OSOCC Planning Guideline

(Tool used when establishing and running a OSOCC)

A OSOCC location

A.1	Team Id	
A.2	Date [DD-MMM]	
A.3	Time [hh:mm]	
A.4	Sector	
A.5	City	
A.6	Address	
A.7	Place name	
A.8	GPS Datum to be used - default is WGS85	

A.9	GPS - Coordinates [Lat/Lon ±ddd.dddd°]	*Lat* ▪
		Lon ▪

B Situation report

B.1	Overview of situation in affected areas	
B.2	Response	
B.3	Coordination mechanisms	
B.4	Safety issues	
B.5	Security issues	

C Accomplishments of last operational period

C.1	Work site location	
C.2	Number of live rescues accomplished	
C.3	Number of deceased recovered	
C.4	Number of building assessments	
C.4.1	Totally collapsed	
C.4.2	Partially collapsed	
C.4.3	Undamaged	

D Assignments for next operations period

D.1	Search assignments	
D.2	Rescue assignments	
D.3	Medical assignments	
D.4	Engineer assignments	

E USAR team needs

E.1	Personnel (translators, drivers, guides)	
E.2	Vehicles (car, truck)	
E.3	Food	
E.4	Water	
E.5	Shelter	
E.6	Lumber for shoring	
E.7	Fuel for generators	
E.8	Fuel for vehicles	
E.9	Heavy equipment	

F Affected population needs

F.1	Affected population in assigned area	
F.2	Shelter	
F.3	Sanitation	
F.4	Medical	
F.5	Others	

G BoO location

G.1	Sector	
G.2	City	
G.3	Site-ID	
G.4	Address	
G.5	Place name	
G.6	GPS - Coordinates [Lat/Lon ±ddd.dddd°]	*Lat* ☐☐☐☐☐☐☐☐ *Lon* ☐☐☐☐☐☐☐☐

H Comunication means

H.1	Telephone number	
H.2	Radio frequency	

I Provisional OSOCC handover

I.1	Provisional OSOCC handover to?	
I.2	OSOCC handover date [DD-MMM]	
I.3	Provisional OSOCC handover time [hh:mm]	

J Other Information