, response and prevention. * The organisational capacity and technical expertise on GBV mitigation, response and prevention, including the technical expertise of any implementing partners. * Partnerships and collaborations with women’s organisations working on GBV, including promoting local women’s leadership. * Involvement in the GBV Sub-Cluster, and how the proposed activities align with the priorities of the GBV Sub-Cluster, meet needs and gaps identified in HNO and HRP. | [Fill in] |
| **d. People with disabilities (PwD):**  In **max**. **75 words**, please describe how the project aims to meet the essential needs and ensures accessibility. Further, explain how the project addresses the specific risks and promotes protection and safety for PwD, in particular women and girls with disabilities? | |
| [Fill in] | |
| **e. Protection:**  In **max. 75 words**, please explain how protection of all persons affected and at-risk has been considered in the project design? | |
| [Fill in] | |
| **f. Education:**  If relevant for this project, please explain in **max. 75 words** how aspects of education have been considered in the project design? | |
| [Fill in] | |

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| **g. Cash and Voucher Assistance (CVA)** | | | | |
| **Does this project include CVA?** | | Select an item from drop-down | | |
| If **no**, please describe why CVA was not considered. Where feasible, CVA should be considered as a default response option, and multi-purpose cash (MPC) should be utilised wherever possible.  If **yes**, briefly note how CVA is being used, highlighting the use of MPC, and if any linkages to existing social protection systems have been explored. | | | | |
| [Fill in] | | | | |
| **Total number of people receiving CVA:**  Please avoid double-counting when adding all beneficiaries from activity breakdown below. | | [Fill in] | | |
| Please specify below the estimated value and other parameters of the CVA activity/ies used (best estimate of the value of cash and/or vouchers, not including associated delivery costs). Complete separate rows for different activities. Add/delete row as required. | | | | |
| **Specified CVA activity**  (incl. activity # from results framework above) | **Number of people receiving CVA** | **Value of cash** (US$) | **Cluster/Sector** | [**Restriction**](#CTP) |
| [Fill in] | [Fill in] | [Fill in] | Select an item from drop-down | Select an item from drop-down |
| [Fill in] | [Fill in] | [Fill in] | Select an item from drop-down | Select an item from drop-down |
| [Fill in] | [Fill in] | [Fill in] | Select an item from drop-down | Select an item from drop-down |

1. Through the M&E, in addition to your agency’s usual methodology, please try to answer the following questions: a) has the anticipatory action had any impact on the survival or quality of life of the recipients, and if so, what was it? b) Did the timing of the intervention make a difference? c) can you compare the M&E results from this anticipatory interventions with similar "traditional" humanitarian interventions in previous years? Are there any multiplier, spillover and/or cost-saving effects?.Your final M&E report will be shared with OCHA. [↑](#footnote-ref-2)
2. These areas include: support for women and girls, including tackling gender-based violence, sexual and reproductive health and empowerment; programmes targeting people with disabilities; education in protracted crises; and other aspects of protection. The ERC recommended an increased focus on these four areas to ensure that they be given due consideration by RC/HCs and UNCTs/HCTs when prioritizing life-saving needs for inclusion in CERF requests. While CERF remains needs-based, the ERC will be looking for country teams to prioritize projects and mainstreamed activities that systematically and effectively address to these four historically underfunded areas. Please see the Questions and Answers on the ERC four priority areas [here](https://cerf.un.org/sites/default/files/resources/Priority_Areas_Q_A.pdf). [↑](#footnote-ref-3)
3. AAP and PSEA are part and parcel of IASC commitments, and therefore mandatory for compliance for all UN agencies and partners. Agencies do not necessarily need to establish new AAP and PSEA mechanisms for CERF projects if functioning ones are already in place. For more information please refer to the [IASC AAP commitments](https://interagencystandingcommittee.org/accountability-affected-populations-including-protection-sexual-exploitation-and-abuse/documents-61). [↑](#footnote-ref-4)
4. A closed loop feedback/complaint mechanism allows for the confidential collection of feedback/complaints from all community members and ensures confidentially reverting to the individual complainants, indicating the results of how the complaint was addressed by the implementer. It should be permanently accessible to all community members and offer a secure line of communication between them and the implementer. Examples of mechanisms could be (and are not limited to): complaints boxes, hotline numbers, complaints desks (if they can ensure confidentiality), Staff on field missions or community consultations for example do not constitute viable feedback/complaint mechanisms, as they are not permanently available to communities and cannot guarantee confidentiality. [↑](#footnote-ref-5)