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|  | | REPORTING SCHEDULE | | | | | |
|  | | | | | Reports should inform coordination cells and OSOCC of operations, issues and milestones.  Summary forms should be used where possible to avoid overwhelming coordination cells. | | |
| Report from: | | | Team members | Teams | | SCC | UCC |
| Report to: | | | Team managers | SCC | | UCC | OSOCC/LEMA |
| By: | Date: | |  |  | |  |  |
| Time: | |  |  | |  |  |
| Method: | |  |  | |  |  |